

**Special Meeting of the Barre City Council
Held July 14, 2020**

The Special Meeting of the Barre City Council was called to order by video conference by Mayor Lucas Herring at 6:02 PM. In attendance, participating via video or phone, were: From Ward I, Councilor John Steinman; from Ward II, Councilors Michael Boutin and Teddy Waszazak; and from Ward III, Councilor Ericka Reil. Also present via video or phone were City Manager Steve Mackenzie, Planning Director Janet Shatney, and Clerk/Treasurer Carol Dawes.

Absent: From Ward I, Councilor Jake Hemmerick; and from Ward III, Councilor Rich Morey.

Executive Session:

- a. Salvation Army/DRB Settlement Discussion.**
- b. Personnel.**
- c. Negotiations.**

Councilor Boutin made the motion to find that premature general public knowledge of the DRB settlement, personnel, and negotiation issues to be discussed would clearly place the City of Barre at a substantial disadvantage should the discussion be public. The motion was seconded by Councilor Waszazak. **Motion carried on roll call vote, with all voting in favor.**

Council went into executive session at 6:04 PM to discuss the DRB settlement, personnel, and negotiations under the provisions of 1 VSA § 313 on motion of Councilor Boutin, seconded by Councilor Waszazak. **Motion carried on roll call vote, with all voting in favor.**

Manager Mackenzie and Planning Director Janet Shatney were invited into the executive session.

Council came out of executive session at 6:53 PM on motion of Councilor Boutin, seconded by Councilor Waszazak. **Motion carried on roll call vote, with all voting in favor.**

Councilor Waszazak made the motion to approve settlement, accepting the first modification included in Bob Roesler's letter of March 23, 2020. The motion was seconded by Councilor Reil. **Motion carried on roll call vote, with Councilor Steinman abstaining.**

Mayor Herring adjourned the meeting at 6:55 PM.

**Regular Meeting of the Barre City Council
Held July 14, 2020**

The Regular Meeting of the Barre City Council was called to order by video conference by Mayor Lucas Herring at 7:00 PM. In attendance, participating via video or phone, were: From Ward I, Councilors Jake Hemmerick and John Steinman; from Ward II, Councilors Michael Boutin and Teddy Waszazak; and from Ward III, Councilors Rich Morey and Ericka Reil. Also present via video or phone were City Manager Steve Mackenzie, Police Chief Tim Bombardier, Deputy Police Chief Larry Eastman, Planning Director Janet Shatney, Fire Chief Doug Brent, and Clerk/Treasurer Carol Dawes.

Absent: NONE

Adjustments to the Agenda: Mayor Herring noted there are a number of people scheduled to be interviewed this evening for various committee and board seats. Interviews will continue next week, and

the deadline for letters of interest is the end of the month. Appointments will be made following the deadline.

Approval of Consent Agenda:

Council approved the following consent agenda items on motion of Councilor Boutin, seconded by Councilor Morey. **Motion carried on roll call vote, with all voting in favor.**

- Minutes of the following meetings:
 - Regular Meeting of June 30, 2020
- City Warrants as presented:
 - Ratification of Week 2020-07, dated July 8, 2020:
 - Accounts Payable: \$125,281.69
 - Payroll (gross): \$168,009.30
 - Approval of Week 2020-28, dated July 15, 2020:
 - Accounts Payable: \$235,201.43
 - Payroll (gross): \$108,012.65
- 2020 Licenses & Permits:
 - Animal Licenses:
 - Mark Atkins, 21 Camp Street, three poultry
 - Serena Wells, 15 Grant Avenue, 9 chickens
 - Michelle Carter, 44 Newton Street, 7 poultry
 - Danielle Dahline, 10 Snow Avenue, 3 chickens
 - Allison Bresett, 20 Waterman Street, 7 chickens
 - John Santorello, 176 Elm Street, 3 pounds honey bees
 - Romni Palmer, 10 Giudici Street, 6 chickens
 - Kevin Paige, 387 Prospect Street, 7 chickens
 - Nick Landry, 110 Berlin Street, 15 chickens
 - Food Vending Licenses:
 - Crown Ice Cream LLC, ice cream truck
 - Swimming Pool Licenses:
 - Westview Condominium Association, 122 Batchelder Street

Clerk Dawes said the Barre Partnership has applied for a permit to hold its annual fireworks display next Saturday, July 25th, in spite of the Heritage Festival being canceled. Partnership executive director Tracie Lewis said they aren't closing off streets, and are encouraging people to observe from their cars or yards. Councilor Morey spoke as chair of the Partnership, and said they aren't inviting people to gather in the downtown in compliance with the Governor's orders on outside events being limited to no more than 150 people. There was discussion on compliance with the Governor's order, enforcement, and using information provided on the Agency of Commerce and Community Development's website on holding fireworks displays. Fire Chief Doug Brent recommended the Partnership use the example plans on the ACCD website as a template to develop their own plan. Councilor Morey recommended Council approve the permit contingent upon the Partnership submitting an acceptable plan to the police and fire chiefs. Council approved the permit with the contingency as recommended on motion of Councilor Boutin, seconded by Councilor Hemmerick. **Motion carried on roll call vote, with Councilor Morey abstaining.**

The City Clerk/Treasurer Report –

Clerk/Treasurer Dawes reported on the following:

- City Hall remains closed to the public, but offices are providing services with limited staff. Appointments are being accepted for research time in the vault.
- More than 1,200 absentee ballots have been requested to date for the August 11th state primary.

To be approved at 7-21-20 Barre City Council Meeting

- In-person voting for the August 11th primary will be held as a drive-through in the BOR. This will provide the combined benefits of allowing voters to stay in their cars while keeping the election workers under cover. The Board of Civil Authority will hold a meeting next week to approve the polling place move, as is required by statute.

Liquor Control – NONE

City Manager’s Report - Manager Mackenzie reported on the following:

- The Manager will be on vacation next week. Human Resources Director Rikk Taft will be appointed acting Manager in the Manager’s absence. The Manager said he will attend the Council meeting next Tuesday.

Visitors and Communications – NONE

Old Business –

A) Accept 2020 COPS HIRING PROGRAMS (CHP) Grant.

Manager Mackenzie said he had an opportunity to review the grant paperwork, and recommended accepting the grant.

Councilor Boutin made the motion to accept the grant, seconded by Councilor Morey.

There was discussion on the cost to the general fund during the three year life of the grant, and the fourth year funding requirements for the additional officers. Councilor Hemmerick said he is voting against accepting the grant because he doesn’t have a handle on overtime costs in the police department, the grant only covers the costs for three years with the fourth year covered by the general fund, there is almost no federal pandemic recovery money for municipalities, and Barre City has one of the highest tax rates in the state and that rate isn’t financially sustainable at this time.

There was further discussion on overtime shifts and seniority, call volumes, and the amount of funding in the grant and costs to the general fund over the life of the grant.

Council approved the motion as presented on roll call vote with Mayor Herring and Councilors Morey, Boutin and Steinman voting in favor, and Councilors Reil, Waszazak and Hemmerick voting against.

New Business –

A) Vermont Granite Museum Update.

VGM executive director Scott McLaughlin said the museum held a quiet opening this past weekend. Hours and procedures have been adjusted due to the pandemic, with Tuesdays open to members and Thursdays & Fridays open to the public. There are no interactive displays, masks are required, and attendance is limited. Volunteers are not sharing spaces or materials while working on their projects.

B) Appointments to the to the Diversity and Equity Committee.

- i. **Ellen Kaye.**
- ii. **Jennifer Hutchinson**
- iii. **Danielle Owczarski**

Mayor Herring said interviews will be conducted at meetings through the end of the month, which is the deadline for letters of interest. No appointments will be made until after the deadline.

Ellen Kaye and Danielle Owczarski expressed their interest in serving on the Diversity and Equity Committee. Others who have expressed interest in serving but weren’t in attendance this evening will be

invited to attend next week's meeting, including Jennifer Hutchinson and Joelen Mulvaney.

C) Appointments to the Civilian Oversight and Advisory Board.

- i. **Renita Marshall**
- ii. **Casey Harrington**
- iii. **Kacey Bitgood**
- iv. **Reina Dean**
- v. **Nancy Wolfe**
- vi. **Steve England**
- vii. **Bob Nelson**

Renita Marshall, Casey Harrington, Paul Schper, Reina Dean, Nancy Wolfe, Bob Nelson, and Steve England expressed their interest in serving on the Civilian Oversight and Advisory Board. Others who have expressed interest in serving but weren't in attendance this evening will be invited to attend next week's meeting, including Kasey Bitgood.

D) Appointments to the Public Art Committee:

- i. **Randall Kuhlman**
- ii. **Taryn Haas**

Randall Kuhlman expressed his interest in serving on the Public Art Committee. Others who have expressed interest in serving but weren't in attendance this evening will be invited to attend next week's meeting, including Taryn Haas.

Clerk Dawes was asked how walk-up voters will be accommodated at the drive-through August primary. The Clerk said there will be space available for walk-ins and people who travel up to the polls on foot or bicycle. There will also be accommodations for people who don't want to drive into the BOR building, and those who are registering on election day.

E) Food Truck Thursdays Initiative Presentation and Stipend Request.

Cornerstone Pub & Kitchen owner Keith Paxman proposed establishing Food Truck Thursdays in Currier Park for the remainder of the summer. Mr. Paxman said they are working in conjunction with the Barre Partnership, and are seeking funding support from sponsors to purchase 12 picnic tables to be set up in the Park. There would be three trucks each week, and masks, social distancing, sanitization requirements and crowd size would be controlled as required by the CDC and Vermont guidelines for outdoor dining and events. There was discussion on waiver of food vending license fees, signage sign limitations, and distance between vendors. Mr. Paxman said the vendors will be responsible for providing containers for trash, compost and recyclables, and will carry out any such materials.

Council approved allowing Food Truck Thursdays, reducing the distance between vendors, waiving the license application fees, and allowing signage on the sides of trucks in excess of allowed signage sizes on motion of Councilor Steinman, seconded by Councilor Waszazak. **Motion carried on roll call vote with Councilor Morey abstaining.**

It was discussed and decided the trucks should stay on the pavement and not park on the grass.

F) Approval of Resolution #2020-06: Supporting the Barre City Police Department.

Councilor Steinman read the draft resolution.

Lisa Liotta said the resolution asserts there is data about no systemic racism in the police department, and she asked if that data is available for review. Ms. Liotta also said the word "unequivocal" means "without question", and doesn't seem appropriate. Police Chief Tim Bombardier said racial data is available.

Danielle Owczorski thanked the Police Department for its good work, and asked if the Council has reviewed the data. She questioned the use of the word “unequivocal”, and said the defunding language contradicts budget reviews and adjustments conducted each year.

Carl Hilton VanOsdall asked for the rationale behind drafting the resolution at this time. Councilor Steinman said he was asked by the Mayor to draft the resolution about a month ago. Mr. VanOsdall said he feels the resolution should be tabled as it feels reactive to the resolution made at the last Council meeting. Mayor Herring said the intention of the resolution is to show support to City staff. Councilor Steinman said he wants the police officers to feel safe in providing for their families.

Ellen Kaye asked to strike the reference to no systemic racism, as it exists everywhere. Ms. Kaye said the civilian oversight board should look into this issue.

Shirley Plucinski said she loves the first half of the resolution, especially the language about addressing mental health issues. Ms. Plucinski said the language seems to contradict that included in the resolution passed at the last Council meeting, which acknowledged systemic racism. Chief Bombardier said he would like to work with Councilor Steinman to add other language about programs the department offers.

There was discussion on defunding and the earlier vote on accepting the COPS grant.

Garrett Grant said he had engaged in conversation with Councilor Steinman earlier in the day, and the Councilor had called him a Marxist. Councilor Steinman objected, saying this comment was out of order.

There was continuing discussion on what defunding means, review of police systems, policies and budgets, referring the resolution to a committee for review and revision, support for the police department by those participating in this evening’s discussion, controlling finances, and national vs. local issues.

Sandra Batchelder said defunding is problematic, and asked if other departments are protected from budget cuts.

Amber Collett Terway sent a statement through the chat function which was read by the Mayor, encouraging the Councilor to work with the advisory committee to revise the resolution.

Councilor Waszazak made the motion to strike sections #6 and #7, and the word “unequivocal” from the draft, and send it to the oversight committee for review and revision. The motion was seconded by Councilor Hemmerick. **Motion carried on roll call vote with Mayor Herring and Councilors Reil, Waszazak, Morey and Hemmerick voting in favor, and Councilors Boutin and Steinman voting against.**

G) Approval of Resolution #2020-07: VT Revolving Loan for WWTF.

Clerk Dawes said the resolution is part of the paperwork for accepting the loan in the amount of \$40,142 to support work at the wastewater treatment facility. The Clerk asked that Manager Mackenzie be authorized to sign on behalf of the City. Council approved the resolution on motion of Councilor Waszazak, seconded by Councilor Reil. **Motion carried on roll call vote, with all voting in favor.**

The Clerk noted required signatures from Councilors will be collected electronically.

H) Authorization to Execute VT SRF Loan RF1-253-2.0 Agreement & Bond Forms.

Clerk Dawes said this item was covered by the previous action.

I) Approval of Edward Jones Resolutions re. Investment Accounts.

Clerk Dawes said resolutions #2020-08A – G are associated with the recent consolidation of Semprebon and cemetery accounts to a single Edward Jones office, and expanded online access to the accounts. Council approved the resolutions on motion of Councilor Steinman, seconded by Councilor Hemmerick. **Motion carried on roll call vote, with all voting in favor.**

J) Consideration/Action re. Continuing Parking Moratorium.

Clerk Dawes reviewed the history of the parking moratorium, and noted it is scheduled to expire the end of this month. Manager Mackenzie recommended letting the moratorium expire and allowing parking enforcement to resume as of August 3rd. The Manager said notices will go out alerting the public, and there will be a one week grace period at the beginning of August. It was determined no action is needed to let the moratorium lapse as of the end of the month.

K) Consideration/Action re: Councilor Compensation FY21.

Councilor Boutin said money is personal, and any Councilor who wants to reallocate their compensation should email the Manager with that information. There was discussion on limiting reallocations to the general fund, rather than treating them as charitable contributions to outside organizations. Councilor Hemmerick noted this discussion calls into focus the impact of compensation on a person's ability to afford to serve on the Council.

L) Preliminary Discussion on the Barre City Strategic Plan.

Mayor Herring gave a brief overview of the draft plan, and said the Council will continue to work on it over the next year. He will place the document in sharepoint to allow all to access and edit.

Round Table –

Councilor Hemmerick thanked the Mayor for facilitating difficult discussions during the last couple meetings.

Mayor Herring thanked people for voicing their positions.

Executive Session – NONE

The Council meeting was adjourned by Mayor Herring at 10:19 PM.

There is no audio recording of this meeting. The meeting was recorded by the video conference platform.

Respectfully submitted,

Carolyn S. Dawes, City Clerk

**NOTICE of EDUCATION TAX RATES
for FISCAL YEAR 2021**

CITY OF BARRE CITY

Prepared: **July 6, 2020**

NONHOMESTEAD TAX RATE

Nonhomestead Tax Rate to be Assessed: **\$1.6893**

Nonhomestead property, previously called “non-residential,” is any property which is not homestead property. Your town’s nonhomestead rate is the statewide rate divided by your town’s common level of appraisal (CLA).

HOMESTEAD TAX RATE

Homestead Tax Rate to be Assessed: **\$1.4190**

Your City’s Homestead Tax Rate is calculated from your City’s voter-approved per pupil spending and its CLA. For more detailed information on how tax rates are determined, please see:

<https://tax.vermont.gov/property/education-property-tax-rates>

By law, the legislative body in each municipality shall bill each property taxpayer at the homestead or nonhomestead rate as determined by the Commissioner for their municipality.

32 VSA Sec. 5402(b)(1)

If you have questions about your education tax rates, please call the Vermont Department of Taxes at (802) 828-5860.

ORIGINAL: Chair Selectboard / City Council
COPY: Town / City Treasurer

07/14/20
08:38 am

City of Barre Accounts Payable
Warrant/Invoice Report # 21-3

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By check number for check acct 01(GENERAL FUND) and check dates 07/15/20 thru 07/15/20

Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
01095 A & L MACHINING INC		05479	labor, rods	003-8300-320.0752	MAIN LINE MAINT VACCON	0.00	60.00	137388
01031 ACCURA PRINTING		66850	business cards	001-6050-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	55.00	137389
01088 AFSCME COUNCIL 93	PR01:180	PR-07/15/20	Payroll Transfer	001-2000-240.0007	UNION DUES PAYABLE	0.00	182.70	E27
01150 AIRGAS USA LLC		9102551187	spindle mounting clip	001-8050-350.1061	SUPPLIES - GARAGE	0.00	101.80	137390
01060 AMAZON CAPITAL SERVICES		1VN9R73GWH63	thermometers	001-9130-370.1380	COVID-19 MATERIALS	0.00	176.25	137391
23018 AUBUCHON HARDWARE		493513	wire brushes, covers	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	77.92	137392
		493514A	paint	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	100.56	137392
		493534A	credit	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	-3.40	137392
		494567	tape	003-8300-320.0750	MAIN LINE MAINT	0.00	64.69	137392
		494788A	roller covers, paint	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	130.11	137392
		494831	hand sanitizers	001-9130-370.1380	COVID-19 MATERIALS	0.00	19.75	137392
		494895A	air conditioner	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	329.99	137392
						0.00	719.62	
02204 BENOIT ELECTRIC INC		3685	labor	003-8330-320.0736	EJECTOR STATION MAINT	0.00	70.00	137393
02294 BULLARD JONATHAN		070220	meals for search team	001-6050-360.1161	INVESTIGATIONS MATERIALS	0.00	70.95	137394
03276 CARROLL CONCRETE		365049	concrete	001-8500-360.1196	FOUNDATIONS	0.00	868.75	137395
03277 CHARTER COMMUNICATIONS		1920	internet 6/19-7/18/20	001-7020-200.0217	IT	0.00	137.00	137396
		2220	monthly services	001-6040-200.0214	PHONE /LANDLINE/INTERNET	0.00	214.99	137396
						0.00	351.99	
03205 CITY OF BARRE PENSION PLAN & TRUST	PR01:180	PR-07/15/20	Payroll Transfer	001-2000-240.0006	ANNUITY PAYABLE	0.00	204.33	137445
03308 COMMUNITY BANK NA		HSAJUN20	employer contribution	001-9020-110.0160	EMP PREMIUM PAYMENTS	0.00	3,075.00	137397
		HSAJUN20	employer contribution	003-8330-110.0160	BC/BS EMPLOYEE	0.00	450.00	137397
						0.00	3,525.00	
03337 COMMUNITY BANK NA	PR01:180	PR-07/15/20	Payroll Transfer	001-2000-240.0001	FEDERAL TAX PAYABLE	0.00	10,962.50	137447

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Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
PR01:180	PR-07/15/20	Payroll Transfer	001-2000-240.0004	FICA PAYABLE	0.00	15,763.72	137447
					0.00	26,726.22	
03308 COMMUNITY BANK NA							
PR01:180	PR-07/15/20	Payroll Transfer	001-2000-240.0013	HSA PAYABLE	0.00	235.00	137446
03280 CROSSWIND TECHNOLOGIES INC							
	467	user subscriptions	001-6050-210.0310	COMPUTER ACCESS - PD	0.00	4,995.00	137398
	467	user subscriptions	001-6055-210.0310	COMPUTER ACCESS - PD	0.00	3,330.00	137398
					0.00	8,325.00	
04071 DEAD RIVER CO							
	30599	fuel oil	003-8330-330.0825	FUEL OIL	0.00	333.61	137399
04106 DUBOIS & KING INC							
	720011	services through 6/30	003-8533-500.1402	900K-METHANE SAFETY FLARE	0.00	8,702.00	137400
	720012	WWTF boiler replacement	003-8533-500.1401	900K-BOILER FOR DIGESTER	0.00	3,454.92	137400
					0.00	12,156.92	
05069 EDWARD JONES							
PR01:180	PR-07/15/20	Payroll Transfer	001-2000-240.0006	ANNUITY PAYABLE	0.00	201.00	137448
05089 EJ USA INC							
	24306	rough iron castings	003-8300-320.0750	MAIN LINE MAINT	0.00	1,632.78	137401
05059 ENDYNE INC							
	336354	lab services	003-8330-320.0749	WASTEWATER SAMPLING/TESTI	0.00	55.00	137402
05007 EVERETT J PRESCOTT INC							
	5707924	serv box,covers,rods,cplg	002-8200-320.0750	MAIN LINE MAINT	0.00	5,102.82	137403
	5713437	hyd wrench,tees	002-8200-320.0750	MAIN LINE MAINT	0.00	156.06	137403
	5713437	hyd wrench,tees	002-8200-350.1060	SMALL TOOLS	0.00	553.00	137403
	5714618	stakes	002-8200-320.0750	MAIN LINE MAINT	0.00	12.00	137403
					0.00	5,823.88	
06009 F W WEBB CO							
	67654685	adapters,caps,rings	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	105.81	137404
06087 FASTENAL CO							
	VTBAR120078	corps,elbows	003-8330-320.0740	EQUIPMENT MAINT	0.00	38.56	137405
06065 FISHER AUTO PARTS							
	631249	windshield washer,breakaw	001-8050-350.1061	SUPPLIES - GARAGE	0.00	241.39	137406
06891 FORGET ME NOT FLOWERS AND GIFTS LL							
	3684	cemetery baskets	001-8500-360.1195	CEMETERY TRUST - FLOWER	0.00	135.00	137407

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06086 FRANKLIN PAINT CO INC		164532	white paint	001-8050-320.0746	STREET PAINTING	0.00	1,788.00	137408
07016 GALLS LLC		015905539	pistol pouches, freight	001-6050-340.0941	EQUIPMENT - SAFETY	0.00	30.85	137409
07006 GREEN MT POWER CORP		30386-0620	Richardson Rd prv	002-8200-200.0211	ELECTRICITY - RICH RD POL	0.00	32.52	137410
		58336-0630	N Main St pump station	003-8300-200.0212	ELECTRICITY NO MAIN ST	0.00	352.77	137410
		69716-0620	Bailey St tank	002-8200-200.0208	Electricity-Bailey St	0.00	23.81	137410
		80586-0620	street lights	001-6060-200.0210	ELECTRICITY	0.00	12,392.16	137410
						0.00	12,801.26	
08001 HACH CO		12013499	lab supplies, freight	002-8220-320.0737	LAB MAINT	0.00	1,903.90	137411
11027 KEY BANK		HSAJUN20	employer contribution	001-9020-110.0160	EMP PREMIUM PAYMENTS	0.00	165.88	137412
12050 LAKE SUNAPEE BANK		HSAJUN20	employer contribution	001-9020-110.0160	EMP PREMIUM PAYMENTS	0.00	200.00	137413
		HSAJUN20	employer contribution	003-8300-110.0160	BC/BS EMPLOYEE	0.00	450.00	137413
						0.00	650.00	
12019 LAPERLE MARK R		74982	cleaning disp	001-8050-350.1061	SUPPLIES - GARAGE	0.00	14.91	137414
12099 LEAF		10779292	copier leases	001-5010-210.0312	OFFICE MACHINES MAINT	0.00	1,567.00	137415
		10779292A	balance due	001-5010-210.0312	OFFICE MACHINES MAINT	0.00	2.00	137449
						0.00	1,569.00	
13068 MAIN STREET LAW LLP		070120	professional services	001-5030-120.0173	PROF SERVICES - LABOR	0.00	161.00	137416
		070120	professional services	001-5030-230.0517	CONTRACT NEGOTIATIONS	0.00	1,750.20	137416
						0.00	1,911.20	
13018 MASCOMA SAVINGS BANK		HSAJUN20	employer contribution	002-8220-110.0160	BC/BS EMPLOYEE	0.00	450.00	137417
13088 MCMASTER-CARR		41521979	valves, freight	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	218.19	137418
13189 MILES SUPPLY INC		063020	liners	001-7020-350.1049	CUSTODIAL SUPPLIES	0.00	74.04	137419

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Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	063020	liners	001-7030-350.1049	CUSTODIAL SUPPLIES	0.00	74.04	137419
					0.00	148.08	
14148 NEACP INC							
	2465/20	annual dues-T Bombardier	001-6050-360.1161	INVESTIGATIONS MATERIALS	0.00	80.00	137420
14016 NELSON ACE HARDWARE							
	062820	keys, lever, faucet	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	62.54	137421
	062820A	hornet spray	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	16.24	137421
	062820B	handle, sprayer	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	17.09	137421
	062820B	handle, sprayer	001-8050-350.1061	SUPPLIES - GARAGE	0.00	8.99	137421
	062820C	trap, tape	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	49.49	137421
	062820C	trap, tape	002-8220-320.0755	PCH180	0.00	12.54	137421
	062820D	air circulator	001-6050-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	33.29	137421
					0.00	200.18	
14154 NORTH COUNTRY FEDERAL CREDIT UNION							
	HSAJUN20	employer contribution	001-9020-110.0160	EMP PREMIUM PAYMENTS	0.00	1,862.50	137422
	HSAJUN20	employer contribution	002-8200-110.0160	BC/BS EMPLOYEE	0.00	225.00	137422
	HSAJUN20	employer contribution	002-8220-110.0160	BC/BS EMPLOYEE	0.00	450.00	137422
	HSAJUN20	employer contribution	003-8300-110.0160	BC/BS EMPLOYEE	0.00	225.00	137422
PR01:180	PR-07/15/20	Payroll Transfer	001-2000-240.0009	SAVINGS PAYABLE	0.00	75.00	137450
PR01:180	PR-07/15/20	Payroll Transfer	001-2000-240.0013	HSA PAYABLE	0.00	112.00	137450
					0.00	2,949.50	
14121 NORTHFIELD AUTO SUPPLY							
	314443	grinding wheel	002-8200-320.0740	EQUIPMENT MAINT	0.00	15.29	137423
	316796	wheel bolts, nuts	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	23.88	137423
	316823	brake fluid	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	22.49	137423
	316898	hyd hose, femail joint, swi	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	119.10	137423
	317156	oil filter, oil	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	27.47	137423
	317206	coolant hose	001-6040-320.0720	CAR/TRUCK MAINT	0.00	22.71	137423
					0.00	230.94	
14089 NORTHFIELD SAVINGS BANK							
	HSAJUN20	employer contribution	001-9020-110.0160	EMP PREMIUM PAYMENTS	0.00	10,897.21	137424
	HSAJUN20	employer contribution	002-8200-110.0160	BC/BS EMPLOYEE	0.00	223.39	137424
	HSAJUN20	employer contribution	002-8220-110.0160	BC/BS EMPLOYEE	0.00	110.89	137424
	HSAJUN20	employer contribution	003-8300-110.0160	BC/BS EMPLOYEE	0.00	223.39	137424
	HSAJUN20	employer contribution	003-8330-110.0160	BC/BS EMPLOYEE	0.00	110.89	137424
PR01:180	PR-07/15/20	Payroll Transfer	001-2000-240.0009	SAVINGS PAYABLE	0.00	1,236.39	137451
PR01:180	PR-07/15/20	Payroll Transfer	001-2000-240.0013	HSA PAYABLE	0.00	438.69	137451
					0.00	13,240.85	
14059 NOVUS BECKLEY HILL SOLAR LLC							
	34	est monthly generation	002-8220-200.0212	BECKLEY HILL SOLAR PROJ	0.00	5,472.00	137425

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City of Barre Accounts Payable
Warrant/Invoice Report # 21-3

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FinanceDir

By check number for check acct 01(GENERAL FUND) and check dates 07/15/20 thru 07/15/20

Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
15046 OFFICE OF CHILD SUPPORT	PR01:180	PR-07/15/20	Payroll Transfer	001-2000-240.0009	SAVINGS PAYABLE	0.00	98.08	137452
15031 OFFICE SYSTEMS OF VERMONT INC		26AR429059	waste box	001-5040-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	25.00	137426
15051 ONE CREDIT UNION		HSAJUN20	employer contribution	001-9020-110.0160	EMP PREMIUM PAYMENTS	0.00	2,562.50	137427
		HSAJUN20	employer contribution	002-8200-110.0160	BC/BS EMPLOYEE	0.00	225.00	137427
		HSAJUN20	employer contribution	003-8300-110.0160	BC/BS EMPLOYEE	0.00	675.00	137427
PR01:180	PR-07/15/20		Payroll Transfer	001-2000-240.0009	SAVINGS PAYABLE	0.00	1,093.48	137453
						0.00	4,555.98	
15012 ONION RIVER ANIMAL HOSPITAL		268469	treatment-Mike	001-6050-360.1159	K-9	0.00	120.00	137428
15003 ORMSBY'S COMPUTER SYSTEMS INC		36713	support services	001-5040-110.0151	IT SUPPORT CONTRACT	0.00	75.00	137429
16048 PARSONS		45322	services 5/1-5/31/20	001-8050-320.0743	TRUCK MAINT - STS	0.00	6.63	137430
		46433	services 6/1-6/30/20	001-8050-320.0743	TRUCK MAINT - STS	0.00	22.10	137430
						0.00	28.73	
16600 PASSUMPSIC SAVINGS BANK		HSAJUN20	employer contribution	001-9020-110.0160	EMP PREMIUM PAYMENTS	0.00	450.00	137431
16149 PENGUIN MANAGEMENT INC		60703	firefighter software	001-6040-440.1240	COMP SOFTWARE/OFF EQUIP	0.00	768.00	137432
16799 PEOPLE'S UNITED BANK		HSAJUN20	employer contribution	001-9020-110.0160	EMP PREMIUM PAYMENTS	0.00	1,496.58	137433
16077 PERSHING LLC	PR01:180	PR-07/15/20	Payroll Transfer	001-2000-240.0006	ANNUITY PAYABLE	0.00	165.00	137454
16125 PORTLAND GLASS		361830443	lexans,labor	001-9130-370.1380	COVID-19 MATERIALS	0.00	1,956.63	137434
16146 POULIOT BROOKE		070120	phone stipend June	001-6050-310.0616	PAGERS/CELL/AIR CARDS	0.00	50.00	E28
16102 PRUDENTIAL RETIREMENT	PR01:180	PR-07/15/20	Payroll Transfer	001-2000-240.0006	ANNUITY PAYABLE	0.00	200.00	137455
19034 SHI INTERNATIONAL CORP		B11899430	software	001-5010-360.1170	EMAIL LICENSES	0.00	6,382.50	137435

By check number for check acct 01 (GENERAL FUND) and check dates 07/15/20 thru 07/15/20

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

19032	SOUP N GREENS						
	063020	lock up meals Feb-Jun	001-6050-230.0511	LOCK-UP MEALS	0.00	785.35	137436
19160	SWISH WHITE RIVER						
	W381894	first aide kits, freight	002-8200-340.0941	EQUIPMENT - SAFETY	0.00	26.01	137437
	W381894	first aide kits, freight	003-8300-340.0941	EQUIPMENT - SAFETY	0.00	52.02	137437
					-----	-----	
					0.00	78.03	
20095	TD BANK						
	HSAJUN20	employer contribution	001-9020-110.0160	EMP PREMIUM PAYMENTS	0.00	3,276.07	137438
20002	TIMES ARGUS ASSOC INC						
	7847	advertise agenda 7/7	001-5010-230.0510	ADVERTISING/PRINTING	0.00	121.80	137439
20020	TWOMBLY OLIVER L						
	14895	professional services	001-5030-120.0170	PROF SERVICES - CITY ATT	0.00	1,164.00	137440
	14896	professional services	001-5030-120.0170	PROF SERVICES - CITY ATT	0.00	1,020.00	137440
					-----	-----	
					0.00	2,184.00	
21002	UNIFIRST CORP						
	4499410	uniform rental	001-8050-320.0743	TRUCK MAINT - STS	0.00	57.00	137441
	4499410	uniform rental	001-8050-340.0940	CLOTHING	0.00	184.69	137441
	4499410	uniform rental	002-8200-340.0940	CLOTHING	0.00	73.21	137441
	4499410	uniform rental	003-8300-340.0940	CLOTHING	0.00	54.51	137441
	4499413	uniform rental	003-8300-340.0940	CLOTHING	0.00	34.07	137441
	4499413	uniform rental	003-8330-320.0743	TRUCK MAINT	0.00	9.80	137441
	4499413	uniform rental	003-8330-340.0940	CLOTHING	0.00	46.40	137441
	4499414	uniform rental	002-8220-340.0940	CLOTHING	0.00	76.54	137441
					-----	-----	
					0.00	536.22	
21005	UNION BANK						
	HSAJUN20	employer contribution	001-9020-110.0160	EMP PREMIUM PAYMENTS	0.00	562.50	137442
22100	VERMONT DEPT OF TAXES						
	PR01:180 PR-07/15/20	Payroll Transfer	001-2000-240.0002	STATE TAX PAYABLE	0.00	3,433.36	137456
22129	VERMONT TESTING						
	9230	rebar inspection, mileage	050-5800-360.1166	POOL REFURBISHMENT	0.00	468.24	137443
22095	VMERS DB						
	CH JUN 20	employer contribution	001-9030-110.0154	CITY PENSION PLAN	0.00	24,809.83	137457
	CH JUN 20	employer contribution	002-8200-110.0155	PENSION	0.00	3,172.12	137457
	CH JUN 20	employer contribution	002-8220-110.0155	PENSION	0.00	1,407.95	137457
	CH JUN 20	employer contribution	003-8300-110.0155	PENSION	0.00	2,135.37	137457
	CH JUN 20	employer contribution	003-8330-110.0155	PENSION	0.00	3,401.63	137457

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City of Barre Accounts Payable
Warrant/Invoice Report # 21-3

By check number for check acct 01(GENERAL FUND) and check dates 07/15/20 thru 07/15/20

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	FD JUN 20	employer contribution	001-9030-110.0154	CITY PENSION PLAN	0.00	23,796.74	137457
	MGT JUN 20	employer contribution	001-9030-110.0154	CITY PENSION PLAN	0.00	5,793.11	137457
	PD JUN 20	employer contribution	001-9030-110.0154	CITY PENSION PLAN	0.00	36,446.31	137457
					-----	-----	
					0.00	100,963.06	
23041 WORK SAFE	23123	decals	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	200.00	137444

				Report Total		235,201.43	
						=====	

To the Treasurer of City of Barre, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ***235,201.43
Let this be your order for the payments of these amounts.

Employee Tax Summary Report

by name for check dates 07/15/20 thru 07/15/20

Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI	FUTA	SUTA	Local	Net
Employee: 0136	AHEARN, WILLIAM E.										
1713.78	137.30	105.02	24.56	82.01	0.00	105.02	24.56	0.00	0.00	0.00	0.00
Employee: 0145	ALDSWORTH, JOSEPH G.										
2319.50	190.90	140.86	32.94	55.20	0.00	140.86	32.94	0.00	0.00	0.00	0.00
Employee: 0417	BARIL, JAMES A.										
2021.54	274.11	117.76	27.54	82.16	0.00	117.76	27.54	0.00	0.00	0.00	0.00
Employee: 0570	BENJAMIN, KENNETH S.										
1008.00	109.72	61.63	14.41	32.84	0.00	61.63	14.41	0.00	0.00	0.00	0.00
Employee: 0580	BENSON, NICHOLAS J.										
1391.62	171.91	84.85	19.84	51.50	0.00	84.85	19.84	0.00	0.00	0.00	0.00
Employee: 0590	BERGERON, JEFFREY R.										
1217.30	83.34	70.35	16.45	26.98	0.00	70.35	16.45	0.00	0.00	0.00	0.00
Employee: 1005	BOMBARDIER, TIMOTHY J.										
1730.80	237.35	105.50	24.67	86.13	0.00	105.50	24.67	0.00	0.00	0.00	0.00
Employee: 1100	BRAMMAN, KATHRYN H.										
829.52	76.57	51.18	11.97	22.84	0.00	51.18	11.97	0.00	0.00	0.00	0.00
Employee: 1097	BREAULT, BONNIE J.										
1310.18	175.73	79.72	18.64	52.65	0.00	79.72	18.64	0.00	0.00	0.00	0.00
Employee: 1130	BRENT, DOUGLAS S.										
1634.80	216.78	99.08	23.17	64.96	0.00	99.08	23.17	0.00	0.00	0.00	0.00
Employee: 1390	BULLARD, DON A.										
1070.00	141.36	66.34	15.52	43.44	0.00	66.34	15.52	0.00	0.00	0.00	0.00
Employee: 1397	BULLARD, JONATHAN R.										
1410.36	171.42	84.84	19.84	51.35	0.00	84.84	19.84	0.00	0.00	0.00	0.00
Employee: 1675	CARMINATI, JOEL F., JR										
605.34	43.36	36.04	8.43	13.57	0.00	36.04	8.43	0.00	0.00	0.00	0.00
Employee: 1720	CETIN, MATTHEW J.										
1243.20	78.54	66.79	15.62	25.67	0.00	66.79	15.62	0.00	0.00	0.00	0.00
Employee: 1810	CHARBONNEAU, MICHAEL J.										
1710.00	197.97	94.27	22.05	59.32	0.00	94.27	22.05	0.00	0.00	0.00	0.00
Employee: 1815	CHASE, SHERRY L.										
188.40	4.60	8.01	1.87	1.98	0.00	8.01	1.87	0.00	0.00	0.00	0.00
Employee: 1964	COPPING, NICHOLAS R.										
1638.36	195.77	93.18	21.79	58.66	0.00	93.18	21.79	0.00	0.00	0.00	0.00
Employee: 2015	CRUGER, ERIC J.										
1204.13	134.25	73.02	17.08	40.20	0.00	73.02	17.08	0.00	0.00	0.00	0.00
Employee: 2205	CUSHMAN, BRIAN K.										
1420.80	107.93	83.12	19.44	33.88	0.00	83.12	19.44	0.00	0.00	0.00	0.00
Employee: 2240	DAWES, CAROLYN S.										
1196.60	121.10	70.59	16.51	36.19	0.00	70.59	16.51	0.00	0.00	0.00	0.00
Employee: 2330	DEGREENIA, CATHERINE I.										
1264.20	161.32	74.60	17.45	47.72	0.00	74.60	17.45	0.00	0.00	0.00	0.00
Employee: 2332	DEMELL, WILLIAM M.										
1011.60	97.26	58.13	13.59	29.10	0.00	58.13	13.59	0.00	0.00	0.00	0.00
Employee: 2355	DEXTER, DONNEL A.										
1136.40	130.09	64.01	14.97	38.95	0.00	64.01	14.97	0.00	0.00	0.00	0.00
Employee: 2415	DONALD, LANCE B.										
891.20	85.75	53.77	12.57	25.43	0.00	53.77	12.57	0.00	0.00	0.00	0.00
Employee: 2445	DROWN, JACOB D.										
1300.60	165.91	78.44	18.34	49.70	0.00	78.44	18.34	0.00	0.00	0.00	0.00
Employee: 2570	DUHAIME, ROBERT H.										
153.20	0.00	5.32	1.24	0.00	0.00	5.32	1.24	0.00	0.00	0.00	0.00

Employee Tax Summary Report

by name for check dates 07/15/20 thru 07/15/20

Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI	FUTA	SUTA	Local	Net
Employee: 2580	DURGIN, STEVEN J.										
1833.53	239.01	106.64	24.94	71.63	0.00	106.64	24.94	0.00	0.00	0.00	0.00
Employee: 2683	EASTMAN, LARRY E., JR										
1467.50	169.83	84.76	19.82	50.88	0.00	84.76	19.82	0.00	0.00	0.00	0.00
Employee: 2980	FARNHAM, BRIAN D.										
1274.10	145.80	76.73	17.95	43.67	0.00	76.73	17.95	0.00	0.00	0.00	0.00
Employee: 3027	FLEURY, JASON R.										
1257.60	129.06	69.18	16.18	38.64	0.00	69.18	16.18	0.00	0.00	0.00	0.00
Employee: 3275	FREY, JACOB D.										
2125.22	262.25	125.34	29.31	78.47	0.00	125.34	29.31	0.00	0.00	0.00	0.00
Employee: 3375	GAYLORD, AMOS R.										
1281.80	153.59	78.97	18.47	46.00	0.00	78.97	18.47	0.00	0.00	0.00	0.00
Employee: 3560	GILBERT, DAVID P.										
954.01	97.64	58.04	13.57	29.22	0.00	58.04	13.57	0.00	0.00	0.00	0.00
Employee: 3690	GRANDFIELD, HEATHER L.										
344.88	22.93	20.26	4.74	19.28	0.00	20.26	4.74	0.00	0.00	0.00	0.00
Employee: 4015	HASTINGS, CLARK H., III										
835.95	78.27	49.72	11.63	23.35	0.00	49.72	11.63	0.00	0.00	0.00	0.00
Employee: 4017	HAYDEN, AMY L.										
1511.98	179.72	87.84	20.54	53.84	0.00	87.84	20.54	0.00	0.00	0.00	0.00
Employee: 4025	HAYNES, WILLIAM D.										
1169.70	103.91	64.25	15.03	31.10	0.00	64.25	15.03	0.00	0.00	0.00	0.00
Employee: 4100	HEDIN, LAURA T.										
1156.00	109.73	68.42	16.00	32.78	0.00	68.42	16.00	0.00	0.00	0.00	0.00
Employee: 4230	HOULE, JONATHAN S.										
1357.22	166.13	83.00	19.41	49.76	0.00	83.00	19.41	0.00	0.00	0.00	0.00
Employee: 4250	HOWARTH, ROBERT C.										
1430.34	59.32	78.58	18.38	20.18	0.00	78.58	18.38	0.00	0.00	0.00	0.00
Employee: 4260	HOYT, EVERETT J.										
1005.21	69.66	57.46	13.44	33.19	0.00	57.46	13.44	0.00	0.00	0.00	0.00
Employee: 4745	KELLY, JOSEPH E., JR										
989.20	32.10	52.77	12.34	12.28	0.00	52.77	12.34	0.00	0.00	0.00	0.00
Employee: 4770	KIRKPATRICK, TROY S.										
1476.30	147.91	85.44	19.98	41.66	0.00	85.44	19.98	0.00	0.00	0.00	0.00
Employee: 4790	KOSAKOWSKI, JOSHUA D.										
532.77	43.04	30.50	7.13	13.51	0.00	30.50	7.13	0.00	0.00	0.00	0.00
Employee: 4903	LANE, ZEBULYN M.										
894.40	87.91	54.89	12.84	26.08	0.00	54.89	12.84	0.00	0.00	0.00	0.00
Employee: 4906	LANGEVIN, RAYMOND P.										
980.40	76.27	60.78	14.22	32.04	0.00	60.78	14.22	0.00	0.00	0.00	0.00
Employee: 4908	LAPERLE, JESSICA L.										
544.42	41.06	31.07	7.27	12.96	0.00	31.07	7.27	0.00	0.00	0.00	0.00
Employee: 4985	LEWIS, BRITTANY L.										
1046.90	107.33	64.41	15.06	32.13	0.00	64.41	15.06	0.00	0.00	0.00	0.00
Employee: 5010	LOWE, ROBERT L.										
2311.24	254.08	135.20	31.62	83.85	0.00	135.20	31.62	0.00	0.00	0.00	0.00
Employee: 5048	MACKENZIE, STEVEN E.										
1984.47	255.75	131.46	30.75	98.85	0.00	131.46	30.75	0.00	0.00	0.00	0.00
Employee: 5290	MARTEL, JOELL J.										
1367.72	151.79	80.43	18.81	45.40	0.00	80.43	18.81	0.00	0.00	0.00	0.00
Employee: 5425	MCGOWAN, JAMES R.										
1592.76	256.99	96.05	22.46	62.02	0.00	96.05	22.46	0.00	0.00	0.00	0.00

Employee Tax Summary Report

by name for check dates 07/15/20 thru 07/15/20

Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI	FUTA	SUTA	Local	Net
Employee: 5269	MCGUIRE, AARON M.										
500.16	24.04	30.76	7.19	9.68	0.00	30.76	7.19	0.00	0.00	0.00	0.00
Employee: 5270	MCNALLY, DONNA C.										
1029.20	117.43	60.44	14.14	35.15	0.00	60.44	14.14	0.00	0.00	0.00	0.00
Employee: 5520	METIVIER, CHERYL A.										
365.69	28.48	22.42	5.24	9.44	0.00	22.42	5.24	0.00	0.00	0.00	0.00
Employee: 5600	MICHELI, STEVEN N.										
1468.80	113.60	87.06	20.36	40.40	0.00	87.06	20.36	0.00	0.00	0.00	0.00
Employee: 5701	MILLER, ROBERT W.										
2081.18	232.93	123.70	28.93	73.50	0.00	123.70	28.93	0.00	0.00	0.00	0.00
Employee: 5725	MONAHAN, DAWN M.										
1502.01	125.59	88.01	20.58	38.81	0.00	88.01	20.58	0.00	0.00	0.00	0.00
Employee: 5765	MORRIS, SCOTT D.										
315.25	4.84	18.24	4.27	3.25	0.00	18.24	4.27	0.00	0.00	0.00	0.00
Employee: 5768	MORRISON, CAMDEN A.										
1098.56	115.80	67.13	15.70	34.67	0.00	67.13	15.70	0.00	0.00	0.00	0.00
Employee: 5880	MURPHY, BRIANNA E.										
1265.74	146.02	76.74	17.95	43.73	0.00	76.74	17.95	0.00	0.00	0.00	0.00
Employee: 5930	NORWAY, JOANNE P.										
306.00	19.18	17.42	4.07	6.85	0.00	17.42	4.07	0.00	0.00	0.00	0.00
Employee: 5940	NYKIEL, BRYAN T.										
1160.84	86.83	71.97	16.83	27.96	0.00	71.97	16.83	0.00	0.00	0.00	0.00
Employee: 6030	PARKER, ROWDIE Y.										
725.90	71.66	43.52	10.18	21.50	0.00	43.52	10.18	0.00	0.00	0.00	0.00
Employee: 6040	PARSHLEY, TONIA C.										
1079.20	89.39	59.56	13.93	26.74	0.00	59.56	13.93	0.00	0.00	0.00	0.00
Employee: 6088	PIERCE, JOEL M.										
1213.20	85.34	70.10	16.39	27.57	0.00	70.10	16.39	0.00	0.00	0.00	0.00
Employee: 6377	POIRIER, HOLDEN R.										
1093.26	109.48	65.32	15.28	32.77	0.00	65.32	15.28	0.00	0.00	0.00	0.00
Employee: 6385	PONTBRIAND, JAMES D.										
1653.96	210.94	97.56	22.82	63.21	0.00	97.56	22.82	0.00	0.00	0.00	0.00
Employee: 6395	POULIOT, BROOKE L.										
824.00	58.51	51.09	11.95	20.08	0.00	51.09	11.95	0.00	0.00	0.00	0.00
Employee: 6416	PROTZMAN, TODD A.										
575.00	46.51	35.65	8.34	14.45	0.00	35.65	8.34	0.00	0.00	0.00	0.00
Employee: 6415	PRUITT, BRITTAIN J.										
1123.08	30.62	60.99	14.26	11.76	0.00	60.99	14.26	0.00	0.00	0.00	0.00
Employee: 6418	PULLMAN, DAVID L.										
461.44	27.03	27.12	6.34	9.01	0.00	27.12	6.34	0.00	0.00	0.00	0.00
Employee: 6600	REALE, MICHAEL R.										
1322.26	163.31	81.98	19.17	48.92	0.00	81.98	19.17	0.00	0.00	0.00	0.00
Employee: 6640	RIVARD, SYLVIE R.										
386.74	30.27	23.42	5.48	9.94	0.00	23.42	5.48	0.00	0.00	0.00	0.00
Employee: 6689	ROCHFORD, ZACHARY J.										
995.60	77.99	61.73	14.44	25.52	0.00	61.73	14.44	0.00	0.00	0.00	0.00
Employee: 6818	ROULEAU, JOSEPH J.										
1267.00	102.66	72.67	16.99	30.42	0.00	72.67	16.99	0.00	0.00	0.00	0.00
Employee: 6870	RUBALCABA, DAVID T.										
1787.28	250.62	109.61	25.64	75.11	0.00	109.61	25.64	0.00	0.00	0.00	0.00
Employee: 6874	RYAN, PATTY L.										
384.96	43.63	23.87	5.58	12.88	0.00	23.87	5.58	0.00	0.00	0.00	0.00

City of Barre Payroll
Employee Tax Summary Report
by name for check dates 07/15/20 thru 07/15/20

Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI	FUTA	SUTA	Local	Net
Employee: 7049	SCHAUER, RUSSELL A.										
1122.80	48.28	65.75	15.38	17.13	0.00	65.75	15.38	0.00	0.00	0.00	0.00
Employee: 7100	SEAVER, DEBBIE L.										
606.08	88.13	33.94	7.94	31.33	0.00	33.94	7.94	0.00	0.00	0.00	0.00
Employee: 7190	SHATNEY, JANET E.										
1131.10	74.15	65.32	15.28	24.41	0.00	65.32	15.28	0.00	0.00	0.00	0.00
Employee: 7200	SHAW, BENJAMIN K.										
1752.04	245.81	108.03	25.26	73.67	0.00	108.03	25.26	0.00	0.00	0.00	0.00
Employee: 7220	SHERIDAN, GARY R., JR										
1227.66	102.49	74.48	17.42	30.55	0.00	74.48	17.42	0.00	0.00	0.00	0.00
Employee: 7312	SMITH, CLINT P.										
634.64	49.15	37.01	8.66	15.18	0.00	37.01	8.66	0.00	0.00	0.00	0.00
Employee: 7314	SOUTHWORTH, NORWOOD J.										
1002.01	110.67	61.88	14.47	33.13	0.00	61.88	14.47	0.00	0.00	0.00	0.00
Employee: 7330	STRACHAN, ROBBIE B.										
1111.70	81.43	67.69	15.83	23.62	0.00	67.69	15.83	0.00	0.00	0.00	0.00
Employee: 7334	STRASSBERGER, KIRK E.										
787.92	45.00	46.49	10.87	16.31	0.00	46.49	10.87	0.00	0.00	0.00	0.00
Employee: 7450	SUPERNAULT, MERTON A.										
326.97	23.00	12.35	2.89	0.00	0.00	12.35	2.89	0.00	0.00	0.00	0.00
Employee: 7465	TAFT, FRANCIS R.										
1287.50	148.77	77.66	18.16	44.56	0.00	77.66	18.16	0.00	0.00	0.00	0.00
Employee: 7520	TILLINGHAST, ZACHARY M.										
1351.22	150.85	78.66	18.40	45.18	0.00	78.66	18.40	0.00	0.00	0.00	0.00
Employee: 7600	TUCKER, RANDALL L.										
1687.30	194.45	98.26	22.98	58.20	0.00	98.26	22.98	0.00	0.00	0.00	0.00
Employee: 7610	TUCKER, RUSSELL W.										
1105.20	117.11	61.38	14.35	35.06	0.00	61.38	14.35	0.00	0.00	0.00	0.00
Employee: 7843	WALLANT, DAVID R.										
957.21	91.44	59.35	13.88	27.36	0.00	59.35	13.88	0.00	0.00	0.00	0.00
Employee: 8345	WORN, JESSICA L.										
587.94	27.65	32.99	7.72	9.15	0.00	32.99	7.72	0.00	0.00	0.00	0.00
108012.65	10962.50	6387.93	1493.93	3433.36	0.00	6387.93	1493.93	0.00	0.00	0.00	0.00



Permit Administrator
 City of Barre
 6 N. Main Street
 Barre, VT 05641
 Phone: (802) 476-0245
 Fax: (802) 476-0263

Permits to Council
 June 25, 2020 to July 1, 2020

Permit#	Permit Type	Owner	Property Address	Permit Description
B20-000046	Building Permit	Kimberlynn A Gilbert	14 HILLSIDE AV	Demolition and Removal of 700 sq ft attached garage
E20-000058	Electrical Permit	City of Barre	6 North Main Street	Upgrade power for new AC unit in Zoning/Assessing Office Lic #EM3669
E20-000059	Electrical Permit	Marco J Peduzzi C/O Mary Gray	1 Thomas Street	Replace service with new 100 amp service Lic #EM-04799
E20-000060	Electrical Permit	Allen DeForge	26 Birch Street	Upgrade service to 200 amp Lic #EM04799
E20-000061	Electrical Permit	Brian Labelle	11 Garden Street	Change breaker panel add GFI Lic #EM-2489
E20-000064	Electrical Permit	William & Beth S. Goldsworth	44 Garden Street	Add and rewire lighting Lic #EM-04805
E20-000065	Electrical Permit	Timothy & Amber Terway	8 Orange Street	PV Solar Array on roof Lic #EM-06238
E20-000066	Electrical Permit	JARVIS TIMOTHY	24 EASTERN AV	Rewire, removing Knob & Tube in basement Lic #EM04235
Total:		8		



City of Barre, Vermont



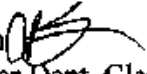
" GRANITE CENTER OF THE WORLD "

CLINT P. SMITH
WATER DEPT. CLERK
(802) 476-0251 PHONE

6 N. MAIN ST. STE 5
BARRE VT 05641-4190
(802) 476-0264 FAX

MEMORANDUM

To: Mayor Lucas J. Herring, City Manager Steven E. Mackenzie PE,
City Clerk & Treasurer Carolyn S. Dawes, Dir. Of Public Works
William E. Ahearn & Asst. Dir of Public Works Steven N.
Micheli, & Barre City Council

From: Clint P. Smith 
Water & Sewer Dept. Clerk

Date: July 8, 2020

Subject June 2020 Water, Sewer & Debt Service Delinquencies

June 2020 Quarterly Water Billed	\$606,998.70
June 2020 Quarterly Sewer Billed	\$291,352.31
June 2020 Quarterly Debt Service Billed	\$ 1,847.25
Adjusted Bills	\$ 000.00
Total Water Paid	\$520,602.10
Total Sewer Paid	\$248,519.18
Total Debt Service Paid	\$ 1,477.80
Total Delinquent Water, Sewer & Debt Service	\$129,599.18

(Representing a 14.40% delinquency)

The delinquent figures for previous years of the same quarter are as follows:

June 2019	\$156,738.92
June 2018	\$133,072.00
June 2017	\$111,032.29
June 2016	\$112,975.15
June 2015	\$119,266.08
June 2014	\$ 99,313.19
June 2013	\$125,581.38

The total delinquent water, sewer and debt service revenue to collect (including penalty & interest), as received from Sylvie Rivard, Assistant Delinquent Tax Collector, as of July 8, 2020 is \$213,272.14 which includes the above June 2020 delinquent figure. The total delinquent figure at this time in the year 2019 was \$237,182.19.

**CITY COUNCIL MEETING
LICENSES & PERMITS – PART OF CONSENT AGENDA
July 14, 2020**

2020 ANIMAL LICENSE: Has Health Officer Approval.

- Nick Landry, 110 Berlin Street, 15 chickens
- Kevin Paige, 387 Prospect Street, 7 chickens
- Mark Atkins, 21 Camp Street, 3 poultry
- Allison Bresett, 20 Waterman Street, 7 chickens
- John Santorello, 176 Elm Street, 3 pounds bees
- Serena Wells, 15 Grant Ave, 9 chickens
- Romni Palmer, 10 Giudici Street, 6 chickens
- Danielle Dahline, 10 Snow Ave, 3 chickens

2020 FOOD ESTABLISHMENT LICENSE: Has Health Officer Approval.

2020 FOOD TAKE OUT LICENSE: Has Health Officer Approval.

2020 ENTERTAINMENT LICENSE: Has Police Chief Approval.

2020 POOL TABLE/VIDEO MACHINE LICENSE: Has Health Officer Approval

- Westview Condominium Association, 122 Baatchelder Street

2020 MOVIE THEATER LICENSE: Has Health Officer Approval

2020 TAXI SERVICE OPERATOR'S AND VEHICLE LICENSE: Has Police Department Approval.

2020 TAXICAB DRIVER'S LICENSE: Has Police Chief Approval.

2020 FOOD VENDING LICENSE: Has Health Officer Approval.

- Crown Ice Cream LLC, ice cream truck, will travel around city

2020 VENDING LICENSE: Has Health Officer Approval

2020 COMMERCIAL SWIMMING POOL LICENSE: Has Health Officer Approval

2020 WASTE DISPOSAL COLLECTOR'S LICENSE: Has Zoning Administrator Approval



U.S. DEPARTMENT OF JUSTICE
OFFICE OF COMMUNITY ORIENTED POLICING SERVICES
145 N Street, NE, Washington, D.C. 20530

COPS

June 25, 2020

Chief of Police Timothy Bombardier
City Manager Steven Mackenzie

Barre, City of
15 Fourth Street
Barre, VT 05641

Re: COPS Hiring Program award number 2020UMWX0263
ORI VT01201

Dear Chief of Police Bombardier and City Manager Mackenzie:

Congratulations on your agency's award for 2 officer position(s) and \$250,000.00 in federal funds over a three-year award period under the 2020 COPS Hiring Program (CHP). The local cash match required for this award will be \$310,246.00. Your agency may use CHP award funding to (1) hire new officers, (2) rehire officers who have been laid off, or (3) are scheduled to be laid off on a specific future date, as a result of local budget reductions, on or after the official award start date. Please note that any changes to the awarded hiring categories require an official review and approval by the COPS Office.

A list of conditions that apply to your award is included on your Award Document and Award Document Supplement, if applicable. A limited number of agencies may be subject to an Additional Award Notification as a result of an ongoing federal civil rights investigation, other award review, or audit of your agency by the Department of Justice. If applicable to your agency, the Additional Award Notification is included at the end of this letter and is incorporated by reference as part of this letter. In addition, a limited number of agencies may be subject to Special Conditions as a result of high risk designation or other unique circumstances. If applicable to your agency, these Special Conditions will be found in an Award Document Supplement in your award package. You should read and familiarize yourself with these conditions. **To officially accept your award, the Award Document (including the conditions and special conditions, if applicable) must be signed electronically via the Account Access link on the COPS Office website at www.cops.usdoj.gov within 45 days from the date of this letter.**

The official start date of your award is 07/01/2020. Therefore, you can be reimbursed for allowable and approved expenditures made on or after this date. Please carefully review the Financial Clearance Memorandum (FCM) included in your award package to determine your approved budget, as some of your requested items may not have been approved by the COPS Office during the budget review process and award funds may only be used for approved items. The FCM will specify the final award amount and will also identify any disallowed costs.



Supplemental online award information for 2020 COPS CHP recipients can be found on the CHP Program page at <https://cops.usdoj.gov/chp-award>. We strongly encourage you to visit this site immediately to access a variety of important and helpful documents that will assist you with the implementation of your award including the 2020 CHP Award Owner's Manual, which specifies the programmatic and financial terms, conditions, and requirements of your award. In addition, the above website link includes the forms and instructions necessary to begin drawing down funds for your award. Please also ensure that you print out a copy of your application and maintain it with your award file records.

Once again, congratulations on your 2020 CHP award. If you have any questions about your award, please do not hesitate to call your Grant Program Specialist through the COPS Office Response Center at 800-421-6770.



Phillip E. Keith, Director

Date: 06/19/2020

Additional Award Notification





Award Document

COPS Office COPS Hiring Program (CHP)

**CFDA - 16.710 - Public Safety Partnership and Community Policing Grants
Treasury Account Symbol (TAS) 15X0406**

Award Number: 2020UMWX0263

ORI Number: VT01201

OJP Vendor Number: 036000356

DUNS Number: 176651503

Applicant Organization's Legal Name: Barre, City of

Applicant's System for Award Management (SAM) name: Barre, City Of

Law Enforcement Executive / Agency Executive: Chief of Police Timothy Bombardier

Government Executive / Financial Official: City Manager Steven Mackenzie

Award Start Date: 07/01/2020

Award End Date: 06/30/2023

Award Amount: \$250,000.00

Full-Time Officers Funded: 2

New Hires: 2 Rehires Previously Laid Off: 0 Rehires Scheduled for Lay Off: 0

The FY 2020 COPS Hiring Program (CHP) award provides funding to law enforcement agencies to hire and/or rehire career law enforcement officers in an effort to increase their community policing capacity and crime prevention efforts. CHP awards provide up to 75 percent of the approved entry-level salaries and fringe benefits of full-time officers for a 36-month award period, with a minimum 25 percent local cash match requirement and a maximum federal share of \$125,000 per officer position.

The Financial Clearance Memorandum (FCM) and, if applicable, the Cooperative Agreement included in your award package are incorporated by reference in their entirety and shall become part of this Award Document. By signing this Award Document, the recipient agrees to abide by all FY 2020 Community Policing Development Program (CHP) Award Terms and Conditions; the approved budget in the FCM; if applicable, all requirements in the Cooperative Agreement; and, if applicable, the Special Award Conditions and/or High Risk Conditions in the Award Document Supplement.

Phillip E. Keith, Director

Date: 06/19/2020

(Signature Pending)

(Date Pending)

Signature of the Program Official with the Authority to Accept
this Grant Award

Date

(Signature Pending)

(Date Pending)



Signature of the Financial Official with the Authority to Accept *Date*
this Grant Award

False statements or claims made in connection with COPS office awards may result in fines, imprisonment, debarment from participating in federal awards or contracts, and/or any remedy available by law to the Federal Government.

U.S. Department of Justice
Office of Community Oriented Policing Services

**2020 COPS Hiring Program
Award Terms and Conditions**

By signing the Award Document to accept this **COPS Hiring Program** award, your agency agrees to abide by the following award terms and conditions:

1. Award Owner's Manual

The recipient agrees to comply with the terms and conditions in the applicable 2020 COPS Office Program Award Owner's Manual; COPS Office statute (34 U.S.C. § 10381, et seq.) ; the requirements of 2 C.F.R. Part 200 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards) as adopted by the U.S. Department of Justice in 2 C.F.R. § 2800.101; 48 C.F.R. Part 31 (FAR Part 31) as applicable (Contract Cost Principles and Procedures); the Cooperative Agreement as applicable; representations made in the application; and all other applicable program requirements, laws, orders, regulations, or circulars.

2. Assurances and Certifications

The recipient acknowledges its agreement to comply with the Assurances and Certifications forms that were signed as part of its application.

3. Allowable Costs

The funding under this project is for the payment of approved full-time entry-level salaries and fringe benefits over three years (for a total of 36 months of funding) up to a maximum federal share of \$125,000 per officer position for career law enforcement officer positions hired and/or rehired on or after the official award start date. Any salary and fringe benefit costs higher than entry-level that your agency pays a CHP-funded officer must be paid with local funds.

Your agency is required to use CHP award funds for the specific hiring categories awarded. Funding under this program may be used for the following categories:

- Hiring new officers, which includes filling existing officer vacancies that are no longer funded in your agency's budget;
- Rehiring officers laid off by any jurisdiction as a result of state, local, or Bureau of Indian Affairs (BIA) budget reductions; and/or
- Rehiring officers who were, at the time of award application, scheduled to be laid off (by your jurisdiction) on a specific future date as a result of state, local, or BIA budget reductions

If your agency's local fiscal conditions have changed and your agency needs to change one or more of the funded hiring categories, your agency should request an award modification and receive prior approval before spending CHP funding under the new category.

The Financial Clearance Memorandum (FCM), included in your award package, specifies the amount of CHP funds awarded to your agency. You should carefully review your FCM, which contains the final officer salary and fringe benefit categories and amounts for which your agency was approved. Please note that the salary and fringe benefit costs requested in your CHP application may have been adjusted or removed. Your agency may only be reimbursed



for the approved cost categories that are documented within the FCM, up to the amounts specified in the FCM. Your agency may not use CHP funds for any costs that are not identified as allowable in the Financial Clearance Memorandum.

Only actual allowable costs incurred during the award period will be eligible for reimbursement and drawdown. If your agency experiences any cost savings over the course of the award (for example, your award application overestimated the total entry-level officer salary and fringe benefits package), your agency may not use that excess funding to extend the length of the award beyond 36 months. Any funds remaining after your agency has drawn down for the costs of approved salaries and fringe benefits incurred for each awarded position during the 36-month funding period will be deobligated during the closeout process and should not be spent by your agency.

4. Supplementing, Not Supplanting

State, local, and tribal governments must use award funds to supplement, and not supplant, state, local, or Bureau of Indian Affairs (BIA) funds that are already committed or otherwise would have been committed for award purposes (hiring, training, purchases, and/or activities) during the award period. In other words, state, local, and tribal government recipients may not use COPS Office funds to supplant (replace) state, local, or BIA funds that would have been dedicated to the COPS Office-funded item(s) in the absence of the COPS Office award. 34 U.S.C. § 10384(a).

5. Extensions

Your agency may request an extension of the award period to receive additional time to implement your award program. Such extensions do not provide additional funding. Awards may be extended a maximum of 36 months beyond the initial award expiration date. Any request for an extension beyond 36 months will be evaluated on a case-by-case basis. Only those recipients that can provide a reasonable justification for delays will be granted no-cost extensions. Reasonable justifications may include difficulties in filling COPS Office-funded positions, officer turnover, or other circumstances that interrupt the 36 month award funding period. An extension allows your agency to compensate for such delays by providing additional time to complete the full 36 months of funding for each position awarded. **Extension requests must be received prior to the end date of the award.**

6. Modifications

Occasionally, a change in an agency's fiscal or law enforcement situation necessitates a change in its COPS Office CHP award. Award modifications under CHP are evaluated on a case-by-case basis in accordance with 2 C.F.R. § 200.308. For federal awards in excess of \$250,000, any modification request involving the reallocation of funding between budget categories that exceed or are expected to exceed 10 percent (10%) of the total approved budget requires prior written approval by the COPS Office. Regardless of the federal award amount or budget modification percentage, any reallocation of funding is limited to approved budget categories. In addition, any budget modification that changes the scope of the project requires prior written approval by the COPS Office. In addition, please be aware that the COPS Office will not approve any modification request that results in an increase of federal funds.

In addition, modification requests should be submitted to the COPS Office when an agency determines that it will need to shift officer positions awarded in one hiring category into a different hiring category and/or reduce the total number of positions awarded. For example, if an agency was awarded CHP funding for two new, additional sworn officer positions, but due to fiscal distress/constraints the agency needs to change the hiring category from the new hire category to the rehire category for officers laid off or scheduled for layoff on a specific future date post-application, the agency would have to request a modification. The COPS Office will only consider a modification

request after an agency makes final, approved budget and/or personnel decisions. An agency may implement the modified award following written approval from the COPS Office. Please be aware that the COPS Office will not approve any modification request that results in an increase of federal funds.

7. Evaluations

The COPS Office may conduct monitoring or sponsor national evaluations of its award programs. The recipient agrees to cooperate with the monitors and evaluators 34 U.S.C. § 10385(b).

8. Reports/Performance Goals

To assist the COPS Office in monitoring and tracking the performance of your award, your agency will be responsible for submitting semi-annual programmatic progress reports that describe project activities during the reporting period and quarterly Federal Financial Reports using Standard Form 425 (SF-425). 2 C.F.R. §§ 200.327 - 200.328. The progress report is used to track your agency's progress toward implementing community policing strategies and to collect data to gauge the effectiveness of increasing your agency's community policing capacity through COPS Office funding. The Federal Financial Report is used to track the expenditures of the recipient's award funds on a cumulative basis throughout the life of the award.

9. Award Monitoring Activities

Federal law requires that law enforcement agencies receiving federal funding from the COPS Office must be monitored to ensure compliance with their award conditions and other applicable statutes and regulations. The COPS Office is also interested in tracking the progress of our programs and the advancement of community policing. Both aspects of award implementation—compliance and programmatic benefits—are part of the monitoring process coordinated by the U.S. Department of Justice. Award monitoring activities conducted by the COPS Office include site visits, enhanced office-based grant reviews, alleged noncompliance reviews, financial and programmatic reporting, and audit resolution. As a COPS Office award recipient, you agree to cooperate with and respond to any requests for information pertaining to your award. This includes all financial records, such as general accounting ledgers and all supporting documents. All information pertinent to the implementation of the award is subject to agency review throughout the life of the award, during the close-out process and for three-years after the submission of the final expenditure report. 34 U.S.C. § 10385(a) and 2 C.F.R. §§ 200.333 & 200.336.

10. Federal Civil Rights

The Applicant understands that the federal statutes and regulations applicable to the award (if any) made by the Department based on the application specifically include statutes and regulations pertaining to civil rights and nondiscrimination, and, in addition —

- a. the Applicant understands that the applicable statutes pertaining to civil rights will include section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); section 901 of the Education Amendments of 1972 (20 U.S.C. § 1681); and section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102);
- b. the Applicant understands that the applicable statutes pertaining to nondiscrimination may include section 809(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); section 1407(e) of the Victims of Crime Act of 1984 (34 U.S.C. § 20110(e)); section 299A(b) of the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); and that the grant condition set out at section 40002(b)(13) of the Violence Against Women Act (34 U.S.C. § 12291(b)(13)), which will apply to all awards made by the Office on Violence Against Women, also may apply to an award made otherwise;

c. the Applicant understands that it must require any subrecipient to comply with all such applicable statutes (and associated regulations); and

d. on behalf of the Applicant, I make the specific assurances set out in 28 C.F.R. §§ 42.105 and 42.204.

The Applicant also understands that (in addition to any applicable program-specific regulations and to applicable federal regulations that pertain to civil rights and nondiscrimination) the federal regulations applicable to the award (if any) made by the Department based on the application may include, but are not limited to, 2 C.F.R. Part 2800 (the DOJ "Part 200 Uniform Requirements") and 28 C.F.R. Parts 22 (confidentiality - research and statistical information), 23 (criminal intelligence systems), 38 (regarding faith-based or religious organizations participating in federal financial assistance programs), and 46 (human subjects protection).

11. Equal Employment Opportunity Plan (EEO)

All recipients of funding from the COPS Office must comply with the federal regulations pertaining to the development and implementation of an Equal Employment Opportunity Plan (28 C.F.R. Part 42 subpart E).

12. False Statements

False statements or claims made in connection with COPS Office awards may result in fines, imprisonment, debarment from participating in federal awards or contracts, and/or any other remedy available by law.

13. Duplicative Funding

The recipient understands and agrees to notify the COPS Office if it receives, from any other source, funding for the same item or service also funded under this award.

14. Additional High-Risk Recipient Requirements

The recipient agrees to comply with any additional requirements that may be imposed during the award performance period if the awarding agency determines that the recipient is a high-risk recipient (2 C.F.R. § 200.207).

15. System for Award Management (SAM) and Universal Identifier Requirements

The recipient agrees to comply with the following requirements of 2 C.F.R. Part 25, Appendix A to Part 25 – Award Term:

I. System for Award Management and Universal Identifier Requirements

A. *Requirement for System for Award Management*

Unless you are exempted from this requirement under 2 C.F.R. § 25.110, you as the recipient must maintain the currency of your information in the SAM until you submit the final financial report required under this award or receive the final payment, whichever is later. This requires that you review and update the information at least annually after the initial registration, and more frequently if required by changes in your information or another award term.

B. *Requirement for unique entity identifier*

If you are authorized to make subawards under this award, you:



1. Must notify potential subrecipients that no entity (see definition in paragraph C of this award term) may receive a subaward from you unless the entity has provided its unique entity identifier to you.
2. May not make a subaward to an entity unless the entity has provided its unique entity identifier to you.

C. *Definitions*

For purposes of this award term:

1. *System for Award Management (SAM)* means the Federal repository into which an entity must provide information required for the conduct of business as a recipient. Additional information about registration procedures may be found at the SAM Internet site (currently at <https://www.sam.gov>).
2. *Unique entity identifier* means the identifier required for SAM registration to uniquely identify business entities.
3. *Entity*, as it is used in this award term, means all of the following, as defined at 2 C.F.R. Part 25, subpart C:
 - a. A Governmental organization, which is a State, local government, or Indian Tribe;
 - b. A foreign public entity;
 - c. A domestic or foreign nonprofit organization;
 - d. A domestic or foreign for-profit organization; and
 - e. A Federal agency, but only as a subrecipient under an award or subaward to a non-Federal entity.
4. *Subaward*:
 - a. This term means a legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient.
 - b. The term does not include your procurement of property and services needed to carry out the project or program (for further explanation, see 2 C.F.R. § 200.330).
 - c. A subaward may be provided through any legal agreement, including an agreement that you consider a contract.



5. *Subrecipient* means an entity that:
- a. Receives a subaward from you under this award; and
 - b. *Is accountable to you for the use of the Federal funds provided by the subaward.*



16. Reporting Subawards and Executive Compensation

The recipient agrees to comply with the following requirements of 2 C.F.R. Part 170, Appendix A to Part 170 – Award Term:

I. Reporting Subawards and Executive Compensation.

a. Reporting of first-tier subawards.

1. Applicability.

Unless you are exempt as provided in paragraph d. of this award term, you must report each action that obligates \$25,000 or more in Federal funds that does not include Recovery funds (as defined in section 1512(a)(2) of the American Recovery and Reinvestment Act of 2009, Pub. L. 111-5) for a subaward to an entity (see definitions in paragraph e. of this award term).

2. Where and when to report.

i. You must report each obligating action described in paragraph a.1. of this award term to <https://www.fsrc.gov>.

ii. For subaward information, report no later than the end of the month following the month in which the obligation was made. (For example, if the obligation was made on November 7, 2010, the obligation must be reported by no later than December 31, 2010.)

3. What to report.

You must report the information about each obligating action that the submission instructions posted at <https://www.fsrc.gov> specify.

b. Reporting Total Compensation of Recipient Executives.

1. Applicability and what to report. You must report total compensation for each of your five most highly compensated executives for the preceding completed fiscal year, if —

i. the total Federal funding authorized to date under this award is \$25,000 or more;

ii. in the preceding fiscal year, you received—

(A) 80 percent or more of your annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 C.F.R. § 170.320 (and subawards); and



(B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 C.F.R. § 170.320 (and subawards); and

iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. §§ 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <https://www.sec.gov/answers/execomp.htm>.)

2. *Where and when to report.* You must report executive total compensation described in paragraph b.1. of this award term:

i. As part of your registration profile at <https://www.sam.gov>,

ii. By the end of the month following the month in which this award is made, and annually thereafter.

c. Reporting of Total Compensation of Subrecipient Executives.

1. *Applicability and what to report.* Unless you are exempt as provided in paragraph d. of this award term, for each first-tier subrecipient under this award, you shall report the names and total compensation of each of the subrecipient's five most highly compensated executives for the subrecipient's preceding completed fiscal year, if—

i. in the subrecipient's preceding fiscal year, the subrecipient received—

(A) 80 percent or more of its annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 C.F.R. § 170.320 (and subawards); and

(B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and subawards); and

ii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. §§ 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <https://www.sec.gov/answers/execomp.htm>.)

2. *Where and when to report.* You must report subrecipient executive total compensation described in paragraph c.1. of this award term:

- i. To the recipient.
- ii. By the end of the month following the month during which you make the subaward. For example, if a subaward is obligated on any date during the month of October of a given year (i.e., between October 1 and 31), you must report any required compensation information of the subrecipient by November 30 of that year.

d. *Exemptions*

If, in the previous tax year, you had gross income, from all sources, under \$300,000, you are exempt from the requirements to report:

- i. Subawards, and
- ii. The total compensation of the five most highly compensated executives of any subrecipient.

e. *Definitions.* For purposes of this award term:

1. Entity means all of the following, as defined in 2 C.F.R. Part 25:
 - i. A Governmental organization, which is a State, local government, or Indian tribe;
 - ii. A foreign public entity;
 - iii. A domestic or foreign nonprofit organization;
 - iv. A domestic or foreign for-profit organization;
 - v. A Federal agency, but only as a subrecipient under an award or subaward to a non-Federal entity.
2. *Executive* means officers, managing partners, or any other employees in management positions.
3. *Subaward*:
 - i. This term means a legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient.
 - ii. The term does not include your procurement of property and services needed to carry out the project or program (for further explanation, see Sec. 210 of the attachment to OMB Circular A-133, "Audits of States, Local Governments, and



Non-Profit Organizations”).

iii. A subaward may be provided through any legal agreement, including an agreement that you or a subrecipient considers a contract.

4. *Subrecipient* means an entity that:

i. Receives a subaward from you (the recipient) under this award; and

ii. Is accountable to you for the use of the Federal funds provided by the subaward.

5. *Total compensation* means the cash and noncash dollar value earned by the executive during the recipient's or subrecipient's preceding fiscal year and includes the following (for more information see 17 C.F.R. § 229.402(c)(2)):

i. *Salary and bonus.*

ii. *Awards of stock, stock options, and stock appreciation rights.* Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2004) (FAS 123R), Shared Based Payments.

iii. *Earnings for services under non-equity incentive plans.* This does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.

iv. *Change in pension value.* This is the change in present value of defined benefit and actuarial pension plans.

v. *Above-market earnings on deferred compensation which is not tax-qualified.*

vi. Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds \$10,000.

17. Debarment and Suspension

The recipient agrees not to award federal funds under this program to any party which is debarred or suspended from participation in federal assistance programs. 2 C.F.R. Part 180 (Government-wide Nonprocurement Debarment and Suspension) and 2 C.F.R. Part 2867 (DOJ Nonprocurement Debarment and Suspension).

18. Employment Eligibility

The recipient agrees to complete and keep on file, as appropriate, the Department of Homeland Security, U.S. Citizenship and Immigration Services (USCIS) Employment Eligibility Verification Form (I-9). This form is to be used by recipients of federal funds to verify that persons are eligible to work in the United States. Immigration Reform and Control Act of 1986 (IRCA), Public Law 99-603.



19. Enhancement of Contractor Protection from Reprisal for Disclosure of Certain Information

The recipient agrees not to discharge, demote, or otherwise discriminate against an employee as reprisal for the employee disclosing information that he or she reasonably believes is evidence of gross mismanagement of a federal contract or award, a gross waste of federal funds, an abuse of authority relating to a federal contract or award, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a Federal contract (including the competition for or negotiation of a contract) or award. The recipient also agrees to provide to their employees in writing (in the predominant native language of the workforce) of the rights and remedies provided in 41 U.S.C. § 4712. Please see appendices in the Award Owner's Manual for a full text of the statute.

20. Mandatory Disclosure

Recipients and subrecipients must timely disclose in writing to the Federal awarding agency or pass-through entity, as applicable, all federal criminal law violations involving fraud, bribery, or gratuity that may potentially affect the awarded federal funding. Recipients that receive an award over \$500,000 must also report certain civil, criminal, or administrative proceedings in SAM and are required to comply with the Term and Condition for Recipient Integrity and Performance Matters as set out in 2 C.F.R. Part 200, Appendix XII to Part 200. Failure to make required disclosures can result in any of the remedies, including suspension and debarment, described in 2 C.F.R. § 200.338.

21. Conflict of Interest

Recipients and subrecipients must disclose in writing to the COPS Office or pass-through entity, as applicable, any potential conflict of interest affecting the awarded federal funding in accordance with 2 C.F.R. § 200.112.

22. Contract Provision

All contracts made by the award recipients under the federal award must contain the provisions required under 2 C.F.R. Part 200, (Appendix II to Part 200 — Contract Provisions for Non-Federal Entity Contracts Under Federal Awards). Please see appendices in the Award Owner's Manual for a full text of the contract provisions.

23. Restrictions on Internal Confidentiality Agreements

No recipient or subrecipient under this award, or entity that receives a contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts the lawful reporting of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information. Consolidated Appropriations Act, 2020, Public Law 116-93, Division C, Title VII, Section 742.

24. Recipient Integrity and Performance Matters

For awards over \$500,000, the recipient agrees to comply with the following requirements of 2 C.F.R. Part 200, Appendix XII to Part 200 – Award Term and Condition for Recipient Integrity and Performance Matters:

A. Reporting of Matters Related to Recipient Integrity and Performance

1. *General Reporting Requirement*

If the total value of your currently active awards, cooperative agreements, and procurement contracts from all Federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this Federal award, then you as the recipient during that period of time must maintain the currency of information reported

to the System for Award Management (SAM) that is made available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIIS)) about civil, criminal, or administrative proceedings described in paragraph 2. of this award term and condition. This is a statutory requirement under section 872 of Public Law 110-417, as amended (41 U.S.C. 2313). As required by section 3010 of Public Law 111-212, all information posted in the designated integrity and performance system on or after April 15, 2011, except past performance reviews required for Federal procurement contracts, will be publicly available.

2. *Proceedings About Which You Must Report*

Submit the information required about each proceeding that:

- a. Is in connection with the award or performance of an award, cooperative agreement, or procurement contract from the Federal Government;
- b. Reached its final disposition during the most recent five year period; and
- c. Is one of the following:
 - (1) A criminal proceeding that resulted in a conviction, as defined in paragraph 5. of this award term and condition;
 - (2) A civil proceeding that resulted in a finding of fault and liability and payment of a monetary fine, penalty, reimbursement, restitution, or damages of \$5,000 or more;
 - (3) An administrative proceeding, as defined in paragraph 5. of this award term and condition, that resulted in a finding of fault and liability and your payment of either a monetary fine or penalty of \$5,000 or more or reimbursement, restitution, or damages in excess of \$100,000; or
 - (4) Any other criminal, civil, or administrative proceeding if:
 - i. It could have led to an outcome described in paragraph 2.c.(1), (2), or (3) of this award term and condition;
 - ii. It had a different disposition arrived at by consent or compromise with an acknowledgment of fault on your part; and
 - iii. The requirement in this award term and condition to disclose information about the proceeding does not conflict with applicable laws and regulations.

3. *Reporting Procedures*



Enter in the SAM Entity Management area the information that SAM requires about each proceeding described in paragraph 2. of this award term and condition. You do not need to submit the information a second time under assistance awards that you received if you already provided the information through SAM because you were required to do so under Federal procurement contracts that you were awarded.

4. *Reporting Frequency*

During any period of time when you are subject to the requirement in paragraph 1. of this award term and condition, you must report proceedings information through SAM for the most recent five year period, either to report new information about any proceeding(s) that you have not reported previously or affirm that there is no new information to report. Recipients that have Federal contract, award, and cooperative agreement awards with a cumulative total value greater than \$10,000,000 must disclose semiannually any information about the criminal, civil, and administrative proceedings.

5. *Definitions*

For purposes of this award term and condition:

- a. Administrative proceeding means a non-judicial process that is adjudicatory in nature in order to make a determination of fault or liability (e.g., Securities and Exchange Commission Administrative proceedings, Civilian Board of Contract Appeals proceedings, and Armed Services Board of Contract Appeals proceedings). This includes proceedings at the Federal and State level but only in connection with performance of a Federal contract or award. It does not include audits, site visits, corrective plans, or inspection of deliverables.
- b. Conviction, for purposes of this award term and condition, means a judgment or conviction of a criminal offense by any court of competent jurisdiction, whether entered upon a verdict or a plea, and includes a conviction entered upon a plea of nolo contendere.
- c. Total value of currently active awards, cooperative agreements, and procurement contracts includes —
 - (1) Only the Federal share of the funding under any Federal award with a recipient cost share or match; and
 - (2) The value of all expected funding increments under a Federal award and options, even if not yet exercised.

25. Citizenship and Immigration Status Communications

Authority to obligate or expend contingent on compliance with this condition.



NOTE: This grant condition is established under the COPS Office's broad authority and discretion to award and administer grants. See, e.g., 34 U.S.C. § 10381, et seq. This condition applies only to state or local government entities or to non-state or local government entities that make subawards with these funds to a state or local government entity.

State or local government entity recipients of this award, and any subrecipient of this award at any tier that is an entity of a State or of a unit of local government, may not obligate or expend award funds if – at the time of the obligation or expenditure – the “program or activity” of the recipient funded in whole or in part with the award funds (which includes any such program or activity of any subrecipient at any tier) is subject to any prohibitions or restrictions on sending to, requesting or receiving from, maintaining, or exchanging information regarding citizenship or immigration status with components of the U.S. Department of Homeland Security or any federal, state or local government entity, as generally described in 8 U.S.C. 1373(a) or (b). This includes any prohibitions or restrictions imposed or established by a state or local government entity or official.

A subrecipient of this award (at any tier) that is an entity of a State or of a unit of local government may not obligate or expend award funds if – at the time of the obligation or expenditure – the “program or activity” of the subrecipient (which includes any such program or activity of any subrecipient at any further tier) funded (in whole or in part) with award funds is subject to any prohibitions or restrictions on sending to, requesting or receiving from, maintaining, or exchanging information regarding citizenship or immigration status with components of the U.S. Department of Homeland Security or any federal, state or local government entity, as generally described in 8 U.S.C. 1373(a) or (b). This includes any prohibitions or restrictions imposed by a state or local government entity or official.

Any obligations or expenditures of a recipient or subrecipient that are impermissible under this condition shall be unallowable costs for purposes of this award.

Rules of Construction. For purposes of this condition, “program or activity” means what it means under section 606 of title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d-4a).

References to the Immigration and Naturalization Service in 8 U.S.C. 1373 are to be read, as a legal matter, as references to particular components of the U.S. Department of Homeland Security.

Should any provision of a condition of this award be held to be invalid or unenforceable by its terms, then that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law (to any person or circumstance) under this award. Should it be held, instead, that a condition (or a provision thereof) is of utter invalidity or unenforceability, such condition (or such provision) shall be deemed severable from this award.

Any questions about the meaning or scope of this condition should be directed, prior to acceptance of this award, to the Office of Community Oriented Policing Services Legal Division at 202-514-3750.

26. Contracts and/or MOUs with other Jurisdictions

Sworn law enforcement officer positions awarded must be used for law enforcement activities or services that benefit your agency and the population that it serves. The items funded under the CHP award cannot be utilized by other agencies unless the items benefit the population that your agency serves. Your agency may use items funded under the CHP award to assist other law enforcement agencies under a resource sharing, mutual aid, or other agreement to address multi-jurisdictional issues as described in the agreement.

27. Retention

At the time of award application, your agency committed to retaining all sworn officer positions awarded under the CHP award with state and/or local funds for a minimum of 12 months following the conclusion of 36 months of federal funding for each position, over and above the number of locally-funded sworn officer positions that would have existed in the absence of the award. Your agency cannot satisfy the retention requirement by using CHP-funded positions to fill locally-funded vacancies resulting from attrition. 34 U.S.C. § 10382 (c)(8).

28. Community Policing

Community policing activities to be initiated or enhanced by your agency and the officers funded by this award program were identified and described in your CHP award application. In sections VI(A) and (B), your agency developed a community policing plan for the CHP award with specific reference to a crime or disorder problem and the following elements of community policing: (a) problem solving—your agency’s plan to assess and respond to the problem identified; (b) community partnerships and support, including related governmental and community initiatives that complement your agency’s proposed use of CHP funding; and (c) organizational transformation—how your agency will use the funds to reorient its mission to community policing or enhance its involvement in and commitment to community policing. Throughout the CHP award period, your agency is required to implement the community policing plan it set forth in the CHP award application.

The COPS Office defines community policing as a philosophy that promotes organizational strategies that support the systematic use of partnerships and problem-solving techniques to proactively address the immediate conditions that give rise to public safety issues such as crime, social disorder, and fear of crime. CHP awards through the specific officers funded (or an equal number of redeployed veteran officers) must be used to initiate or enhance community policing activities. All newly hired additional or rehired officers (or an equal number of redeployed veteran officers) funded under CHP must implement your agency’s approved community policing plan, which you described in your award application.

29. Local Match

COPS Hiring Program award recipients are required to contribute a local match of at least 25 percent towards the total cost of the approved award project, unless waived in writing by the COPS Office. The local match must be a cash match from funds not previously budgeted for law enforcement purposes and must be paid during the award period. The local match contribution must be made on an increasing basis during each year of the three-year award period, with the federal share decreasing accordingly. 34 U.S.C. § 10381(g).

30. School Resource Officer (SRO) Training Requirement

COPS Office-funded SRO(s) are required to complete a National Association of School Resource Officers (NASRO) 40 hour basic training course. Course substitutions are not permitted. Training must be completed no later than nine months after the date shown on the award congratulatory letter or six months from the SRO hire date; whichever comes first. If a COPS Office-funded SRO leaves the recipient agency after completing the NASRO training, the recipient agrees to pay for the new SRO, who is assigned to backfill this position, to attend a NASRO 40 hour basic training course. The new SRO must complete the training no later than nine months after being placed in the school. If the officer has completed NASRO 40 hour basic training within the last 12 months prior to the award date, the condition has been fulfilled. Any longer than 12 months will require the officers to retake the course. The agency must contact the NASRO Grant Coordinator if they want funds to cover registration and travel costs.

31. Background Investigations

Recipients agree to ensure that each officer(s) hired with CHP funding will be subject to a background investigation, notify the COPS Office upon completion of the background investigation for each officer hired under the CHP award, and cooperate with the COPS Office and provide updates on the status of background investigations upon request. 2 C.F.R. § 200.207

If the COPS Office determines that CHP funds are being used to pay the salary and fringe benefits of an officer who has not undergone a background investigation, the COPS Office may temporarily suspend grant funds in accordance with 2 C.F.R. §200.338 until the agency can demonstrate the background investigation has been completed.

32. Career Law Enforcement Officer

Officer hiring funds may only be used to pay entry-level salaries and fringe benefits for full-time “career law enforcement officers” for 36 months. The COPS Office’s statute defines a “career law enforcement officer” as “a person hired on a permanent basis who is authorized by law or by a State or local public agency to engage in or supervise the prevention, detection, or investigation of violations of criminal laws.” 34 U.S.C. §10389(1). A recipient agency may use officer hiring funds to pay the salary and benefits of recruits while in academy training to become “career law enforcement officers” if it is the standard practice of the agency to do so with locally-funded recruits. The State of Alaska, and any Indian tribe or tribal organization in that State, may also use officer hiring funds for a “village public safety officer” defined as “an individual employed as a village public safety officer under the program established by the State pursuant to Alaska Statute 18.65.670.” Tribal Law and Order Act of 2010, Pub. L. 111-211, title II, § 247 (a)(2).



Financial Clearance Memorandum

COPS Office COPS Hiring Program Program (CHP)

To: Chief of Police Timothy Bombardier and City Manager Steven Mackenzie

Re: Financial Clearance Memorandum

A financial analysis of budgeted costs has been completed. Costs under this award appear reasonable, allowable, and consistent with existing guidelines. Exceptions / Adjustments are noted below.

Total officer positions awarded: 2

Approved costs per entry-level officer, per year

	<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>
Base salary	\$50,040.00	\$51,815.00	\$53,683.00
Benefits	\$38,439.16	\$41,436.51	\$44,709.18
Social Security	\$3,102.48	\$3,212.53	\$3,328.35
Medicare	\$725.58	\$751.32	\$778.40
Health insurance	\$25,613.00	\$28,174.00	\$30,991.00
Life insurance	\$547.00	\$547.00	\$547.00
Vacation	\$0.00	\$0.00	\$0.00
Sick leave	\$0.00	\$0.00	\$0.00
Retirement	\$3,878.10	\$4,015.66	\$4,160.43
Worker's compensation	\$4,400.00	\$4,560.00	\$4,724.00
Unemployment insurance	\$173.00	\$176.00	\$180.00

Approved total project costs

Per officer Grand total

Salaries and fringe benefits	\$280,122.85	\$560,246.00
Federal share	\$125,000.00	\$250,000.00
Applicant share	\$155,123.00	\$310,246.00

Local match waiver not granted.

Budget Cleared Date: 06/25/2020

Overall Comments:

NA

Additional Comments:

N/A





Award Document Supplement

COPS Hiring Program (CHP)

By signing the Award Document to accept this COPS Hiring Program (CHP) award, the recipient agrees to abide by the following Special Award Conditions and/or High Risk Conditions:

Special Award Conditions

Advancing Department of Justice Priority Crime Problem Awards

Your agency has been selected for a COPS Hiring Program (CHP) award to address a particular Department of Justice priority crime problem/focus area, based specifically on your CHP award application's community policing plan to improve your agency's public safety response to the critical issues of Illegal Immigration, Violent Crime, or Homeland Security.

Please be advised that, in accepting this award, your agency is agreeing to this Special Condition to its CHP award that requires your agency's COPS-funded officers (or an equivalent number of locally-funded officers) to initiate or enhance your agency's community policing plan to address one of the priority crime problems identified above. By signing the 2020 CHP award, your agency understands and agrees to the following:

- Your agency will implement the one specific community policing plan identified in your CHP award application;
- Your agency will address its specific priority crime problem throughout the entire CHP award period;
- Your agency will implement any organizational changes identified in its CHP award application in Section 6B, Questions 12 and 13;
- Your agency will cooperate with any award monitoring by the COPS Office to ensure that it is initiating or enhancing its community policing efforts to address its priority crime problem, which may include your agency having to respond to additional or modified reporting requirements.

Memorandum of Understanding Requirement

(School-based Policing through School Resource Officers Focus Area Only)

By signing the 2020 CHP award, recipients using CHP funding to hire and/or deploy School Resource



Officers into schools understand and agree to the following:

- Your agency must submit a signed Memorandum of Understanding (MOU) between the law enforcement agency and the school partner(s) to the COPS Office before obligating or drawing down funds under this award. The MOU must be submitted to the COPS Office within 90 days of the date shown on the award congratulatory letter.
- Your agency's MOU must contain the following information;
 - The purpose of the MOU
 - Clearly defined roles and responsibilities of the school district and the law enforcement agency, focusing officers' roles on safety
 - Information sharing
 - Supervision responsibility and chain of command for the SRO
 - Signatures

Note: Please refer to the MOU Fact Sheet for a detailed explanation of the requirements under each of the bullets

- Your agency's implementation of the CHP award without submission and acceptance of the required MOU may result in expenditures not being reimbursed by the COPS Office and/or award de-obligation.



July 3, 2020

Dear Mayor Herring and members of the Barre City Council,

I write to express my interest in serving on the newly forming Barre City Diversity and Equity Committee.

I have been a Barre resident for a little over two years, and a Vermont resident for almost 24 years. Before moving to central Vermont, I was active in Brattleboro civic life, served on the board of directors of Brattleboro Community Television, and was a co-founder of The Commons newspaper, a weekly paper serving Windham County, serving on its board for six years. I have a good working knowledge of Roberts' Rules of Order and open meeting laws. I have organizational skills, including meeting facilitation and training. In my work life, I am a librarian, and have technology and research skills.

I have been a community organizer and activist for much of my adult life, with a lifelong commitment to fairness and equity, and a long record of standing up with, and for, those most directly affected by injustice. I have a deep belief that by listening to those most affected, and amplifying their voices and experiences with policies and systems, we can bring about changes right where we live, and move toward fairness, equity and justice.

On a personal note, I have experienced bigotry first-hand, as a Jewish person growing up in a community where many harbored anti-Jewish hatred. I dealt with painful "othering" from a young age, as did my father before me, in the same town. I also grew up knowing that my ancestors, not long before, had been persecuted, exiled, and murdered based on their ethnicity and religion. Although I benefit from white skin privilege, I have a deep understanding of the pain caused by personal, and policy-level racism, homophobia, transphobia, ableism, etc.. I understand the difference between personal bigotry, and policies and systems that institute harm on a bigger scale. I embarked on a personal study of racism a few years ago, and am continuing to read, watch, and listen. As a result of this, and as a result of being a librarian, I have a ready list of literature, films, and other resources that can aid in a deeper understanding, so that we can all grow, learn, and begin to make deep and meaningful changes in the way we live and work together.

I would also like to help make the committee as representative as possible of the racial and socioeconomic diversity of Barre City. If other individuals apply who better represent this diversity, I am happy to step aside.

Please let me know if you have further questions, and I look forward to serving my fellow residents of Barre City.

Ellen Kaye
49 East Street
802-380-3679
elkaye3@gmail.com

From: Ellen Kaye <elkaye3@gmail.com>
Sent: Monday, July 6, 2020 10:38 AM
To: Lucas Herring <L.Herring@barrecity.org>
Subject: Re: Letter of interest - Diversity and Equity

Hi Lucas,
Yes, I can attend.

After I submitted my letter I realized there was one omission. I did not include that I am currently serving on the UVM Libraries' diversity, equity, and inclusion working group, that was charged with drafting definitions, values and commitments for the UVM Libraries, in order for the Libraries to move forward with implementing policies that further diversity, equity and inclusion.

Ellen

Jody Norway

From: Jennifer Hutchinson <jz5309@gmail.com>
Sent: Tuesday, July 7, 2020 11:34 AM
To: Jody Norway
Subject: Diverstiy and Equity Committe

Hello,

Please consider this a formal letter of interest for appointment to the Diversity and Equity Committee. My contact information is below. Please let me know what the next steps are.

Yours in Service,

Jennifer Hutchinson
1-802-498-8571
19 Bianchi Street / PO Box 558
East Barre, VT 05649

Danielle Owczarski

15 Currier Street, Barre, VT 05641 · 802-734-9375 · owczarsd@gmail.com

June 29, 2020

Dear Major Herring and City Council Members,

I have been catalyzed by recent events in the news and at home that have opened my eyes more fully to the injustice people of color face in our country and in Vermont. While these issues are not news to me, I no longer want to remain complacent. Being aware and educated is not enough. I want to affect positive change in the long-term that benefits the most marginalized in our community. I want to help ensure that our policies are fair and equitable in Barre City.

While I am not a community organizer, I work in a position for the State of Vermont where I coordinate with towns, non-profit groups, and the public to develop strategies to meet the Vermont Water Quality Standards, and to protect and restore surface waters in all communities. As part of my work I collaborate with regional planning commissions and review town ordinances and by-laws related to water quality. We strategize and prioritize what towns will benefit from stronger protections and what towns need additional help to find the best protections that fit their needs and resources. Plans are written every five years and during the implementation period I work with stakeholders to accomplish the goals we identify in the plan. This is an iterative process that relies on cooperation and follow-through.

My experience as a planner makes me a good candidate for scanning policies and developing recommendations, while providing defensible reasoning for them. I have the ability to review large datasets, reports, assessments, and personal communications and synthesize the information into digestible analyses accompanied by actionable items. I also have a flare for public communication using current technologies, such as Story Maps, as a way to relay information to people from all backgrounds. I look forward to helping the Barre City Diversity and Equity Committee review city policies to suggest reforms, advise the Council to ensure ongoing compliance with proposed State legislation, and advise the Council on strategies for remediating systemic disparities regarding race, gender, age, sexual orientation, veteran status, and other protected classes. Thank you for your time and consideration. I look forward to speaking with you in the near future.

Sincerely,



Danielle B. Owczarski

Jody Norway

From: Renita Marshall <renita.marshall@charter.net>
Sent: Monday, July 6, 2020 9:02 AM
To: Jody Norway
Subject: Civilian Oversight & Advisory Committee

Good morning. I am writing to express my interest in joining the civilian oversight & advisory Committee. I feel the willingness of the Chief to include citizens is a crucial first step in transparency.

I feel this Committee needs to come together to determine appropriate role, develop clear goals and provide advice and guidance to the Chief on areas of contention within the community.

I have had the privilege of growing up as a 'white' woman. However, my background is black. My great great grandfather was a freed slave who came to VT to work the railroad. As recent as my grandmother being a child, she was labeled a 'negro girl' in census reports. I have been working to learn more about my black heritage which I believe provides me the broad understanding of both sides of the race issues our country is now facing.

My mother's family came here from Italy to work the quarries. I have ties to this city. Knowing that our police and community are on the same page; is crucial in this time of heightened drug abuse/drug related crimes and rise in mental health service needs.

As a skilled facilitator, as proven as the Chair of the Transportation Advisory Committee, I know that I possess the skills to lead difficult conversations and manage conflicting opinions.

I look forward to hearing from you. If there are any further questions, please reach out at 802-793-8843.

Thank you for your consideration.

Renita R. Marshall
43 Elmwood Ave.
Barre, VT 05641

Jody Norway

From: casey@beverage-baron.com
Sent: Monday, July 6, 2020 11:04 AM
To: Jody Norway
Subject: Oversight committee

Dear Board, I am a business owner in the community and am interested in joining the New Civilian oversight & Advisory Board. I am the co-owner of Beverage Baron a local store in Barre. I feel that living in the community for 45 years and owning a business I can offer a wide perspective on issue that the committee will address. Please consider me for a volunteer for the committee.

Casey J. Harrington

Jody Norway

From: Paul Shper <paulshper@gmail.com>
Sent: Monday, July 6, 2020 5:56 PM
To: Jody Norway
Subject: Civilian Oversight and Advisory Committee

To : Barre City Council

Please consider my request to be on the Civilian Oversight and Advisory Committee.

I have been an Orange Street resident since 2007 and have a strong desire to help make Barre a better place for all of its citizens. I promise to bring a fair and open minded perspective to the committee.

Please let me know if you would like any further information.

Thank you.

Paul Shper
91 Orange St, Barre, VT 05641

802-498-5087

Jody Norway

From: Steven Mackenzie
Sent: Tuesday, July 7, 2020 12:29 PM
To: Jody Norway
Subject: FW: Civilian Oversight and Advisory Board
Attachments: 2-Updated resume (4).doc

I'll coordinate with you tomorrow.

Steve

From: Kacey Bitgood [mailto:klbitgood@yahoo.com]
Sent: Tuesday, July 7, 2020 10:36 AM
To: Lucas Herring <L.Herring@barrecity.org>; Steven Mackenzie <manager@barrecity.org>
Subject: Civilian Oversight and Advisory Board

Hello Mayor Herring and City Manager Mackenzie,

I am writing you to express my interest in being considered for a position in the Civilian Oversight and Advisory Board. I am currently working as a Family Services Worker with Vermont Department for Children and Families. I have a Masters Degree in Criminal Justice from Michigan State University. I am a white woman. I would respect and hope that a person of color would be considered over me for this position. I am a staunch advocate for Black Lives Matter, civil rights, and equality in all realms of society. In my current work, focus is placed on considering culture, socioeconomic status, and values in treatment of clients and decision-making. I respect law enforcement and see the need for a well-educated, ethical department to support law and order in the communities. However, I advocate for the idea of "defunding" police departments in order to transfer resources to the community agencies with specialties in mental health, alcohol and drug addictions, homelessness, etc, narrowing the focus of law enforcement officers to criminal behavior. This would be a huge step in the progression in the quality of life, however, it may also open up more need for an oversight board to ensure legal and ethical behavior and responses by the police officers. I have attached my resume for your review. Thank you for your consideration and I would welcome an opportunity to meet with you to discuss further my potential fit for this position.

Sincerely,

Kacey L. Bitgood

KACEY L. BITGOOD

Address: 52 West Patterson Street, Apartment 3, Barre, VT 05641

Cell Phone: (802) 461-8389 E-mail: klbitgood@yahoo.com

EDUCATION

- MS in Criminal Justice, Michigan State University** May, 2007
GPA: 4.0/3.5
- BS in Criminal Justice, University of Wisconsin-Platteville** December, 2004
GPA: 4.0/3.9
- Honors:** Member: Alpha Phi Sigma National Honors Society Jan. 2006 to May 2007
Summa Cum Laude Graduate December 200
Dean's List and Chancellor's List, Fall 2002, Spring 2003

EMPLOYMENT EXPERIENCE:

- Department for Children and Families, State of Vermont** Barre, VT
Position: Family Service Worker May 2018 – present
- ❖ Provide services to at-risk families and children in Vermont State care
 - ❖ Partnership with parents, relatives, educators, law enforcement, community-based service providers, courts, foster parents, etc.

- Clara Martin Center, Central Vermont Addiction Medicine** Berlin, VT
Position: Case Management/Counselor September 2017 – May 2018
- ❖ Conduct individual and group counseling sessions under licensed supervision
 - ❖ Develop treatment plans with clients
 - ❖ Liaison between drug treatment court staff and clinic staff

- ARIS** Williamstown, VT
Position: Personal Care Worker (part-time) January 2018 - Present
- ❖ Home care for disabled teenage boy
 - ❖ Provide basic care and companionship

- Lutheran Social Services Refugee Resettlement** Milwaukee, WI
Position: Intensive Case Manager May 2016 – August 2017
- ❖ Assessment and service planning for medical/mental health services
 - ❖ Ensure all basic needs and medical/mental health needs are met
 - ❖ Data entry and reporting

- Chelsea's Garden** Hubertus, WI
Position: Gift Shop Proprietor (part-time) September 2015 – October, 2016
- ❖ Create Merchandise, Consignment, assume financial responsibilities

- Consumer Direct WI** West Bend, WI
Position: Personal Care Worker (part-time) January 2016 – June 2016
- ❖ Personal care for disabled man
 - ❖ Assist with house chores and provide transportation

- Healthy Paws Clinics, LLC** Milwaukee, WI Area Pet Worlds
Position: Check-in (part-time) September, 2013 – August 2017
- ❖ Check in clients
 - ❖ Review pet history
 - ❖ Answer questions/making recommendations

Wisconsin Department of Community Corrections

Position: Probation/Parole Agent

- ❖ Supervising clients on probation and/or parole
- ❖ Referring clients to appropriate treatment/resources
- ❖ Ensuring compliance of rules of supervision
- ❖ Determining sanctions for violations

Milwaukee and West Bend, WI

February 2008 – September 2015

Crisis Resources Center

Position: Psychiatric Technician

- ❖ Dispensing Medication
- ❖ Basic counseling, support, and crisis intervention
- ❖ Preparing and serving meals and clean up

Milwaukee, WI

December, 2009 – December 2010

Rape Crisis Center

Position: Crisis Services Coordinator

- ❖ Recruiting, training, retaining, supervising volunteer pool for crisis line
- ❖ Direct service on crisis line; medical advocacy for exams
- ❖ Statistics and record-keeping

Madison, WI

October 2007 – February 2008

Attic Correctional Services

Position: House Manager

- ❖ Supervise up to 18 adult male parolees/probationers in halfway house
- ❖ Conduct regular drug testing
- ❖ Documentation in daily logs

Madison, WI

February 2005 – September, 2007

Joseph A. Young and Associates

Position: In-School Suspension Supervisor

- ❖ Supervise students during in-school suspension
- ❖ General school security

East Lansing, MI

October, 2006 – May, 2007

Wisconsin Department of Community Corrections

Position: Internship with Probation and Parole

- ❖ Observe daily activities of agents
- ❖ Meet independently with clients
- ❖ Enter client information into computer

Madison, WI

May - July, 2006

ARC Maternal and Infant Program

Position: Relief Staff

- ❖ Supervise up to 12 adult female halfway house residents and their children
- ❖ Conduct random drug testing
- ❖ Documentation in daily logs

Madison, WI

May - Aug, 2006

Eaton County Friend of the Court

Position: Visitation Supervisor

- ❖ Supervise visitation of parents who have lost custody of children
- ❖ Conduct random drug tests
- ❖ Document visitation and be available for court

Charlotte, MI

December, 2005 – December, 2006

MPI Protective Services

Position: Security Officer

- ❖ On-site security

Madison, WI

October 2003 – March 2004

Coosa Valley Regional Juvenile Detention Center

Anniston, AL

Position: Detention Officer

September 1993 – June 1996

- ❖ Supervise wing of male and female youths
- ❖ Intakes/discharges
- ❖ Maintain daily log

ADDITIONAL EXPERIENCES:

Substitute Teacher: Ingham Intermediate School District – MI Jan, 2006 – Dec 2006

Support Specialist: Dean Health Plan – Madison, WI, September, 1996 – August, 2005,
worked limited term December 2005-July 2007

TRAINING, SKILLS & VOLUNTEER WORK:

Mental Health First Aid Training

Care Coordination Training for Community Pathways Model

Training and Experience in Motivational Interviewing

Volunteered for Capital Area Response Effort (CARE) Domestic Violence

Advocacy, Fall Semester 2006 – Spring Semester, 2007

Trained as a volunteer for MSU Rape Crisis Hotline Fall Semester, 2006

Graduate of Citizen Police Academy East Lansing Police Department, March 2006

Attended Returning Prisoner Simulation, hosted by Madison-area Urban Ministry, Feb. 2005

Criminal Justice Association at UW-Platteville, Fall 2003-Fall 2004

Volunteer at the Dane County Human Society Wildlife Barn, Summer 2003

Certified provider for respite care for the Dane County Foster Care Program, 2001-2002

Old Sauk Trails Toastmasters Club, Sept. 1999 through Feb. 2001; Vice President of

Education, June, 2000 through Feb. 2001

Volunteered for the Democratic Coordinated Campaign, 2000 Elections

Experienced with Internet and Microsoft Office: Excel, PowerPoint, Word

References available upon request

From: Reina <vmarld@yahoo.com>
Sent: Sunday, July 5, 2020 7:29 PM
To: Lucas Herring <L.Herring@barrecity.org>
Subject: Civilian Oversight and Advisory Board

Hello,

I am interested in the Civilian Oversight and Advisory Board, and I am glad to hear there is movement within our city.

Let me introduce myself. Currently I work for a local mental health company as a clinician working in a middle/high in another town. I was formally in law enforcement for a number of years. While working in law enforcement I witness abuse (power, mental & physical). I left law enforcement from my growing concerns with the current policing, after attempts to change how we treated and viewed others that needed help.

I feel that I have a unique prospective for this panel. I understand the policing and the struggles they face. I understand there is more we could be doing. I understand the mental health of a person. I understand the support needed for our community. There is a fine line for our police officers. They are here to service our community and keep us safe and there are ways to accomplish this task while respecting and upholding the law. While our policing and policing department have a difficult and demanding job, we need to take on new prospective. There are better ways to protect the public. There are better ways to address a person in distress. While I was a FTO (field training officer) and even now in a mental health crises, I will often say if you trap an animal in the corner, you will get bit.

As an officer, I was trained to look for the smallest thing for the opportunity to find the "big" thing while never looking at why the person acted or is acting the way they are. Or how could we help the situation. It was just find it and lock them up to "protect our citizens." This prospective does create more problems for this person that more than likely turns into a vicious cycle for this person. There are ways to protect our city and citizens while having a supportive police department (not a police force). There are a number of reasons why a person breaks the law; drug addiction, stress, mental health, economics, family dynamics, etc.

Our policing department and officers *can have* a different policing perspective to better service our community, safer and more humane that does not cause undo harm to anyone. The negative ripple effect from a person who encounters our criminal justice system is huge. There needs to

be a positive ripple effect from our police department, and yes it is past time to accomplish this and it can be done!

I am a Barre City resident. I have served on other boards in Barre City; Barre Success by Six, BYSA & Barre Community Justice Center (panel). I currently serve on the Barre Figure Skating Club.

I have put two of my children through Barre City School. I have a great pride of Barre City and the community. And I look forward to supporting and showing how great this city is to others (including current city residences).

Sincerely,

Reina Dean

(Fairview St, Barre City)

From: Nancy Wolfe <nancylwolfe@gmail.com>
Sent: Monday, July 6, 2020 1:30 PM
To: Lucas Herring <L.Herring@barrecity.org>
Subject: Re: Neighborhood Watch Latest Updates

Re: SERVING ON CIVILIAN OVERSIGHT/ADVISORY BOARD

I retired from teaching at Barre Town Elementary School in 1978. While teaching elementary I had no time to think about volunteering and we lived in Barre Town until 2020. We have resided at 4 Park St. since then. I then worked at CVABE for 3 years. During those years I sat on the Barre Energy Com. with Elaine Wang and Phil Checcini?sp I was more becoming informed about that field of knowledge than being useful but it was very worthwhile.

I then served on the Central VT Solid Waste District for 3 years. It informs me to this day about how to dispose of waste that doesn't despoil the environment. I twice volunteered as a "Waste Warrior" during Barre Heritage Days. I also volunteered as a 'gleaner' for Community Harvest, gathering still edible food left in farm fields.

In year 2000 I served as a Justice of the Peace and, to my surprise, had the experience of deciding with 2 others whether Barre citizens tax appeals would be granted. In 2002 I joined the Granite Center Garden Club to which I still belong, having served twice as president and still help maintain city garden beds now.

I was a volunteer for Good Beginnings of VT for 5 years, going into homes of new mothers to assist in any way they needed --sometimes washing dishes or watching baby twins while mom took a nap.

I served both on a Reparative Board and, Circle of Support for the Barre Justice Center. In past years I volunteered on an irregular basis at the Granite Museum doing whatever Scott needed that day.

I believe every citizen should volunteer to the degree that they are able-- you learn and you meet new people. I have the need to be useful to the degree that I am able. Staying at home now is difficult for me. I like being connected to people. Serving on the Civilian Oversight/Advisory Bd for the Police Dept. would allow me to become acquainted with a part of our community about which I have very little knowledge. Almost all my knowledge about our police dept., I have learned from our City Report--so well put together--thank you, Carol Dawes. The only times I have spoken with a Barre officer was at the picnic 2? years ago and recently an Officer McGoon spoke to my husband and me about locking our doors due to increased drug activity. We were very pleased to have met one. I know they are busy but I think it is important for citizens to know at least one by name. Until going to Zoom, I usually watched the City Council meetings on tv but must have missed the meeting at which Chief Bombardier probably explained about the Street Crimes Unit which I found in the Annual

Report. I would like to be informed and inform others about how BPD is serving its citizens rather than waiting for the Annual Report.

Respectfully,

Nancy Wolfe

Nancy Wolfe

I was a Good Beginnings volunteer

Jody Norway

From: Steve England <SEngland@superthinsaws.com>
Sent: Wednesday, July 8, 2020 8:27 AM
To: Jody Norway
Cc: Lucas Herring
Subject: Letter of Intent - Civilian Oversight and Advisory Board

Dear Mayor Herring and Barre City Council,

My name is Steve England and I am interested in being considered for participation in the Civilian Oversight and Advisory Board. I have lived in Barre City for almost 25 years and own a home here.

I have been [and still am] involved in numerous Civic organizations including Greater Barre Jaycees, The Sons of The American Legion Squadron 10, VFW Post 790 Auxiliary, Barre Elks, Mutuo Club, and the Semprebun Fund Committee.

My interest in being on this Committee is to understand more fully how our Police Dept. works, the Policies and Procedures that guide them, and help insure a full cooperation between the Police and our citizens. I hope we can work together to make Barre City a better place for all people to live regardless of race, political belief, economic situation, or any other factor.

Thank you for any consideration,

Sincerely,

Steve England

26 College Street

Barre, VT 05641

802-477-3739

sengland1952@gmail.com

Hello,

Please consider this my application for this committee. I'm not sure what qualifications you are looking for but I'll remit the following. If you need additional information please email or call.

37 years in business in downtown Barre.

President of Barre Partnership for 5 years, 2011-2015

Previously served on the advisory team for Barre City Police including the hiring of the current Deputy Chief approximately 12 years.

Owner of 3 properties in Barre City with 14 rental units.

Lived in Barre City for 15 years, 1983-1998

I look forward to serving. Thank you, Bob

Bob Nelson

Nelson Ace Hardware

Barre, Vermont

802-476-5700

Great customer service is what we do.

www.nelsonacehardware.com

bob@nelsonacehardware.com

Jody Norway

From: Randall Kuhlman <randall.kuhlman@gmail.com>
Sent: Tuesday, July 7, 2020 1:18 PM
To: Jody Norway
Subject: Interest in Public Art Committee Position

City Manager's Office
6 North Main St., Ste 2
Barre, VT 05641

Greetings,

My name is Randall Kuhlman and I am interested in becoming a member of the Barre City Committee on Public Art.

Our family has just moved into the area and I would greatly appreciate the chance to become involved with a committee such as this one. I have a Master's in Archaeology and currently work at the Hood Museum of Art at Dartmouth College so this feels like a perfect opportunity to get involved with this great community.

You can reach me via email at this address, or by calling 802.595.6840. I do prefer email but whatever works best for you. I am currently working from home so I am available during regular "business hours".

I look forward to hearing from you,

-Randall Kuhlman
he/him/his

62 Delmont Ave, Barre, VT 05641

Jody Norway

From: Taryn Haas <tarynhaasaurusrex@gmail.com>
Sent: Monday, July 6, 2020 10:15 AM
To: Jody Norway
Subject: Public Art Committee for Barre City

Good Morning,

I saw the post on FB regarding the new council boards in Barre City. I am interested in joining the Public Art Committee. Please let me know what information you need from me on this.

Also, could you let me know if the committees will meet over zoom or a similar program? I am wary of in-person meetings for things such as this, unless there is mandated distancing and similar.

Thanks!
Taryn Haas
46 Johnson St
MFA Candidate at VCFA

Sent via [Superhuman](#)

From: Executive Director [<mailto:director@thebarrepartnership.com>]
Sent: Tuesday, July 7, 2020 4:27 PM
To: Steven Mackenzie <manager@barrecity.org>; Lucas Herring <lucasjherring@gmail.com>
Cc: Rich Morey <trey162@aol.com>; The Cornerstone Restaurant Cgroup, Inc. <keith@cornerstonepk.com>
Subject: Food Truck Thursdays

Hi Steve and Lucas

Keith, Rich and I have been working on putting together "Food Truck Thursdays" (Steve - I believe Keith spoke to you briefly about this recently). We wanted you to take a look at the attached to get your thoughts. If you like this, could it be added to next week's City Council Agenda with Rich to discuss.

We have priced out picnic tables and we believe if the City, BP, BADC and the Rotary donate \$500 each, we can get 12 tables and have them all urethaned so that they will last. I'm thinking the 16th might be a bit of a challenge for the first date, but I think if approved next Tuesday, we can get everything lined up for the following Thursday.

Thank you for your consideration.

Have a wonderful evening!

--

Tracie Lewis
Executive Director
The Barre Partnership
P.O. Box 1032
135 North Main Street
Barre, VT 05641
802-477-2967
thebarrepartnership.com

Food Truck Thursdays

IN

Carrier Park

BEGINNING JULY 16TH

4:00 PM – 8:00 PM

3 FOOD TRUCKS

WE'LL ANNOUNCE FOOD VENDORS ON WEDNESDAYS OF EACH WEEK

12 PICNIC TABLES

FIRST COME FIRST SERVE – NO RESERVATIONS REQUIRED

COVID-19 Guidelines & Social Distancing Requirements will be followed

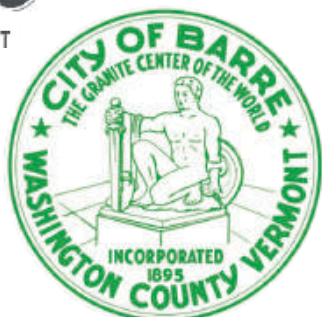
Sponsored by:



Barre
AREA DEVELOPMENT



Barre Rotary Club



Food Truck Thursdays IN Carrier Park

FOOD VENDOR APPLICATION

COMPANY NAME:		CONTACT PERSON:	
MAILING ADDRESS:		PHONE NO:	
EMAIL ADDRESS:		LIST WHAT YOU WILL BE SELLING:	

- VENDORS MUST PROVIDE A CERTIFICATE OF LIABILITY INSURANCE. AND CATERING LICENSE.
- VENDORS MUST BRING 2 TRASH CANS AND WILL BE RESPONSIBLE FOR DISPOSING OF TRASH AT END OF NIGHT.
- EACH VENDOR WILL BE RESPONSIBLE FOR SANITIZING AND CLEANING 4 PICNIC TABLES WHEN CUSTOMERS ARE DONE EATING, PRIOR TO NEXT ROUND OF CUSTOMERS.
- VENDORS MUST ABIDE BY THE CURRENT COVID-19 GUIDELINES AND RESTRICTIONS

APPLICATION FEE - \$25/WEEK

	DATES YOU WOULD LIKE TO PARTICIPATE
	JULY 16, 2020
	JULY 23, 2020
	JULY 30, 2020
	AUGUST 6, 2020
	AUGUST 13, 2020
	AUGUST 20, 2020
	AUGUST 27, 2020

WE WILL ARRANGE A SCHEDULE FOR SUMMER ONCE APPLICATIONS ARE RECEIVED AND LET VENDORS KNOW WHICH WEEKS THEY CAN ATTEND. PAYMENTS MUST BE MADE PRIOR TO YOUR FIRST VENDING NIGHT. CHECKS CAN BE HAND DELIVERED TO TRACIE LEWIS OR MAILED TO:

THE BARRE PARTNERSHIP
P.O. BOX 1032
BARRE, VT 05641



QUESTIONS?! - CONTACT: DIRECTOR@THEBARREPARTNERSHIP.COM -OR CALL 802.477.2967

Barre City Resolution #2020-06

RESOLUTION SUPPORTING THE BARRE CITY POLICE DEPARTMENT

Whereas the Police Department of the City of Barre and its officers provide an essential service to the citizens and businesses; and

Whereas police officers are faced with difficult decisions and sometimes life-threatening situations on a daily basis; and,

Whereas police officers must regularly deal with disturbing and traumatic events, are often at risk of assault and abuse themselves, and can work long hours under constant physical and mental strain; and

Whereas the Barre City Council recognizes that its officers serve our community 24 hours a day, seven days a week, 365 days a year, so our citizens can live, work, raise their families, and enjoy all Barre City has to offer, and without whom the quality of life for Barre citizens and businesses would deteriorate substantially; and,

Whereas many Barre City police officers are community members themselves and chose the City of Barre to raise their families; and,

Whereas it is recognized that data supports no evidence of systemic racism or use of excessive force by the officers who serve our community; and,

Whereas the Barre City Council of the City of Barre in the strongest words possible denounces the idea of defunding its police department; now therefore be it

Resolved, that

1. The City Council of the City of Barre unequivocally supports its police department, officers, leadership and support staff; and
2. The City of Barre will continue to enforce the laws of the City of Barre and State of Vermont on a consistent and equal basis.

By order of the City Council of the City of Barre, Vermont this 14th day of July, 2020.

Lucas Herring, Mayor

City of Barre, Vermont



Vermont
Bond Bank



Instructions: To authorize recurring distributions from the VT EPA State Revolving Funds ("SRF") through Payment Requests filed with the Department of Environmental Conservation ("DEC") for your SRF loan, please complete this form, sign and date it, and return it along with your signed Loan Agreement to the Vermont Bond Bank ("VBB").

Account Information	
Borrower's Name	Barre City
SRF Loan Number	RF1-253-2.0
"On-Request" distributions will be made to borrowers based on Payment Request(s) that have been filed with and approved by the DEC and VBB.	


Distribution Information	
<input type="checkbox"/> By ACH Transfer To: Name of Receiving Bank	
Receiving Bank Routing Number	
Account Number at Receiving Bank	
Account Type (Checking or Saving)	
Account Name	
OR	
<input type="checkbox"/> By Check Payable to (Name):	
Address:	

Distribution Agreement & Signature

_____ ("Borrower") hereby requests that funds be transferred or checks be issued from the appropriate State Revolving Fund Account in accordance with the instructions provided above. By signing below I, as an authorized representative of the Borrower, have verified the accuracy of the instructions. For any non-People's account, Borrower has provided a copy of a voided check or pre-printed deposit slip. Further, Borrower understands that the People's United Bank ("Bank") is not responsible for the correctness or timeliness of the posting of funds by the receiving financial institution, if other than the Bank. This authorization shall remain in effect until a new form is filed with the Bank, or until it is revoked by Borrower in writing. If Borrower has authorized "on-request" transfers above, the Bank may rely upon Borrower's authorized representative's direction to process a distribution based on the above instructions to my account. Borrower agrees to periodically review its bank account statement and bring any discrepancies to the Bank's attention.

Borrower's Authorized Signature _____ Print Name _____ Date _____

VBB Distribution Acknowledgment & Signature

 _____ **MICHAEL GAUDREAU** _____ **6/29/2020**
 Executive Director Signature _____ Print Name _____ Date _____

LOAN AGREEMENT

Vermont State Revolving Fund

Loan RF1-253-2.0

Loan Amount: \$40,142.00

1. City of Barre, the Municipality, hereby certifies to the Vermont Municipal Bond Bank ("Bond Bank") that:
 - (a) It will secure all state and federal permits, licenses and approvals necessary to construct and operate the improvements to be financed by the Loan (the "Project"), if any, as described in Exhibit A;
 - (b) It has established, or covenants with the Bond Bank to establish, by ordinance, rule or regulation, a rate charge or assessment schedule which will generate annually sufficient revenue to pay:
 - (i) Principal, administrative fees and interest of the Municipal Note, as the same becomes due; and
 - (ii) reasonably anticipated cost of operating and maintaining the improvements to be financed by the Loan, if any, and the system of which is a part;
 - (c) It has duly established a fund under Title 24 of the Vermont Statutes Annotated, or by other means permitted by law which, for so long as the Municipal Note shall remain outstanding, shall be maintained and replenished from time to time, and used solely to repair, replace, improve and enlarge the improvement to be financed by the Loan, if any.
2. The Municipality shall make funds sufficient to pay the principal, administrative fees and interest as the same matures (based upon the Maturity Schedule appended hereto as Exhibit C) available to the Bond Bank at least five business days prior to each principal payment date.
3. The Bond Bank and Municipality agree that Loan proceeds will be paid to the Municipality as Project costs are incurred and paid by the Municipality over the course of the Project, but in no event shall payments be made more often than monthly, and only on Municipality's certification, through its authorized representative, that such costs have been paid.
4. The Municipality is obligated to make the principal, administrative fee and interest portion of the Municipal Note payments scheduled by the Bond Bank on an annual basis. The Municipality may prepay the Loan at its option without penalty.
5. The Municipality shall be obligated to inform in writing to the Bond Bank, or such agent designated by the Bond Bank, at least thirty days prior to each principal payment date of any

changes to the name of the official or address to whom invoices for the payment of principal, administrative fees and interest should be sent.

6. The period of performance for this agreement begins upon execution and ends five years after execution.

7. Notwithstanding paragraph 14 hereof, prior to payment of the amount of the Loan, or any portion thereof, the Bond Bank shall have the right to cancel all or any part of its obligations hereunder and after payment of any portion thereof to require a refund of amounts paid if:

(a) Any representation made by the Municipality to the Bond Bank in connection with its application for a loan or additional loans shall be incorrect or incomplete in any material respect; or

(b) The Municipality has violated commitments made by it in its application and supporting documents or has violated any of the terms of this Loan Agreement.

8. The Municipality shall at all times comply with all applicable federal and state requirements pertaining to the Project, including but not limited to requirements of Federal Clean Water Act, Title 24 of the Vermont Statutes Annotated, and the list of Federal Laws and Authorities included as Exhibit B. The enumeration of the Federal Laws and Authorities in Exhibit B shall not be construed as a waiver by the Municipality of any exemption or exception, jurisdictional or otherwise.

9. If any provisions of this Loan Agreement shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such provision shall not affect any of the remaining provisions of this Loan Agreement and this Loan Agreement shall be construed and enforced as if such invalid or unenforceable provision had not been contained herein.

10. This Loan Agreement may be executed in one or more counterparts, any of which shall be regarded for all purposes as an original and all of which constitute but one and the same instrument. Each party agrees that it will execute any and all documents or other instruments, and take such other actions as are necessary, to give effect to the terms of this Loan Agreement.

11. No waiver by either party of any term or condition of the Loan Agreement shall be deemed or construed as a waiver of any other terms or conditions, nor shall a waiver of any breach be deemed to constitute a waiver of any subsequent breach, whether of the same or of a different section, subsection, paragraph, clause, phrase, or other provision of this Loan Agreement. Any delay in exercising rights or requirements of the Loan Agreement does not constitute a waiver of such rights or requirements.

12. The Municipality agrees to indemnify and hold the Bond Bank, the state, its officials, agents, and employees harmless from and against any and all claims, suits, actions, costs, and damages resulting from the negligent performance or non-performance by the Municipality or any of its officials, agents, or employees of the Municipality's obligations under this Agreement, as it

may be amended or supplemented from time to time. It is further understood that such indemnity shall not be limited by an insurance coverage.

13. The Municipality agrees that the Loan will be adjusted upon final audit to an amount equal to or less than the project costs determined eligible by the Department of Environmental Conservation and recommended to the Bond Bank for loan participation.

14. The Municipality agrees that if actual final eligible costs are less than the amount paid under the Loan Agreement, repayment of the excess funds will be made within sixty days of the request made by the Department of Environmental Conservation.

15. Increases, amendments, or modifications to the project during construction will be processed for record keeping purposes only, except for the addition of major approved Project Elements, Exhibit A. The Loan Agreement will also be amended upon completion of the project based upon final audited eligible costs, and any increases in the Loan will be made contingent upon availability of funds. All Project records will be retained by the Municipality and made available for state inspection upon request for three years after Project completion or until any audit questions have been resolved, whichever is later.

16. The Municipality will obtain flood insurance for any insurable portion of the Project.

17. The Municipality agrees to use the Loan proceeds solely for the Project for which the Loan is made and any approved amendments thereto. The Municipality further agrees to make prompt payment to the contractors and to apply any interest received to the Project. Once payment has been made to contractors, the applicant shall submit a payment request to the Department of Environmental Conservation (DEC). Funds will be disbursed from Federal Award ID Number CS500001## (## equals last two digits of award year). Upon disbursement, DEC will notify the Municipality of the standard terms and conditions applicable based on the exact amount of federal funds disbursed and relevant capitalization grant being drawn down. Please see <https://dec.vermont.gov/water-investment/water-financing/srf/reimbursement-help> for the standard terms and conditions. If the foregoing link is not accessible, contact DEC for assistance.

18. The terms of this Loan Agreement shall be controlling over those of any prior Agreement with respect to this Loan Agreement. However, this Loan Agreement shall not otherwise supersede the terms of any other agreements between the Municipality and the State.

19. The Municipality agrees to furnish to the Bond Bank such financial statements as the Bond Bank may reasonably request, which statements and supporting records shall be prepared and maintained in accordance with Generally Accepted Accounting Principles (GAAP).

20. This agreement will be funded by approximately 80 percent federal funds. These funds are being awarded in accord with the Federal Clean Water State Revolving Fund, CFDA number 66.458, under the authority of the Environmental Protection Agency. This is not a research and development award. For any accounting year in which the Municipality expends Loan proceeds and other Federal funds of \$750,000.00 or more from all Federal sources, the Municipality shall

have an audit performed in accord with the Federal Single Audit Act and furnish a copy to the Vermont Department of Environmental Conservation within 9 months of the end of Municipality's accounting period.

21. By acceptance of this Agreement, the Municipality agrees to complete a Subrecipient Annual Report as provided by the Department of Finance. Prior to submitting the Subrecipient Annual Report, the Municipality must review previous fiscal year disbursements from the Facilities Engineering Division to determine the actual amount of federal funds disbursed from the loan proceeds. The Subrecipient Annual Report must then be submitted to the State of Vermont Department of Finance within 45 days after its fiscal year end, informing the State whether or not a single audit is required for the prior fiscal year. If a single audit is required, the Municipality will submit a copy of the audit report to the Vermont Department of Environmental Conservation within 9 months of its fiscal year end. If a single audit is not required, only the Subrecipient Annual Report to the State Department of Finance is required.

22. The Municipality understands that the provisions of the Davis-Bacon Act, which is codified at Subchapter IV of Chapter 31 of Title 40 of the United States Code and U.S. Department of Labor Memorandum No. 208 ("Memorandum 208"), may apply to the Project, and the Municipality certifies and agrees that with respect to the Project, it has complied and will continue to comply with the requirements of the Davis-Bacon Act and Memorandum 208, as applicable.

23. The effective date of the Loan Agreement is the execution date of the General Obligation Note.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

Attest:



Secretary

VERMONT MUNICIPAL BOND BANK

By: 

Executive Director

Attest:

Clerk

City of Barre

By: _____
Chair of the Governing Body

And by:

Treasurer

List of Loan Exhibits

EXHIBIT A: Project description and conditions

EXHIBIT B: List of Federal Laws and Authorities

EXHIBIT C: General Obligation Note

EXHIBIT D: Resolution and Certificate

EXHIBIT A

PROJECT DESCRIPTION AND CONDITIONS FOR THIS AGREEMENT

Description:

This planning loan is for the design of an improvements project that includes the replacement of outdated primary digester number #2 cover, methane-fired boiler, and waste-gas flare. This loan is for the final design of the digester cover and waste flare, and also consolidates the Step I costs. The final design costs of the boiler moved ahead on a different schedule and were authorized as part of the Step III ESA Approval letter for this project. When they proceed with Step III funding, the boiler design costs will be included in that loan.

Conditions:

- 1) Repayment of this loan shall commence five (5) years after the execution of the loan.
- 2) If this loan does not result in a constructed project by the anticipated repayment start date, repayment shall commence immediately.
- 3) The engineer will meet with the Facilities Engineering Division (FED) to present work summaries at 30% work completion, 60% work completion, and 90% work completion, or as otherwise directed by the FED engineer. Disbursements will not be made without each required meeting and disbursements above 90% of the loan amount will not be made until the final documents have been received, reviewed, and approved by FED.
- 4) If this project is funded by USDA/Rural Development or any other non-CWSRF funding, the applicant shall, within sixty (60) days of receiving the non-CWSRF funding, repay the entire portion of the CWSRF planning loan(s).
- 5) The Applicant shall, as a condition of the loan, provide the Department with a digitally formatted copy of any plan or surveys developed with funds awarded under the loan, if the Applicant or any subcontractor develops plans or surveys in digital format. By acceptance of the loan, the Applicant agrees to pass through this requirement to any subcontracts awarded and funded by the loan. This condition is included pursuant to Section 56 of Act 233 of 1994. Such digital formats are subject to the Federal Freedom of Information Act and the State Access to Public Records and Document Statute and, unless otherwise restricted, the Department will release copies of such information to the general public upon request. It shall be acceptable to submit read only copies or copies marked archival copies only. The Applicant, by acceptance of this loan agrees not to copyright any plans or surveys developed pursuant to this action. Acceptable electronic formats include pdf and pdf/A.

EXHIBIT B

LIST OF FEDERAL LAWS AND AUTHORITIES WHERE APPLICABLE

ENVIRONMENTAL:

- “American Iron and Steel” requirements of P.L. 113-76 the Consolidated Appropriations Act of 2014
- Archeological and Historic Preservation 16 USC §469a-1
- Bald and Golden Eagle Protection Act, 16 USC §668-668c
- Clean Air Act, 42 USC §7401
- Coastal Barrier Resources Act, 16 USC §3501
- Coastal Zone Management 16 USC §1451
- Davis-Bacon Act (40 CFR '31.36(i)(5))
- Davis Bacon and Related Acts Wage Rate Requirements (29 CFR 5.5)
- Endangered Species Act, 16 USC §1531
- Floodplain Management, Executive Order 11988, as amended by Executive Order 12148
- Protection of Wetlands, Executive Order 11990 (1977) as amended by Executive Order 12608 (1997)
- Environmental Justice, Executive Order 12898
- Protection and Enhancement of the Cultural Environment, Executive Order 11990 (1977), as amended by Executive Order
- Farmland Protection Policy Act, 7 USC §4201
- Fish and Wildlife Coordination Act, 16 USC §661
- Magnuson-Stevens Fishery Conservation and Management Act, 16 USC §1801 *et seq.*
- Marine Mammal Protection Act, 16 USC §7703 *et seq.*
- Migratory Bird Act 16 USC Chapter 7, Subchapter II: Migratory Bird Treaty
- National Historic Preservation Act 54 USC § 300101 *et seq.*
- Rivers and Harbors Act, 33 USC §403
- Safe Drinking Water Act, 42 USC §300f
- Wild and Scenic Rivers Act 16 USC §1271

ECONOMIC:

- Demonstration Cities and Metropolitan Development Act of 1966, PL 89-754 as amended
- Section 306 of the Clean Air Act and Section 508 of the Clean Water Act, including Executive Order 11738, Administration of the Clean Air Act and the Federal Water Pollution Control Act with Respect to Federal Contracts, Grants, or Loans

SOCIAL LEGISLATION:

- Age Discrimination Act, PL 94-135
- Civil Rights Act of 1964, PL 88-352
- Disadvantaged Business Enterprise, 49 USC § 47113 - Minority and disadvantaged business participation

- Equal Employment Opportunity, Executive Order 11264
- Women's and Minority Business Enterprise, Executive Orders 11625 and 12138
- Section 13 of PL 92-500; Prohibition against sex discrimination under the Federal Water Pollution Control Act
- Rehabilitation Act of 1973, PL 93-112 (including Executive Orders 11914 and 11250)

MISCELLANEOUS AUTHORITY:

- Executive Order 12549 - Debarment and Suspension
- Trafficking and Violence Protection Act of 2000 (P.L. 106-386)
- Uniform Relocation and Real Property Acquisition Policies Act of 1970, PL 91-646

UNITED STATES OF AMERICA
STATE OF VERMONT
City of Barre
GENERAL OBLIGATION NOTE

The City of Barre (hereinafter called the "Municipality"), a body corporate and a political subdivision of the State of Vermont, promises to pay to the Vermont Municipal Bond Bank, or registered assigns, the not-to-exceed sum of \$40,142.00 with a preliminary interest at the rate of 0.00% per annum and with a preliminary administrative fee of 0.00%, subject to change based on final disbursed value, beginning on 6/1/2025 as follows:

Vermont EPA Clean Water State Revolving Fund							
Barre City, Vermont							
Loan RF1-253-2.0							
Prepared on 4/7/2020							
Loan Terms							
Loan Amount: \$40,142.00							
Loan Term Years							
Interest rate: 0.0000%							
Administrative Fee: 0.0000%							
Repayment Date	Payment Number	Principal Due	Principal Payment	Principal Forgiven	Interest Payment	Administrative Fees	Total Payment
6/1/2025	1	40,142.00	4,014.20	20,071.00	0.00	0.00	4,014.20
6/1/2026	2	16,056.80	4,014.20	0.00	0.00	0.00	4,014.20
6/1/2027	3	12,042.60	4,014.20	0.00	0.00	0.00	4,014.20
6/1/2028	4	8,028.40	4,014.20	0.00	0.00	0.00	4,014.20
6/1/2029	5	4,014.20	4,014.20	0.00	0.00	0.00	4,014.20
			20,071.00	20,071.00	0.00	0.00	
For planning purposes only. Figures are subject to change based on actual disbursements.							

EXHIBIT C

This Note is payable in lawful money of the United States at People's United Bank in the City of Burlington, State of Vermont. Repayment terms shall comply with 24 V.S.A. Chapter 120, §4755 which prohibits deferral of payment. Final payment of this Bond shall be made upon surrender of this Bond for cancellation.

This Note is issued by the Municipality for the purpose of financing planning and design of infrastructure improvements under and by virtue of Title 24, Vermont Statutes Annotated, and a vote of the legal voters/governing body of the Municipality duly passed on 3/25/2020.

This Note is transferable only upon presentation to the Treasurer of the Municipality with a written assignment duly acknowledged or proved. No transfer hereof shall be effectual unless made on the books of the Municipality kept by the Treasurer as transfer agent and noted hereon by the Treasurer with a record of payments as provided hereon.

It is hereby certified and recited that all acts, conditions and things required to be done precedent to and in the issuing of this Note have been done, have happened, and have been performed in regular and due form, as required by such law and vote, and for the assessment, collection and payment hereon of a tax to pay the same when due the full faith and credit of the Municipality are hereby irrevocably pledged.

IN TESTIMONY WHEREOF, the Municipality has caused this Note to be signed by its Treasurer, and a majority of its Selectboard and its seal to be affixed hereto.

City of Barre

By: _____

Majority of its Governing Body

Date _____

Treasurer

EXHIBIT C

\$40,142.00

City of Barre

GENERAL OBLIGATION NOTE

CERTIFICATE OF REGISTRATION

It is hereby certified that this Note is a fully registered Note, payable only to the holder of record as appears of record in the office of the Treasurer of the issuing Municipality. This Note may be transferred by presentation of the same with an assignment in writing signed by the registered holder. Presentation shall be made to the Treasurer of the Municipality at his office and he shall record such transfer in his records and on the Note. The name and address of the original registered owner of this Note is Vermont Municipal Bond Bank, 20 Winooski Falls Way #305, Winooski, VT 05404.

Treasurer

EXHIBIT D

RESOLUTION AND CERTIFICATE
(General Obligation)
(Vermont Clean Water State Revolving Fund)

WHEREAS, at meetings of the municipal legislative body of the City of Barre (herein called the "Municipality") at each of which all or a majority of the members were present and voting, which meetings were duly noticed, called and held as appears of record, it was found and determined that the public interest and necessity required certain public wastewater system improvements described in Exhibit A, and it was further found and determined that the cost of making such public improvements would be too great to be paid out of ordinary annual income and revenue, and that a proposal for providing such improvements and the issuance of bonds of the Municipality to pay for its share of the cost of the same shall be submitted to the legal voters at meetings thereof, and it will be ordered, all of which action will be hereby ratified and confirmed; and

WHEREAS, the Municipality has applied for financial assistance in planning for the authorized improvements which application has been approved by the Department of Environmental Conservation and the Vermont Municipal Bond Bank, as evidenced by the Funding Application Approval, the terms and conditions of which are found in Exhibit A; and

WHEREAS, pursuant to powers vested in them by law the said governing board is about to enter into a Loan Agreement on behalf of the Municipality with the Vermont Municipal Bond Bank respecting a Loan from said Bank in the amount of \$40,142.00 to be discounted by the amount of \$20,071, repayable with interest at the rate of 0.00% per annum, together with an administrative fee of 0.00%.

AND WHEREAS, the Note to be given by the Municipality to the Vermont Municipal Bond Bank at the time of receiving the proceeds of said Loan shall be substantially in the form found in Exhibit C;

THEREFORE, be it resolved that the Governing Body proceed forthwith to cause said Note to be executed and delivered to the Vermont Municipal Bond Bank upon the price and terms stated, and be registered as the law provides; and

BE IT FURTHER RESOLVED, that the Note when issued and delivered pursuant to law and this Resolution shall be the valid and binding obligation of the said Municipality, payable according to law and the terms and tenor thereof from unlimited ad valorem taxes on the grand list of taxable property of said Municipality as established, assessed, apportioned and provided by law; and

BE IT FURTHER RESOLVED, that in addition to all other taxes, there shall annually be assessed and collected in the manner provided by law each year until the Note, or any bond or bonds issued to refund or replace the same, is fully paid, a tax, charge or assessment sufficient to pay the note and bond or bonds as the same shall become due; and

BE IT FURTHER RESOLVED, that execution of the above-referenced Loan Agreement between the Municipality and the Vermont Municipal Bond Bank is hereby authorized, the presiding officer of the legislative body and Treasurer of the borrower being directed to execute said Loan Agreement on behalf of the Municipality and the legislative branch thereof; and

EXHIBIT D

BE IT FURTHER RESOLVED, that the Municipality expressly incorporates into this Resolution each and every term, provision, covenant and representation set forth at length in Exhibit A to be delivered in connection with the issuance and sale of the Note, execution and delivery of each of which is hereby authorized, ratified and confirmed in all respects, and the covenants, representations and undertakings set forth at length in said Loan Agreement are incorporated herein by reference; and

BE IT FURTHER RESOLVED, that all acts and things heretofore done by the lawfully constituted officers of the Municipality, and any and all acts or proceedings of the Municipality and of its Governing Body, in, about or concerning the improvements hereinabove described and of the issuance of evidence of debt in connection therewith, are hereby ratified and confirmed.

BE IT FURTHER RESOLVED, that in connection with the pending sale of the Note in the face amount of \$40,142.00 to the Vermont Municipal Bond Bank, execution and delivery of the Note, this Resolution Certificate, Loan Agreement and incidental documents, all attached hereto, are authorized; and

BE IT FURTHER RESOLVED, that People's United Bank in the City of Burlington, Vermont, is hereby designated the Municipality's paying agent with respect to the Note and the Loan Agreement.

And we, the undersigned officers, as indicated, hereby certify that we as such officers have signed the Note payable as aforesaid, and reciting that it is issued under and pursuant to the vote herein above mentioned, and we also certify that the Note is duly registered in the office of the Treasurer of the Municipality as prescribed by law.

And we, the said officers of the Municipality, hereby certify that we are the duly chosen, qualified and acting officers of the Municipality as undersigned; that the Note is issued pursuant to said authority; that no other proceedings relating thereto have been taken; and that no such authority or proceeding has been repealed or amended.

We further certify that no litigation is pending or threatened affecting the validity of the Note nor the levy and collection of taxes, charges or assessments to pay it, nor the works of improvement financed by the proceeds of the Note, and that neither the corporate existence of the Municipality nor the title of any of us to our respective offices is being questioned.

EXHIBIT D

ATTEST:

City of Barre

Clerk

By: _____

Majority of its Governing Body

And By:

Its Treasurer

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification; check only one of the following seven boxes:
 Individual/sole proprietor or single-member LLC
 Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____
Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.
 Other (see instructions) ▶ _____
 C Corporation
 S Corporation
 Partnership
 Trust/estate

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
 Exempt payee code (if any) _____
 Exemption from FATCA reporting code (if any) _____
Applies to accounts maintained outside the U.S.

5 Address (number, street, and apt. or suite no.) _____

6 City, state, and ZIP code _____

7 List account number(s) here (optional) _____

Requester's name and address (optional) _____

Print or type
See Specific Instructions on page 2.

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number

			-				-					
--	--	--	---	--	--	--	---	--	--	--	--	--

OR

Employer identification number

			-									
--	--	--	---	--	--	--	--	--	--	--	--	--

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here Signature of U.S. person ▶ _____ Date ▶ _____

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.
Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/w9.

Purpose of Form

An individual or entity (Form W-9 requested) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partner's share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States:

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity;
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust; and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if he or she stays in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

Backup Withholding

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code* on page 3 and the separate instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships* above.

What is FATCA reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code* on page 3 and the instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account; for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Line 1

You must enter one of the following on this line; do not leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account, list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9.

a. Individual. Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your now last name.

Note. TIN applicant: Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040/1040A/1040EZ you filed with your application.

b. Sole proprietor or single-member LLC. Enter your individual name as shown on your 1040/1040A/1040EZ on line 1. You may enter your business, trade, or "doing business as" (DBA) name on line 2.

c. Partnership, LLC that is not a single-member LLC, C Corporation, or S Corporation. Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.

d. Other entities. Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on line 2.

e. Disregarded entity. For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulations section 301.7701-2(c)(2)(ii). Enter the owner's name on line 1. The name of the entity entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2, "Business name/disregarded entity name." If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, you may enter it on line 2.

Line 3

Check the appropriate box in line 3 for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box in line 3.

Limited Liability Company (LLC). If the name on line 1 is an LLC treated as a partnership for U.S. federal tax purposes, check the "Limited Liability Company" box and enter "P" in the space provided. If the LLC has filed Form 8832 or 2553 to be taxed as a corporation, check the "Limited Liability Company" box and in the space provided enter "C" for C corporation or "S" for S corporation. If it is a single-member LLC that is a disregarded entity, do not check the "Limited Liability Company" box; instead check the first box in line 3 "Individual/sole proprietor or single-member LLC."

Line 4, Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space in line 4 any code(s) that may apply to you.

Exempt payee code.

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys' fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space in line 4.

- 1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)
- 2—The United States or any of its agencies or instrumentalities
- 3—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities
- 4—A foreign government or any of its political subdivisions, agencies, or instrumentalities
- 5—A corporation
- 6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or possession
- 7—A futures commission merchant registered with the Commodity Futures Trading Commission
- 8—A real estate investment trust
- 9—An entity registered at all times during the tax year under the Investment Company Act of 1940
- 10—A common trust fund operated by a bank under section 584(a)
- 11—A financial institution
- 12—A middleman known in the investment community as a nominee or custodian
- 13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. B corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over \$600 required to be reported and direct sales over \$5,000 ¹	Generally, exempt payees 1 through 5 ²
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

¹ See Form 1099-MISC, Miscellaneous Income, and its instructions.

² However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) written or printed on the line for a FATCA exemption code.

- A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(3)(F)
- B—The United States or any of its agencies or instrumentalities
- C—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities
- D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i)
- E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i)
- F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state
- G—A real estate investment trust
- H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940
- I—A common trust fund as defined in section 584(a)
- J—A bank as defined in section 581
- K—A broker
- L—A trust exempt from tax under section 664 or described in section 4947(a)(1)
- M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

Note. You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns.

Line 6

Enter your city, state, and ZIP code.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited Liability Company (LLC)* on this page), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at www.ssa.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/businesses and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting irs.gov or by calling 1-800-TAX-FORM (1-800-829-2675).

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, or 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee code* earlier.

Signature requirements. Complete the certification as indicated in Items 1 through 5 below.

1. **Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983.** You must give your correct TIN, but you do not have to sign the certification.
2. **Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983.** You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.
3. **Real estate transactions.** You must sign the certification. You may cross out item 2 of the certification.
4. **Other payments.** You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).
5. **Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions.** You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account. ¹
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor ²
4. a. The usual revocable savings trust (grantor is also trustee) b. So-called trust account that is not a legal or valid trust under state law	The grantor-trustee ¹ The actual owner ¹
5. Sole proprietorship or disregarded entity owned by an individual	The owner ¹
6. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulations section 1.671-4(b)(2)(i)(A))	The grantor ¹
For this type of account:	Give name and EIN of:
7. Disregarded entity not owned by an individual	The owner
8. A valid trust, estate, or pension trust	Legal entity ¹
9. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
10. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
11. Partnership or multi-member LLC	The partnership
12. A broker or registered nominee	The broker or nominee
13. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
14. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulations section 1.671-4(b)(2)(i)(B))	The trust

¹ List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

² Circle the minor's name and furnish the minor's SSN.

³ You must show your individual name and you may also enter your business or DBA name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

⁴ List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 2.

*Note. Grantor also must provide a Form W-9 to trustee of trust.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, SSN, or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN.
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Publication 4535, *Identity Theft Prevention and Victim Assistance*.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: spam@ftc.gov or contact them at www.ftc.gov/idtheft or 1-877-IDTHEFT (1-877-438-4338).

Visit IRS.gov to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6103 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.



Vermont Bond Bank



Instructions: To authorize recurring distributions from the VT EPA State Revolving Funds ("SRF") through Payment Requests filed with the Department of Environmental Conservation ("DEC") for your SRF loan, please complete this form, sign and date it, and return it along with your signed Loan Agreement to the Vermont Bond Bank ("VBB").

Account Information	
Borrower's Name	Barre City
SRF Loan Number	RF1-253-2.0
"On-Request" distributions will be made to borrowers based on Payment Request(s) that have been filed with and approved by the DEC and VBB.	


Distribution Information	
<input type="checkbox"/> By ACH Transfer To: Name of Receiving Bank	
Receiving Bank Routing Number	
Account Number at Receiving Bank	
Account Type (Checking or Saving)	
Account Name	
OR	
<input type="checkbox"/> By Check Payable to (Name):	
Address:	

Distribution Agreement & Signature

_____ ("Borrower") hereby requests that funds be transferred or checks be issued from the appropriate State Revolving Fund Account in accordance with the instructions provided above. By signing below I, as an authorized representative of the Borrower, have verified the accuracy of the instructions. For any non-People's account, Borrower has provided a copy of a voided check or pre-printed deposit slip. Further, Borrower understands that the People's United Bank ("Bank") is not responsible for the correctness or timeliness of the posting of funds by the receiving financial institution, if other than the Bank. This authorization shall remain in effect until a new form is filed with the Bank, or until it is revoked by Borrower in writing. If Borrower has authorized "on-request" transfers above, the Bank may rely upon Borrower's authorized representative's direction to process a distribution based on the above instructions to my account. Borrower agrees to periodically review its bank account statement and bring any discrepancies to the Bank's attention.

Borrower's Authorized Signature _____ Print Name _____ Date _____

VBB Distribution Acknowledgment & Signature

 _____ **MICHAEL GOULET** _____ **6/29/2020**
 Executive Director Signature _____ Print Name _____ Date _____

LOAN AGREEMENT

Vermont State Revolving Fund

Loan RF1-253-2.0

Loan Amount: \$40,142.00

1. City of Barre, the Municipality, hereby certifies to the Vermont Municipal Bond Bank ("Bond Bank") that:
 - (a) It will secure all state and federal permits, licenses and approvals necessary to construct and operate the improvements to be financed by the Loan (the "Project"), if any, as described in Exhibit A;
 - (b) It has established, or covenants with the Bond Bank to establish, by ordinance, rule or regulation, a rate charge or assessment schedule which will generate annually sufficient revenue to pay:
 - (i) Principal, administrative fees and interest of the Municipal Note, as the same becomes due; and
 - (ii) reasonably anticipated cost of operating and maintaining the improvements to be financed by the Loan, if any, and the system of which is a part;
 - (c) It has duly established a fund under Title 24 of the Vermont Statutes Annotated, or by other means permitted by law which, for so long as the Municipal Note shall remain outstanding, shall be maintained and replenished from time to time, and used solely to repair, replace, improve and enlarge the improvement to be financed by the Loan, if any.
2. The Municipality shall make funds sufficient to pay the principal, administrative fees and interest as the same matures (based upon the Maturity Schedule appended hereto as Exhibit C) available to the Bond Bank at least five business days prior to each principal payment date.
3. The Bond Bank and Municipality agree that Loan proceeds will be paid to the Municipality as Project costs are incurred and paid by the Municipality over the course of the Project, but in no event shall payments be made more often than monthly, and only on Municipality's certification, through its authorized representative, that such costs have been paid.
4. The Municipality is obligated to make the principal, administrative fee and interest portion of the Municipal Note payments scheduled by the Bond Bank on an annual basis. The Municipality may prepay the Loan at its option without penalty.
5. The Municipality shall be obligated to inform in writing to the Bond Bank, or such agent designated by the Bond Bank, at least thirty days prior to each principal payment date of any

changes to the name of the official or address to whom invoices for the payment of principal, administrative fees and interest should be sent.

6. The period of performance for this agreement begins upon execution and ends five years after execution.

7. Notwithstanding paragraph 14 hereof, prior to payment of the amount of the Loan, or any portion thereof, the Bond Bank shall have the right to cancel all or any part of its obligations hereunder and after payment of any portion thereof to require a refund of amounts paid if:

(a) Any representation made by the Municipality to the Bond Bank in connection with its application for a loan or additional loans shall be incorrect or incomplete in any material respect; or

(b) The Municipality has violated commitments made by it in its application and supporting documents or has violated any of the terms of this Loan Agreement.

8. The Municipality shall at all times comply with all applicable federal and state requirements pertaining to the Project, including but not limited to requirements of Federal Clean Water Act, Title 24 of the Vermont Statutes Annotated, and the list of Federal Laws and Authorities included as Exhibit B. The enumeration of the Federal Laws and Authorities in Exhibit B shall not be construed as a waiver by the Municipality of any exemption or exception, jurisdictional or otherwise.

9. If any provisions of this Loan Agreement shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such provision shall not affect any of the remaining provisions of this Loan Agreement and this Loan Agreement shall be construed and enforced as if such invalid or unenforceable provision had not been contained herein.

10. This Loan Agreement may be executed in one or more counterparts, any of which shall be regarded for all purposes as an original and all of which constitute but one and the same instrument. Each party agrees that it will execute any and all documents or other instruments, and take such other actions as are necessary, to give effect to the terms of this Loan Agreement.

11. No waiver by either party of any term or condition of the Loan Agreement shall be deemed or construed as a waiver of any other terms or conditions, nor shall a waiver of any breach be deemed to constitute a waiver of any subsequent breach, whether of the same or of a different section, subsection, paragraph, clause, phrase, or other provision of this Loan Agreement. Any delay in exercising rights or requirements of the Loan Agreement does not constitute a waiver of such rights or requirements.

12. The Municipality agrees to indemnify and hold the Bond Bank, the state, its officials, agents, and employees harmless from and against any and all claims, suits, actions, costs, and damages resulting from the negligent performance or non-performance by the Municipality or any of its officials, agents, or employees of the Municipality's obligations under this Agreement, as it

may be amended or supplemented from time to time. It is further understood that such indemnity shall not be limited by an insurance coverage.

13. The Municipality agrees that the Loan will be adjusted upon final audit to an amount equal to or less than the project costs determined eligible by the Department of Environmental Conservation and recommended to the Bond Bank for loan participation.

14. The Municipality agrees that if actual final eligible costs are less than the amount paid under the Loan Agreement, repayment of the excess funds will be made within sixty days of the request made by the Department of Environmental Conservation.

15. Increases, amendments, or modifications to the project during construction will be processed for record keeping purposes only, except for the addition of major approved Project Elements, Exhibit A. The Loan Agreement will also be amended upon completion of the project based upon final audited eligible costs, and any increases in the Loan will be made contingent upon availability of funds. All Project records will be retained by the Municipality and made available for state inspection upon request for three years after Project completion or until any audit questions have been resolved, whichever is later.

16. The Municipality will obtain flood insurance for any insurable portion of the Project.

17. The Municipality agrees to use the Loan proceeds solely for the Project for which the Loan is made and any approved amendments thereto. The Municipality further agrees to make prompt payment to the contractors and to apply any interest received to the Project. Once payment has been made to contractors, the applicant shall submit a payment request to the Department of Environmental Conservation (DEC). Funds will be disbursed from Federal Award ID Number CS500001## (## equals last two digits of award year). Upon disbursement, DEC will notify the Municipality of the standard terms and conditions applicable based on the exact amount of federal funds disbursed and relevant capitalization grant being drawn down. Please see <https://dec.vermont.gov/water-investment/water-financing/srf/reimbursement-help> for the standard terms and conditions. If the foregoing link is not accessible, contact DEC for assistance.

18. The terms of this Loan Agreement shall be controlling over those of any prior Agreement with respect to this Loan Agreement. However, this Loan Agreement shall not otherwise supersede the terms of any other agreements between the Municipality and the State.

19. The Municipality agrees to furnish to the Bond Bank such financial statements as the Bond Bank may reasonably request, which statements and supporting records shall be prepared and maintained in accordance with Generally Accepted Accounting Principles (GAAP).

20. This agreement will be funded by approximately 80 percent federal funds. These funds are being awarded in accord with the Federal Clean Water State Revolving Fund, CFDA number 66.458, under the authority of the Environmental Protection Agency. This is not a research and development award. For any accounting year in which the Municipality expends Loan proceeds and other Federal funds of \$750,000.00 or more from all Federal sources, the Municipality shall

have an audit performed in accord with the Federal Single Audit Act and furnish a copy to the Vermont Department of Environmental Conservation within 9 months of the end of Municipality's accounting period.

21. By acceptance of this Agreement, the Municipality agrees to complete a Subrecipient Annual Report as provided by the Department of Finance. Prior to submitting the Subrecipient Annual Report, the Municipality must review previous fiscal year disbursements from the Facilities Engineering Division to determine the actual amount of federal funds disbursed from the loan proceeds. The Subrecipient Annual Report must then be submitted to the State of Vermont Department of Finance within 45 days after its fiscal year end, informing the State whether or not a single audit is required for the prior fiscal year. If a single audit is required, the Municipality will submit a copy of the audit report to the Vermont Department of Environmental Conservation within 9 months of its fiscal year end. If a single audit is not required, only the Subrecipient Annual Report to the State Department of Finance is required.

22. The Municipality understands that the provisions of the Davis-Bacon Act, which is codified at Subchapter IV of Chapter 31 of Title 40 of the United States Code and U.S. Department of Labor Memorandum No. 208 ("Memorandum 208"), may apply to the Project, and the Municipality certifies and agrees that with respect to the Project, it has complied and will continue to comply with the requirements of the Davis-Bacon Act and Memorandum 208, as applicable.

23. The effective date of the Loan Agreement is the execution date of the General Obligation Note.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

Attest:



Secretary

VERMONT MUNICIPAL BOND BANK

By: 

Executive Director

Attest:

Clerk

City of Barre

By: _____
Chair of the Governing Body

And by:

Treasurer

List of Loan Exhibits

EXHIBIT A: Project description and conditions

EXHIBIT B: List of Federal Laws and Authorities

EXHIBIT C: General Obligation Note

EXHIBIT D: Resolution and Certificate

EXHIBIT A

PROJECT DESCRIPTION AND CONDITIONS FOR THIS AGREEMENT

Description:

This planning loan is for the design of an improvements project that includes the replacement of outdated primary digester number #2 cover, methane-fired boiler, and waste-gas flare. This loan is for the final design of the digester cover and waste flare, and also consolidates the Step I costs. The final design costs of the boiler moved ahead on a different schedule and were authorized as part of the Step III ESA Approval letter for this project. When they proceed with Step III funding, the boiler design costs will be included in that loan.

Conditions:

- 1) Repayment of this loan shall commence five (5) years after the execution of the loan.
- 2) If this loan does not result in a constructed project by the anticipated repayment start date, repayment shall commence immediately.
- 3) The engineer will meet with the Facilities Engineering Division (FED) to present work summaries at 30% work completion, 60% work completion, and 90% work completion, or as otherwise directed by the FED engineer. Disbursements will not be made without each required meeting and disbursements above 90% of the loan amount will not be made until the final documents have been received, reviewed, and approved by FED.
- 4) If this project is funded by USDA/Rural Development or any other non-CWSRF funding, the applicant shall, within sixty (60) days of receiving the non-CWSRF funding, repay the entire portion of the CWSRF planning loan(s).
- 5) The Applicant shall, as a condition of the loan, provide the Department with a digitally formatted copy of any plan or surveys developed with funds awarded under the loan, if the Applicant or any subcontractor develops plans or surveys in digital format. By acceptance of the loan, the Applicant agrees to pass through this requirement to any subcontracts awarded and funded by the loan. This condition is included pursuant to Section 56 of Act 233 of 1994. Such digital formats are subject to the Federal Freedom of Information Act and the State Access to Public Records and Document Statute and, unless otherwise restricted, the Department will release copies of such information to the general public upon request. It shall be acceptable to submit read only copies or copies marked archival copies only. The Applicant, by acceptance of this loan agrees not to copyright any plans or surveys developed pursuant to this action. Acceptable electronic formats include pdf and pdf/A.

EXHIBIT B

LIST OF FEDERAL LAWS AND AUTHORITIES WHERE APPLICABLE

ENVIRONMENTAL:

- "American Iron and Steel" requirements of P.L. 113-76 the Consolidated Appropriations Act of 2014
- Archeological and Historic Preservation 16 USC §469a-1
- Bald and Golden Eagle Protection Act, 16 USC §668-668c
- Clean Air Act, 42 USC §7401
- Coastal Barrier Resources Act, 16 USC §3501
- Coastal Zone Management 16 USC §1451
- Davis-Bacon Act (40 CFR '31.36(i)(5))
- Davis Bacon and Related Acts Wage Rate Requirements (29 CFR 5.5)
- Endangered Species Act, 16 USC §1531
- Floodplain Management, Executive Order 11988, as amended by Executive Order 12148
- Protection of Wetlands, Executive Order 11990 (1977) as amended by Executive Order 12608 (1997)
- Environmental Justice, Executive Order 12898
- Protection and Enhancement of the Cultural Environment, Executive Order 11990 (1977), as amended by Executive Order
- Farmland Protection Policy Act, 7 USC §4201
- Fish and Wildlife Coordination Act, 16 USC §661
- Magnuson-Stevens Fishery Conservation and Management Act, 16 USC §1801 *et seq.*
- Marine Mammal Protection Act, 16 USC §7703 *et seq.*
- Migratory Bird Act 16 USC Chapter 7, Subchapter II: Migratory Bird Treaty
- National Historic Preservation Act 54 USC § 300101 *et seq.*
- Rivers and Harbors Act, 33 USC §403
- Safe Drinking Water Act, 42 USC §300f
- Wild and Scenic Rivers Act 16 USC §1271

ECONOMIC:

- Demonstration Cities and Metropolitan Development Act of 1966, PL 89-754 as amended
- Section 306 of the Clean Air Act and Section 508 of the Clean Water Act, including Executive Order 11738, Administration of the Clean Air Act and the Federal Water Pollution Control Act with Respect to Federal Contracts, Grants, or Loans

SOCIAL LEGISLATION:

- Age Discrimination Act, PL 94-135
- Civil Rights Act of 1964, PL 88-352
- Disadvantaged Business Enterprise, 49 USC § 47113 - Minority and disadvantaged business participation

- Equal Employment Opportunity, Executive Order 11264
- Women's and Minority Business Enterprise, Executive Orders 11625 and 12138
- Section 13 of PL 92-500; Prohibition against sex discrimination under the Federal Water Pollution Control Act
- Rehabilitation Act of 1973, PL 93-112 (including Executive Orders 11914 and 11250)

MISCELLANEOUS AUTHORITY:

- Executive Order 12549 - Debarment and Suspension
- Trafficking and Violence Protection Act of 2000 (P.L. 106-386)
- Uniform Relocation and Real Property Acquisition Policies Act of 1970, PL 91-646

UNITED STATES OF AMERICA
 STATE OF VERMONT
 City of Barre
 GENERAL OBLIGATION NOTE

The City of Barre (hereinafter called the "Municipality"), a body corporate and a political subdivision of the State of Vermont, promises to pay to the Vermont Municipal Bond Bank, or registered assigns, the not-to-exceed sum of \$40,142.00 with a preliminary interest at the rate of 0.00% per annum and with a preliminary administrative fee of 0.00%, subject to change based on final disbursed value, beginning on 6/1/2025 as follows:

Vermont EPA Clean Water State Revolving Fund							
Barre City, Vermont							
Loan RF1-253-2.0							
Prepared on 4/7/2020							
Loan Terms							
Loan Amount: \$40,142.00							
Loan Term Years							
Interest rate: 0.0000%							
Administrative Fee: 0.0000%							
Repayment Date	Payment Number	Principal Due	Principal Payment	Principal Forgiven	Interest Payment	Administrative Fees	Total Payment
6/1/2025	1	40,142.00	4,014.20	20,071.00	0.00	0.00	4,014.20
6/1/2026	2	16,056.80	4,014.20	0.00	0.00	0.00	4,014.20
6/1/2027	3	12,042.60	4,014.20	0.00	0.00	0.00	4,014.20
6/1/2028	4	8,028.40	4,014.20	0.00	0.00	0.00	4,014.20
6/1/2029	5	4,014.20	4,014.20	0.00	0.00	0.00	4,014.20
			20,071.00	20,071.00	0.00	0.00	
For planning purposes only. Figures are subject to change based on actual disbursements.							

EXHIBIT C

This Note is payable in lawful money of the United States at People's United Bank in the City of Burlington, State of Vermont. Repayment terms shall comply with 24 V.S.A. Chapter 120, §4755 which prohibits deferral of payment. Final payment of this Bond shall be made upon surrender of this Bond for cancellation.

This Note is issued by the Municipality for the purpose of financing planning and design of infrastructure improvements under and by virtue of Title 24, Vermont Statutes Annotated, and a vote of the legal voters/governing body of the Municipality duly passed on 3/25/2020.

This Note is transferable only upon presentation to the Treasurer of the Municipality with a written assignment duly acknowledged or proved. No transfer hereof shall be effectual unless made on the books of the Municipality kept by the Treasurer as transfer agent and noted hereon by the Treasurer with a record of payments as provided hereon.

It is hereby certified and recited that all acts, conditions and things required to be done precedent to and in the issuing of this Note have been done, have happened, and have been performed in regular and due form, as required by such law and vote, and for the assessment, collection and payment hereon of a tax to pay the same when due the full faith and credit of the Municipality are hereby irrevocably pledged.

IN TESTIMONY WHEREOF, the Municipality has caused this Note to be signed by its Treasurer, and a majority of its Selectboard and its seal to be affixed hereto.

City of Barre

By: _____

Majority of its Governing Body

Date _____

Treasurer

EXHIBIT C

\$40,142.00

City of Barre

GENERAL OBLIGATION NOTE

CERTIFICATE OF REGISTRATION

It is hereby certified that this Note is a fully registered Note, payable only to the holder of record as appears of record in the office of the Treasurer of the issuing Municipality. This Note may be transferred by presentation of the same with an assignment in writing signed by the registered holder. Presentation shall be made to the Treasurer of the Municipality at his office and he shall record such transfer in his records and on the Note. The name and address of the original registered owner of this Note is Vermont Municipal Bond Bank, 20 Winooski Falls Way #305, Winooski, VT 05404.

Treasurer

EXHIBIT D

RESOLUTION AND CERTIFICATE
(General Obligation)
(Vermont Clean Water State Revolving Fund)

WHEREAS, at meetings of the municipal legislative body of the City of Barre (herein called the "Municipality") at each of which all or a majority of the members were present and voting, which meetings were duly noticed, called and held as appears of record, it was found and determined that the public interest and necessity required certain public wastewater system improvements described in Exhibit A, and it was further found and determined that the cost of making such public improvements would be too great to be paid out of ordinary annual income and revenue, and that a proposal for providing such improvements and the issuance of bonds of the Municipality to pay for its share of the cost of the same shall be submitted to the legal voters at meetings thereof, and it will be ordered, all of which action will be hereby ratified and confirmed; and

WHEREAS, the Municipality has applied for financial assistance in planning for the authorized improvements which application has been approved by the Department of Environmental Conservation and the Vermont Municipal Bond Bank, as evidenced by the Funding Application Approval, the terms and conditions of which are found in Exhibit A; and

WHEREAS, pursuant to powers vested in them by law the said governing board is about to enter into a Loan Agreement on behalf of the Municipality with the Vermont Municipal Bond Bank respecting a Loan from said Bank in the amount of \$40,142.00 to be discounted by the amount of \$20,071, repayable with interest at the rate of 0.00% per annum, together with an administrative fee of 0.00%.

AND WHEREAS, the Note to be given by the Municipality to the Vermont Municipal Bond Bank at the time of receiving the proceeds of said Loan shall be substantially in the form found in Exhibit C;

THEREFORE, be it resolved that the Governing Body proceed forthwith to cause said Note to be executed and delivered to the Vermont Municipal Bond Bank upon the price and terms stated, and be registered as the law provides; and

BE IT FURTHER RESOLVED, that the Note when issued and delivered pursuant to law and this Resolution shall be the valid and binding obligation of the said Municipality, payable according to law and the terms and tenor thereof from unlimited ad valorem taxes on the grand list of taxable property of said Municipality as established, assessed, apportioned and provided by law; and

BE IT FURTHER RESOLVED, that in addition to all other taxes, there shall annually be assessed and collected in the manner provided by law each year until the Note, or any bond or bonds issued to refund or replace the same, is fully paid, a tax, charge or assessment sufficient to pay the note and bond or bonds as the same shall become due; and

BE IT FURTHER RESOLVED, that execution of the above-referenced Loan Agreement between the Municipality and the Vermont Municipal Bond Bank is hereby authorized, the presiding officer of the legislative body and Treasurer of the borrower being directed to execute said Loan Agreement on behalf of the Municipality and the legislative branch thereof; and

EXHIBIT D

BE IT FURTHER RESOLVED, that the Municipality expressly incorporates into this Resolution each and every term, provision, covenant and representation set forth at length in Exhibit A to be delivered in connection with the issuance and sale of the Note, execution and delivery of each of which is hereby authorized, ratified and confirmed in all respects, and the covenants, representations and undertakings set forth at length in said Loan Agreement are incorporated herein by reference; and

BE IT FURTHER RESOLVED, that all acts and things heretofore done by the lawfully constituted officers of the Municipality, and any and all acts or proceedings of the Municipality and of its Governing Body, in, about or concerning the improvements hereinabove described and of the issuance of evidence of debt in connection therewith, are hereby ratified and confirmed.

BE IT FURTHER RESOLVED, that in connection with the pending sale of the Note in the face amount of \$40,142.00 to the Vermont Municipal Bond Bank, execution and delivery of the Note, this Resolution Certificate, Loan Agreement and incidental documents, all attached hereto, are authorized; and

BE IT FURTHER RESOLVED, that People's United Bank in the City of Burlington, Vermont, is hereby designated the Municipality's paying agent with respect to the Note and the Loan Agreement.

And we, the undersigned officers, as indicated, hereby certify that we as such officers have signed the Note payable as aforesaid, and reciting that it is issued under and pursuant to the vote herein above mentioned, and we also certify that the Note is duly registered in the office of the Treasurer of the Municipality as prescribed by law.

And we, the said officers of the Municipality, hereby certify that we are the duly chosen, qualified and acting officers of the Municipality as undersigned; that the Note is issued pursuant to said authority; that no other proceedings relating thereto have been taken; and that no such authority or proceeding has been repealed or amended.

We further certify that no litigation is pending or threatened affecting the validity of the Note nor the levy and collection of taxes, charges or assessments to pay it, nor the works of improvement financed by the proceeds of the Note, and that neither the corporate existence of the Municipality nor the title of any of us to our respective offices is being questioned.

EXHIBIT D

ATTEST:

City of Barre

Clerk

By: _____

Majority of its Governing Body

And By:

Its Treasurer

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

Print or type See Specific Instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ <small>Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.</small> <input type="checkbox"/> Other (see instructions) ▶ _____ <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate	
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>	
	5 Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
	6 City, state, and ZIP code	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number	
[] [] [] []	- [] [] - [] [] [] [] [] []
OR	
Employer identification number	
[] [] [] [] [] [] [] []	- [] [] [] [] [] [] [] []

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here	Signature of U.S. person ▶ _____	Date ▶ _____
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.
Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/w9.

Purpose of Form

An individual or entity (Form W-9 requested) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States:

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity;
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust; and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if he or she stays in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

Backup Withholding

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code* on page 3 and the separate instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships* above.

What is FATCA reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code* on page 3 and the instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account; for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Line 1

You must enter one of the following on this line; do not leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account, list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9.

a. Individual. Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your now last name.

Note. TIN applicant: Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040/1040A/1040EZ you filed with your application.

b. Sole proprietor or single-member LLC. Enter your individual name as shown on your 1040/1040A/1040EZ on line 1. You may enter your business, trade, or "doing business as" (DBA) name on line 2.

c. Partnership, LLC that is not a single-member LLC, C Corporation, or S Corporation. Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.

d. Other entities. Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on line 2.

e. Disregarded entity. For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulations section 301.7701-2(c)(2)(ii). Enter the owner's name on line 1. The name of the entity entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2, "Business name/disregarded entity name." If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, you may enter it on line 2.

Line 3

Check the appropriate box in line 3 for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box in line 3.

Limited Liability Company (LLC). If the name on line 1 is an LLC treated as a partnership for U.S. federal tax purposes, check the "Limited Liability Company" box and enter "P" in the space provided. If the LLC has filed Form 8832 or 2553 to be taxed as a corporation, check the "Limited Liability Company" box and in the space provided enter "C" for C corporation or "S" for S corporation. If it is a single-member LLC that is a disregarded entity, do not check the "Limited Liability Company" box; instead check the first box in line 3 "Individual/sole proprietor or single-member LLC."

Line 4, Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space in line 4 any code(s) that may apply to you.

Exempt payee code.

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys' fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space in line 4.

- 1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)
- 2—The United States or any of its agencies or instrumentalities
- 3—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities
- 4—A foreign government or any of its political subdivisions, agencies, or instrumentalities
- 5—A corporation
- 6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or possession
- 7—A futures commission merchant registered with the Commodity Futures Trading Commission
- 8—A real estate investment trust
- 9—An entity registered at all times during the tax year under the Investment Company Act of 1940
- 10—A common trust fund operated by a bank under section 584(a)
- 11—A financial institution
- 12—A middleman known in the investment community as a nominee or custodian
- 13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. B corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over \$600 required to be reported and direct sales over \$5,000 ¹	Generally, exempt payees 1 through 5 ²
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

¹ See Form 1099-MISC, Miscellaneous Income, and its instructions.

² However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) written or printed on the line for a FATCA exemption code.

- A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(3)(F)
- B—The United States or any of its agencies or instrumentalities
- C—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities
- D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i)
- E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i)
- F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state
- G—A real estate investment trust
- H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940
- I—A common trust fund as defined in section 584(a)
- J—A bank as defined in section 581
- K—A broker
- L—A trust exempt from tax under section 664 or described in section 4947(a)(1)
- M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

Note. You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns.

Line 6

Enter your city, state, and ZIP code.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited Liability Company (LLC)* on this page), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at www.ssa.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/businesses and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting IRS.gov or by calling 1-800-TAX-FORM (1-800-829-2675).

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, or 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee code* earlier.

Signature requirements. Complete the certification as indicated in Items 1 through 5 below.

1. **Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983.** You must give your correct TIN, but you do not have to sign the certification.
2. **Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983.** You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.
3. **Real estate transactions.** You must sign the certification. You may cross out item 2 of the certification.
4. **Other payments.** You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).
5. **Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions.** You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account. ¹
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor ²
4. a. The usual revocable savings trust (grantor is also trustee) b. So-called trust account that is not a legal or valid trust under state law	The grantor-trustee ¹ The actual owner ¹
5. Sole proprietorship or disregarded entity owned by an individual	The owner ¹
6. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulations section 1.671-4(b)(2)(i)(A))	The grantor ¹
For this type of account:	Give name and EIN of:
7. Disregarded entity not owned by an individual	The owner
8. A valid trust, estate, or pension trust	Legal entity ¹
9. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
10. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
11. Partnership or multi-member LLC	The partnership
12. A broker or registered nominee	The broker or nominee
13. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
14. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulations section 1.671-4(b)(2)(i)(B))	The trust

¹ List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

² Circle the minor's name and furnish the minor's SSN.

³ You must show your individual name and you may also enter your business or DBA name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

⁴ List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 2.

*Note. Grantor also must provide a Form W-9 to trustee of trust.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, SSN, or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN.
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Publication 4535, *Identity Theft Prevention and Victim Assistance*.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: spam@ftc.gov or contact them at www.ftc.gov/idtheft or 1-877-IDTHEFT (1-877-438-4338).

Visit IRS.gov to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6103 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

Barre City Resolution # 2020-08A

Edward Jones

CITY OF BARRE
CEMETERY GENERAL FUND
ATTN CAROLYN DAWES
PO BOX 418
BARRE, VT 05641-0418

Acct #: 299-09721 Date: 05/21/2020
Account Class Code: 12 - CORPORATION
Financial Advisor No: 446551 BR No: 02990
Destination: NEW ACCOUNTS

Corporate Resolution Certification Form

This form is not an official corporate resolution and is used to provide and certify to Edward Jones the accuracy of certain information about the corporation and its authorized representatives.

All blanks must be completed.

A. Authorized Representative Acknowledgement Regarding Corporate Resolution

The undersigned acknowledges, being a duly elected and qualified officer of the below-described corporation, that the following resolution, or a resolution substantially similar in form and substance, was properly adopted at a meeting of the board of directors of this corporation held on / / (Must be MM/DD/YYYY), according to the bylaws of the corporation and applicable law.

Resolved, that the individuals identified shall have the full power and authority on behalf of the corporation to enter an agreement on behalf of the corporation; open a brokerage account on the behalf of the corporation; do and perform every act to be done in conjunction with the account being opened, including, but not limited to, being able to transfer, endorse, sell, assign, and deliver any and all certificates of stock, bonds, debentures, notes, subscriptions, warrants, stock purchase warrants, evidences of indebtedness, or other securities now and hereafter registered in the name of or owned by the corporation; and make, execute, and deliver any and all written instruments necessary to effectuate the authority hereby granted.

B. Information about Company

- 1. Full Legal Name of Corporation: City of Barre
- 2. State of Incorporation: Vermont
- 3. Date of Organization: 03/05/1895
(Must be MM/DD/YYYY)
- 4. Principal Place of Business: (Do not enter P.O. Box)
Street Address: 6 N. Main St. Suite 6
City: Barre
State: Vermont
Zip/Postal Code: 05641

C. Authorized Representative Acknowledgement and Indemnification

In consideration of Edward Jones accepting this form, the undersigned agrees and certifies that all information provided in this form is true and accurate, and will promptly notify Edward Jones if any of the information provided becomes inaccurate, misleading or incomplete. The undersigned acknowledges that all of the individuals listed in the Business Account Authorization and Acknowledgement Form are authorized representatives of the corporation. Further, the undersigned acknowledges and agrees that the resolution identified in Section A above is still in full force and effect and has not been rescinded, modified or amended. This certification may be relied upon by Edward Jones until such time as Edward Jones is notified in writing of such change in the information or authority reflected in this document.

The undersigned agrees to indemnify and hold harmless Edward Jones, its affiliates, agents, principals and employees for any and all claims, damages, liability, losses (including attorney fees and expenses) arising out of or related to the information provided in this form.

Further, the undersigned acknowledges that, by this form, Edward Jones has advised the undersigned to consult a legal advisor if there are any questions regarding this form and its contents.

D. Required Signature

Signature and Title	Printed Name and Title	Date



Barre City Resolution 2020-08B

Edward Jones

CITY OF BARRE
CEMETERY FLOWER FUND
ATTN CAROLYN DAWES
PO BOX 418
BARRE, VT 05641-0418

Acct #: 299-09723 Date: 05/21/2020
Account Class Code: 12 - CORPORATION
Financial Advisor No: 446551 BR No: 02990
Destination: NEW ACCOUNTS

Corporate Resolution Certification Form

This form is not an official corporate resolution and is used to provide and certify to Edward Jones the accuracy of certain information about the corporation and its authorized representatives.

All blanks must be completed.

A. Authorized Representative Acknowledgement Regarding Corporate Resolution

The undersigned acknowledges, being a duly elected and qualified officer of the below-described corporation, that the following resolution, or a resolution substantially similar in form and substance, was properly adopted at a meeting of the board of directors of this corporation held on / / (Must be MM/DD/YYYY), according to the bylaws of the corporation and applicable law.

Resolved, that the individuals identified shall have the full power and authority on behalf of the corporation to enter an agreement on behalf of the corporation; open a brokerage account on the behalf of the corporation; do and perform every act to be done in conjunction with the account being opened, including, but not limited to, being able to transfer, endorse, sell, assign, and deliver any and all certificates of stock, bonds, debentures, notes, subscriptions, warrants, stock purchase warrants, evidences of indebtedness, or other securities now and hereafter registered in the name of or owned by the corporation; and make, execute, and deliver any and all written instruments necessary to effectuate the authority hereby granted.

B. Information about Company

- 1. Full Legal Name of Corporation: City of Barre
- 2. State of Incorporation: Vermont
- 3. Date of Organization: 03/05/1895
(Must be MM/DD/YYYY)
- 4. Principal Place of Business: (Do not enter P.O. Box)
Street Address: 6 N. Main St. Suite 6
City: Barre
State: Vermont
Zip/Postal Code: 05641

C. Authorized Representative Acknowledgement and Indemnification

In consideration of Edward Jones accepting this form, the undersigned agrees and certifies that all information provided in this form is true and accurate, and will promptly notify Edward Jones if any of the information provided becomes inaccurate, misleading or incomplete. The undersigned acknowledges that all of the individuals listed in the Business Account Authorization and Acknowledgement Form are authorized representatives of the corporation. Further, the undersigned acknowledges and agrees that the resolution identified in Section A above is still in full force and effect and has not been rescinded, modified or amended. This certification may be relied upon by Edward Jones until such time as Edward Jones is notified in writing of such change in the information or authority reflected in this document.

The undersigned agrees to indemnify and hold harmless Edward Jones, its affiliates, agents, principals and employees for any and all claims, damages, liability, losses (including attorney fees and expenses) arising out of or related to the information provided in this form.

Further, the undersigned acknowledges that, by this form, Edward Jones has advised the undersigned to consult a legal advisor if there are any questions regarding this form and its contents.

D. Required Signature

Signature and Title	Printed Name and Title	Date
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Barre City Resolution # 2020-08C

Edward Jones

CITY OF BARRE
CEMETERY MAUSOLEUM FUND
ATTN CAROLYN DAWES
PO BOX 418
BARRE, VT 05641-0418

Acct #: 299-09722 Date: 05/21/2020
Account Class Code: 12 - CORPORATION
Financial Advisor No: 446551 BR No: 02990
Destination: NEW ACCOUNTS

Corporate Resolution Certification Form

This form is not an official corporate resolution and is used to provide and certify to Edward Jones the accuracy of certain information about the corporation and its authorized representatives.

All blanks must be completed.

A. Authorized Representative Acknowledgement Regarding Corporate Resolution

The undersigned acknowledges, being a duly elected and qualified officer of the below-described corporation, that the following resolution, or a resolution substantially similar in form and substance, was properly adopted at a meeting of the board of directors of this corporation held on 5/21/2020 (Must be MM/DD/YYYY), according to the bylaws of the corporation and applicable law.

Resolved, that the individuals identified shall have the full power and authority on behalf of the corporation to enter an agreement on behalf of the corporation; open a brokerage account on the behalf of the corporation; do and perform every act to be done in conjunction with the account being opened, including, but not limited to, being able to transfer, endorse, sell, assign, and deliver any and all certificates of stock, bonds, debentures, notes, subscriptions, warrants, stock purchase warrants, evidences of indebtedness, or other securities now and hereafter registered in the name of or owned by the corporation; and make, execute, and deliver any and all written instruments necessary to effectuate the authority hereby granted.

B. Information about Company

- 1. Full Legal Name of Corporation: City of Barre
- 2. State of Incorporation: Vermont
- 3. Date of Organization: 03/05/1895
(Must be MM/DD/YYYY)
- 4. Principal Place of Business: (Do not enter P.O. Box)
Street Address: 6 N. Main St. Suite 6
City: Barre VT
State: Vermont
Zip/Postal Code: 05641

C. Authorized Representative Acknowledgement and Indemnification

In consideration of Edward Jones accepting this form, the undersigned agrees and certifies that all information provided in this form is true and accurate, and will promptly notify Edward Jones if any of the information provided becomes inaccurate, misleading or incomplete. The undersigned acknowledges that all of the individuals listed in the Business Account Authorization and Acknowledgement Form are authorized representatives of the corporation. Further, the undersigned acknowledges and agrees that the resolution identified in Section A above is still in full force and effect and has not been rescinded, modified or amended. This certification may be relied upon by Edward Jones until such time as Edward Jones is notified in writing of such change in the information or authority reflected in this document.

The undersigned agrees to indemnify and hold harmless Edward Jones, its affiliates, agents, principals and employees for any and all claims, damages, liability, losses (including attorney fees and expenses) arising out of or related to the information provided in this form.

Further, the undersigned acknowledges that, by this form, Edward Jones has advised the undersigned to consult a legal advisor if there are any questions regarding this form and its contents.

D. Required Signature

Signature and Title	Printed Name and Title	Date
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Barre City Resolution # 2020-08 D

Edward Jones

CITY OF BARRE
CEMETERY ITALIAN MEMORIAL FUND
ATTN CAROLYN DAWES
PO BOX 418
BARRE, VT 05641-0418

Acct #: 299-09725 Date: 05/21/2020
Account Class Code: 12 - CORPORATION
Financial Advisor No: 446551 BR No: 02990
Destination: NEW ACCOUNTS

Corporate Resolution Certification Form

This form is not an official corporate resolution and is used to provide and certify to Edward Jones the accuracy of certain information about the corporation and its authorized representatives.

All blanks must be completed.

A. Authorized Representative Acknowledgement Regarding Corporate Resolution

The undersigned acknowledges, being a duly elected and qualified officer of the below-described corporation, that the following resolution, or a resolution substantially similar in form and substance, was properly adopted at a meeting of the board of directors of this corporation held on (Must be MM/DD/YYYY), according to the bylaws of the corporation and applicable law.

Resolved, that the individuals identified shall have the full power and authority on behalf of the corporation to enter an agreement on behalf of the corporation; open a brokerage account on the behalf of the corporation; do and perform every act to be done in conjunction with the account being opened, including, but not limited to, being able to transfer, endorse, sell, assign, and deliver any and all certificates of stock, bonds, debentures, notes, subscriptions, warrants, stock purchase warrants, evidences of indebtedness, or other securities now and hereafter registered in the name of or owned by the corporation; and make, execute, and deliver any and all written instruments necessary to effectuate the authority hereby granted.

B. Information about Company

- | | |
|--|---|
| <p>1. Full Legal Name of Corporation:
<u>City of Barre</u></p> <p>2. State of Incorporation: <u>Vermont</u></p> <p>3. Date of Organization: <u>03/05/1895</u>
(Must be MM/DD/YYYY)</p> | <p>4. Principal Place of Business: (Do not enter P.O. Box)
Street Address: <u>6 N. Main St., Suite 6</u>
City: <u>Barre</u>
State: <u>Vermont</u>
Zip/Postal Code: <u>05641</u></p> |
|--|---|

C. Authorized Representative Acknowledgement and Indemnification

In consideration of Edward Jones accepting this form, the undersigned agrees and certifies that all information provided in this form is true and accurate, and will promptly notify Edward Jones if any of the information provided becomes inaccurate, misleading or incomplete. The undersigned acknowledges that all of the individuals listed in the Business Account Authorization and Acknowledgement Form are authorized representatives of the corporation. Further, the undersigned acknowledges and agrees that the resolution identified in Section A above is still in full force and effect and has not been rescinded, modified or amended. This certification may be relied upon by Edward Jones until such time as Edward Jones is notified in writing of such change in the information or authority reflected in this document.

The undersigned agrees to indemnify and hold harmless Edward Jones, its affiliates, agents, principals and employees for any and all claims, damages, liability, losses (including attorney fees and expenses) arising out of or related to the information provided in this form.

Further, the undersigned acknowledges that, by this form, Edward Jones has advised the undersigned to consult a legal advisor if there are any questions regarding this form and its contents.

D. Required Signature

Signature and Title

Printed Name and Title

Date

Page 1 of 1
(Rev. July 2015)



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DOC-NO:200521-05069 SECTOR CODE: 001

Barre City Resolution # 2020-08E

Edward Jones

CITY OF BARRE
CEMETERY ST MONICA FUND
ATTN CAROLYN DAWES
PO BOX 418
BARRE, VT 05641-0418

Acct #: 299-13307 Date: 05/21/2020
Account Class Code: 12 - CORPORATION
Financial Advisor No: 446551 BR No: 02990
Destination: NEW ACCOUNTS

Corporate Resolution Certification Form

This form is not an official corporate resolution and is used to provide and certify to Edward Jones the accuracy of certain information about the corporation and its authorized representatives.

All blanks must be completed.

A. Authorized Representative Acknowledgement Regarding Corporate Resolution

The undersigned acknowledges, being a duly elected and qualified officer of the below-described corporation, that the following resolution, or a resolution substantially similar in form and substance, was properly adopted at a meeting of the board of directors of this corporation held on / / (Must be MM/DD/YYYY), according to the bylaws of the corporation and applicable law.

Resolved, that the individuals identified shall have the full power and authority on behalf of the corporation to enter an agreement on behalf of the corporation; open a brokerage account on the behalf of the corporation; do and perform every act to be done in conjunction with the account being opened, including, but not limited to, being able to transfer, endorse, sell, assign, and deliver any and all certificates of stock, bonds, debentures, notes, subscriptions, warrants, stock purchase warrants, evidences of indebtedness, or other securities now and hereafter registered in the name of or owned by the corporation; and make, execute, and deliver any and all written instruments necessary to effectuate the authority hereby granted.

B. Information about Company

1. Full Legal Name of Corporation: City of Barre
2. State of Incorporation: Vermont
3. Date of Organization: 03/05/1895
(Must be MM/DD/YYYY)
4. Principal Place of Business: (Do not enter P.O. Box)
Street Address: 6 N. Main St. Suite 6
City: Barre
State: Vermont
Zip/Postal Code: 05641

C. Authorized Representative Acknowledgement and Indemnification

In consideration of Edward Jones accepting this form, the undersigned agrees and certifies that all information provided in this form is true and accurate, and will promptly notify Edward Jones if any of the information provided becomes inaccurate, misleading or incomplete. The undersigned acknowledges that all of the individuals listed in the Business Account Authorization and Acknowledgement Form are authorized representatives of the corporation. Further, the undersigned acknowledges and agrees that the resolution identified in Section A above is still in full force and effect and has not been rescinded, modified or amended. This certification may be relied upon by Edward Jones until such time as Edward Jones is notified in writing of such change in the information or authority reflected in this document.

The undersigned agrees to indemnify and hold harmless Edward Jones, its affiliates, agents, principals and employees for any and all claims, damages, liability, losses (including attorney fees and expenses) arising out of or related to the information provided in this form.

Further, the undersigned acknowledges that, by this form, Edward Jones has advised the undersigned to consult a legal advisor if there are any questions regarding this form and its contents.

D. Required Signature

Signature and Title

Printed Name and Title

Date



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CORPRESCT

DOC-NO: 200521-05079 SECTOR CODE: 001

Barre City Resolution * 2020-08 F

Edward Jones

CITY OF BARRE
 CHARLES L. SEMPREBON
 MEMORIAL BIKE PATH FUNDS
 6 NORTH MAIN STREET STE 6
 BARRE, VT 05641-4177

Acct #: 78-12966 Date: 05/21/2020
 Account Class Code: 12 - CORPORATION
 Financial Advisor No: 446551 BR No: 02990
 Destination: NEW ACCOUNTS

Corporate Resolution Certification Form

This form is not an official corporate resolution and is used to provide and certify to Edward Jones the accuracy of certain information about the corporation and its authorized representatives.

All blanks must be completed.

A. Authorized Representative Acknowledgement Regarding Corporate Resolution

The undersigned acknowledges, being a duly elected and qualified officer of the below-described corporation, that the following resolution, or a resolution substantially similar in form and substance, was properly adopted at a meeting of the board of directors of this corporation held on (Must be MM/DD/YYYY), according to the bylaws of the corporation and applicable law.

Resolved, that the individuals identified shall have the full power and authority on behalf of the corporation to enter an agreement on behalf of the corporation; open a brokerage account on the behalf of the corporation; do and perform every act to be done in conjunction with the account being opened, including, but not limited to, being able to transfer, endorse, sell, assign, and deliver any and all certificates of stock, bonds, debentures, notes, subscriptions, warrants, stock purchase warrants, evidences of indebtedness, or other securities now and hereafter registered in the name of or owned by the corporation; and make, execute, and deliver any and all written instruments necessary to effectuate the authority hereby granted.

B. Information about Company

1. Full Legal Name of Corporation: City of Barre
2. State of Incorporation: Vermont
3. Date of Organization: 03/05/1895
(Must be MM/DD/YYYY)
4. Principal Place of Business: (Do not enter P.O. Box)
 Street Address: 6 N. Main St. Suite 6
 City: Barre
 State: Vermont
 Zip/Postal Code: 05641

C. Authorized Representative Acknowledgement and Indemnification

In consideration of Edward Jones accepting this form, the undersigned agrees and certifies that all information provided in this form is true and accurate, and will promptly notify Edward Jones if any of the information provided becomes inaccurate, misleading or incomplete. The undersigned acknowledges that all of the individuals listed in the Business Account Authorization and Acknowledgement Form are authorized representatives of the corporation. Further, the undersigned acknowledges and agrees that the resolution identified in Section A above is still in full force and effect and has not been rescinded, modified or amended. This certification may be relied upon by Edward Jones until such time as Edward Jones is notified in writing of such change in the information or authority reflected in this document.

The undersigned agrees to indemnify and hold harmless Edward Jones, its affiliates, agents, principals and employees for any and all claims, damages, liability, losses (including attorney fees and expenses) arising out of or related to the information provided in this form.

Further, the undersigned acknowledges that, by this form, Edward Jones has advised the undersigned to consult a legal advisor if there are any questions regarding this form and its contents.

D. Required Signature

Signature and Title

Printed Name and Title

Date



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CORPRES CRT

DOC-NO: 200521-05107 SECTOR CODE: 001

Barre City Resolution # 2020-086

Edward Jones

CITY OF BARRE
D B A SEMPREBON BEQUEST FUND
6 NORTH MAIN STREET STE 6
BARRE, VT 05641-4177

Acct #: 178-13210 Date: 05/21/2020
Account Class Code: 12 - CORPORATION
Financial Advisor No: 446551 BR No: 02990
Destination: NEW ACCOUNTS

Corporate Resolution Certification Form

This form is not an official corporate resolution and is used to provide and certify to Edward Jones the accuracy of certain information about the corporation and its authorized representatives.

All blanks must be completed.

A. Authorized Representative Acknowledgement Regarding Corporate Resolution

The undersigned acknowledges, being a duly elected and qualified officer of the below-described corporation, that the following resolution, or a resolution substantially similar in form and substance, was properly adopted at a meeting of the board of directors of this corporation held on (Must be MM/DD/YYYY), according to the bylaws of the corporation and applicable law.

Resolved, that the individuals identified shall have the full power and authority on behalf of the corporation to enter an agreement on behalf of the corporation; open a brokerage account on the behalf of the corporation; do and perform every act to be done in conjunction with the account being opened, including, but not limited to, being able to transfer, endorse, sell, assign, and deliver any and all certificates of stock, bonds, debentures, notes, subscriptions, warrants, stock purchase warrants, evidences of indebtedness, or other securities now and hereafter registered in the name of or owned by the corporation; and make, execute, and deliver any and all written instruments necessary to effectuate the authority hereby granted.

B. Information about Company

1. Full Legal Name of Corporation:

City of Barre

2. State of Incorporation:

Vermont

3. Date of Organization:

03/05/1895
(Must be MM/DD/YYYY)

4. Principal Place of Business: (Do not enter P.O. Box)

Street Address: 6 N. Main St. Suite 6

City: Barre

State: Vermont

Zip/Postal Code: 05641

C. Authorized Representative Acknowledgement and Indemnification

In consideration of Edward Jones accepting this form, the undersigned agrees and certifies that all information provided in this form is true and accurate, and will promptly notify Edward Jones if any of the information provided becomes inaccurate, misleading or incomplete. The undersigned acknowledges that all of the individuals listed in the Business Account Authorization and Acknowledgement Form are authorized representatives of the corporation. Further, the undersigned acknowledges and agrees that the resolution identified in Section A above is still in full force and effect and has not been rescinded, modified or amended. This certification may be relied upon by Edward Jones until such time as Edward Jones is notified in writing of such change in the information or authority reflected in this document.

The undersigned agrees to indemnify and hold harmless Edward Jones, its affiliates, agents, principals and employees for any and all claims, damages, liability, losses (including attorney fees and expenses) arising out of or related to the information provided in this form.

Further, the undersigned acknowledges that, by this form, Edward Jones has advised the undersigned to consult a legal advisor if there are any questions regarding this form and its contents.

D. Required Signature

Signature and Title

Printed Name and Title

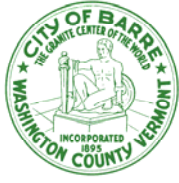
Date



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CORPRESCT

DOC-NO: 200521-05112 SECTOR CODE: 001



City of Barre, Vermont

“Granite Center of the World”

Carolyn S. Dawes
City Clerk/Treasurer

6 N. Main St., Suite 6
P. O. Box 418
Barre VT 05641
Telephone (802) 476-0242
FAX (802) 476-0264
cdawes@barrecity.org

To: Mayor, Council, Manager
From: Carol Dawes, city clerk/treasurer (on behalf of the Parking Team)
Date: July 10, 2020
Re: Parking moratorium extension

For some history on the issue, at its March 31, 2020 meeting, the Council approved a moratorium on parking meter fees, parking tickets, and parking enforcement through May 2020. At its June 3, 2020 meeting, the Council extended the moratorium to August 1, 2020.

There are a number of considerations that need to be taken into consideration as the City begins planning to start parking enforcement again:

1. Recalling staff from furlough.
2. Parking meter fee increases, which are not yet in effect.
3. Implementation of Parkmobile.
4. Sale of parking permits, especially for overnight parking.
5. Installation of new signage, and completion of reconfiguration of parking lots.

The Parking Team can take up the above issues for implementation, as staffing and COVID-19 restrictions allow. We seek guidance from the Council as to whether they intend to extend the moratorium beyond August 1st, or if we should plan on phasing parking enforcement back in at that time.

**Strategic Plan
FY2021 - FY2025**

Introduction

Sample Vision and Mission Statements

- The City of Barre is a diverse and welcoming community that celebrates our small town character, urban energy, and environmental stewardship. Mission. The mission of the City of Barre is to provide leadership and effective services that enhance our quality of life and achieve our vision.
- The City of Barre is a collaborative regional leader delivering exceptional services and enhancing quality of life, while fostering an atmosphere where citizens and businesses can thrive. The City of Barre delivers fiscally responsible, highly dependable services to the citizens in the community and the region with integrity and professionalism.
- The City of Barre is to be a city with an emerging urban vibrancy guided by a small town sense of community. The City of Barre’s mission is to provide affordable, high quality municipal services and responsive accessible local governance ensuring all persons the opportunity to enjoy contributing to and being a part of the Barre community.”

Strategic Plan

The purpose of the strategic plan is to become a living document that will guide the City Council’s strategic decision-making process and memorialize the accomplishments and opportunities inherent in the type of work that has been conducted. There are various time frames for achieving our goals and while each is important, the availability of financial and human capital will dictate implementation and effectiveness. The goals laid out in this plan are attainable and take into account our current committee structures with the understanding that the commitment is to reach our overall goals.

Partnerships (Funded)

Funded in Budget

- Aldrich Library
- Barre Area Development
- Barre Partnership
- Department Heads

Bodies of the City

- Committees
- Boards
- Commissions
- List them out

Partnerships (Programmatic)

Nonprofit

- Vermont History Center
- Millstone Trails Association
- Barre Opera House
- Vermont Granite Museum

- Capstone Community Action
- Barre Youth Sports Association
- CV Chamber of Commerce
- CV Regional Planning Commission
- Green Mountain United Way
- Efficiency Vermont

Governmental

- Agency of Commerce & Community Development
- Agency of Natural Resources
- Department of Health
- Etc.
- BUUSD

- Etc.

For Profit

- (Any Groups to partner with)
- The Press (Times Argus, World, the Bridge, FROGGY, FRANK)

Historical Background and Assessment (City Plan can possibly be consulted)

On November 6, 1780, 19,900 acres of land which was west of the New Hampshire Grants and east of New York was chartered to William Williams and 60 others and given the name of Wildersburgh. This chartered land encompassed the area that is now known as the City of Barre and the Town of Barre. In 1788 John Goldsbury and Samuel Rogers brought their families here and began to settle the area. They were eventually joined by other people from New Hampshire, Massachusetts and Rhode Island. On March 11, 1793, the first town meeting was held in the community. The name of the community was eventually changed to Barre. There is some debate about whether this occurred by auctioning off the right to the highest bidder or by means of a fist fight.

After the initial process of settling the community, the basic manufacturing enterprises of the day (saw mill, grist mill and bartering of food) were established. Barre started to develop in a different manner than the surrounding communities after the granite industry was established soon after the War of 1812. The development of this industry and other factors led to some population growth up until 1830. However, this growth leveled off for some fifty years thereafter. There were 2,012 residents in 1830 and just 2,060 in 1880.

The arrival of the railroad in Barre helped the granite industry become a major industry. The fame of this vast deposit of granite, which some geologist say is 4 miles long, 2 miles wide and 10 miles deep, soon spread to Europe and Canada. Large numbers of people migrated to Barre from Italy, Scotland, Spain, Scandinavia, Greece, Lebanon, Canada and a number of other countries. The population increased from 2,060 in 1880, to 6,790 in 1890, to 10,000 in 1894.

Over time, a major portion of the population came to reside in the lower valley portion of the Town which included different villages. For reasons best known to the people of the time, just under four square miles of the more populated area of the town was carved out in 1895, and the City of Barre was created by the action of the voters and the charter which was granted by the state legislature. The City of Barre has continued to exist as a separate governmental entity from the Town to this date.

Core Values

The core values representing the beliefs and behaviors by which all members of the City of Barre organization shall conduct ourselves and providing a common basis for making and evaluating all decisions and actions are as follows ([review along with Ground Rules](#)):



City of Barre Goals

Goal 1: Improve the Quality of Life for Barre City Residents

Goal 2: Enhance our Downtown, Neighborhoods, and Industrial Areas

Goal 3: Ensure that the City of Barre Infrastructure and Programs are Sustainable

**Goal 4: Improve Communication between the City, Residents, Businesses, and our Partners
(Add: Comply with Federal Laws, State Regulations, and Enforcement of City Charter, Ordinance and Policy?)**

Goal 5: Support City of Barre Partners

Goal 1

Improve the Quality of Life for Barre City Residents

Since 2018 City Council...

- Updated Several / and acknowledgement of accountability provided in policies.
- Public Forums - Public Safety (October 8th)
- Neighborhood Watch – 35 Organizational meetings (33 New areas). The City had success with establishing Neighborhood Watch Areas. Starting with meetings of two established groups, 21 additional groups were organized by June 30th of 2019. These groups reported issues with traffic and safety in their areas but were also able to meet their neighbors and gather contact information to help support one another. Some safety concerns were able to be communicated to law enforcement, but most of the items turned out to be with traffic calming measures, questions with plowing and sidewalk maintenance and other Public Works related items that were referred to the Transportation Advisory Committee. It is planned to have an organizational meeting completed for each defined area of the City by the end of FY20.
- Sharps Program, SADD Opioid Education Project, Public Safety Forum x 2, Street Crimes Unit, Continue Yard Waste Program, Take Back Day disposing of unused medications.

- There are hazardous waste collection days with a partnership from the Central Vermont Solid Waste management District and Scrap Metal recycle Days in partnership with Washington County Sheriffs and Bolducs.
- Environmental
 - Net Neutral Pledge 4/17/18
 - Green up Day
 - Evergreen Screen WWTF request in 12/18 led to grant GMP
 - Arbor Day Free Trees (June x 2)
 - Earth Hour/Water Conservation Pledge
 - Water Filtration Day, tour of the Water Treatment Facility (5/28/19)
 - Approved the Energy Plan Consultant
 - Scrap Metal Day x 2 4/27/19
 - Request for Tree screening by VGM lead to grant for GMP trees.
 - Butlers on Main Street

Goal 2

Enhance our Downtown, Neighborhoods, and Industrial Areas

Since 2018 City Council...

Transportation

Bus Routes Barre to Burlington, Barre to Morrisville

Recreation

Bike Rodeo, Kids to Park Day, Cow Pasture trails development

Public Forums

- Opportunity Zone (November 8th, 2018)
- Housing
- **Pearl Street Pedway and public sculpture “Culmination” connecting a newly constructed Keith Avenue Parking Lot**
 - Year two – Summer Street Mural, Pearl Street Pedway/Keith Ave Parking and “Culmination”

The Keith Avenue Parking Lot and Pearl Street Pedway, as well as the Pouliot Avenue Stormwater Mitigation Project, are completed before the end of 2019. It is expected that the **refurbishment of Cornerstone Field**, along with development of the City Pool utilizing and American Gift Fund and LWCF Pool Project Grants will occur in 2020. In **May of 2020**, the Barre Partnership is hosting the 1st Annual Barre Home Brew Festival and Competition, and the city will be host to the Vermont Council on Rural Development Community Visit to gather additional ideas to grow the City of Barre.

- **Granite City Grocery?**
- **City Pool Closing**
 - https://vtdigger.org/press_release/barre-city-pouliot-avenue-stormwater-mitigation-project-completed/
 - Last April we passed Resolution 2018-05 which solidified our commitment as a city to work with Federal, State, and local agencies to become more environmentally conscious as well as craft policies that will further the goal of a clean sustainable city.

- We have made an important step on main street by replanting all the trees that line its way.
- Just this past week we were awarded 40 trees from Green Mountain Power and they were planted in the city to create a barrier between here, the granite museum and the Wastewater treatment facility.
- The Gunners Brook flood mitigation project is one that has proven it could pass the test. Last January it did just that, by catching ice that could have ended up in the choke point and flooded homes like it had 3 times already in the past 8 years. Ice managed to rise to 7 feet high and even with that the overflow was not needed. This work could not have been done if it hadn't been for the expertise of the DEC staff.

Goal 3

Ensure that the City of Barre Infrastructure and Programs are Sustainable

Since 2018 City Council has held a joint-meeting with Department Heads to convey why items were prioritized and ensure that Council is aware of major issues, can discuss more efficient ways to operation the city, and to reinforce that the Council works through the Manager. Council and Department Heads have also had the opportunity for training for Implicit Bias, Prevention of Sexual Harassment, Supervisor Respect Training, Emergency Management, and to participate in sessions at Local Government Day through the Vermont League of Cities and Towns (VLCT) and summits through the Vermont Council on Rural Development. Council began receiving presentations at City Council meetings from department heads to further discussion in public on areas that they are responsible for, which finalized with over 14 different presentations from staff. This allowed for jointly reviewed plans for parking enhancements, snowstorm responses, the Local Emergency Response Plan, and several other items that would affect the budget and operations. Additionally, Council participated in site visits at major City buildings and infrastructure to understand some of the larger challenges that are facing the city. The list of major items, from the DPW Campus to a long-term study of the Dix Reservoir, has been communicated with Congressman Welch in hopes of a larger Infrastructure Bill to assist with funding. The City was able to complete:

- Approve work to be performed on Pearl Street and the Keith Avenue Parking Lot
- Approved work to be performed Pouliot Ave. Storm water Engineering Project
- Storm Sewer reconstruction projects
- Two new emergency boilers in City Hall
- Alumni Heating Assessment
- Unbudgeted Repair of the BOR Chiller system

Some of the primary functions of City Council is to address issues with Charter, Ordinance, and Policy. Councilors continue to be assigned tasks in workgroups in these areas. The Charter workgroup met and provide a list of items, including expansion of duties from the Housing Board of Review, which was passed by the voters, but was tweaked at the Legislature prior to implementation.

- Larry Lozier – Rental Ordinance changes to be placed on the ballot

Ordinance

Several Ordinances were revised, which require several hearings to complete. Aggressive panhandling in Chapter 11 was challenged by the ACLU and was rescinded in May of 2019. Also adopted in May were changes to the Vacant Building Ordinance, after the long-awaited appointment of a new Health Officer to review, which provides for additional restrictions on properties that are left vacated. For compliance with the Act 148 Composting Bill, Chapter 18 revised trash and composting in June of 2019. One of the longer ordinance conversations was with the overhaul of the Unified Development Ordinance presented by the Planning Commission. After several reviews and comments from the public, it was also adopted in June and officially in effect on July 16th, 2019. (add FY20 Ordinances)

Policy

In FY19, Six total policies were revised, which all but one was completed in the last 3 months of the fiscal year and the review process will lead to a greater number of polices reviewed in FY20.

- FY19 Policy Work Group(s) – 6 total, 1 rescinded, 1 new, 4 revised, 5 of 6 in last 3 months.
 - Asset Naming Policy (Sue/Brandon/Lucas)
 - Voter Approved Assistance (Keep as is)
 - Rescind Tax Appeal Policy (Carol)
 - Conflict of Interest (Rich, Lucas)
 - Rules and Procedures (Rich, Lucas)
 - Social Media (Lucas and Rich)
- FY20 Policy Work Groups (add FY20 Policies here)

Revenues and Expenses

The City of Barre will see several initiatives completed within FY20. Council will need to address the water and sewer rate in response to the reconciliation of bills owed to VTrans for the Big Dig and Quarry Street Projects, to cover a bill of over \$1 million dollars owed to the State of Vermont. Finalization of outstanding debt, along with the hiring of Financial Director Dawn Monahan, is what has allowed for the audit to be in this report. There are several items that effected the projected FY20 budget, such as unforeseen winter storm expenses, loss of antenna rental revenue, and a \$100,000 repair of the leaking Chiller System at the B.O.R. that will need adjustments within the budget. The status of the Wheelock building will be revised with possible grant applications for repairs.

- Grants – FY19
 - American Gift Fund Grant - Pool
 - LWCF Pool Project Grant (10/16/18)
 - USDA Rural Development Grant - Ambulance
 - GHSP Grant – DUI Patrol, Speed Cart (4/16/19)
 - Green Up Day Grant
 - DOC Grant – Outreach Coordinator
 - Housing Consortium Grant
 - VCDP Planning Grant for Granite City Grocery
 - Edgewood Brook/Park-Winter Meadow Neighborhood, Stormwater Treatment
 - Planning loan funds to support replacement of the Wastewater Treatment Facility digester.
- Grants – FY20
 - Add here

- Expenditures
 - Salt Use Study
- Bond Votes
 - \$2.5 million based on a 1/15/19 “Summary memo” for City Infrastructure needs
 - \$560,000 Bond

Contracts

- Ratification of 2018-2020 FOP (Police) Collective Bargaining Agreement
- Contracts also include the contract and evaluation process that we have with our City Manager.
- [Add others here](#)

Staffing

- Added position
 - FY19
 - FY20 – Firefighter
 - FY21 – DPW workers/Two new Police Officers

Goal 4

Improve Communication between the City, Residents, Businesses, and our Partners

Since 2018 City Council...

has implemented an onboarding process, providing orientation with staff, city issued email, business cards, and added contact information on the city website. Website functionality has expanded to support a “From the Desk of the Mayor” monthly report, as well as Mayoral Proclamations. Councilor outreach grew to include quarterly Ward meetings, quarterly budget presentations, receiving VT Alert Notifications, livestreaming Council meetings, and creation of additional Facebook pages for the City and different Departments for communication. “Coffee with the Mayor” meetings at Espresso Bueno (inviting Department Heads to join me every other month) to allow residents an alternative to going to the televised Council meeting to convey ideas and ask questions. Public announcements were added to public access television and increasingly through Front Porch Forum e-newsletters. Most residents also aren’t aware that there is a community calendar function embedded within Front Porch Forum that is free for everyone to use, which could be expanded upon for community growth. Council also held joint meetings with Montpelier and Barre Town.

In FY19, through a successful recruitment effort, Council appointed 36 different people to currently, 39 different positions on city Boards, Commissions and Committees. This re-established all committees, except for Housing Board of Review, including the newly established Tree Stewardship, Community Gardens, and a joint Solid Waste Management Committee with Montpelier. Volunteers were also recognized for their service at a luncheon, which has continued with vocal support during City Council meetings. I have made an effort to attend all Committee meetings at least once, to receive feedback from the members. Council is hopeful communication grows through quarterly reports from each committee starting in FY20.

As part of City Council agendas, several organizations attended and provided an overview of what they do or to make requests from the City. These groups included the SHS Football and the Rising Tide Program, addition of K-9 “Mikey” to Police Department, Winooski River Tactical Basin Plan, Central Vermont Solid Waste Management District, Freezing Fun for Families, Budd Cars from All-Earth Renewables, Central Vermont Internet (CV Fiber), Central Vermont Disaster Animal Response Team, Vermont Foodbank, Vermont Granite Museum, ReSOURCE, AmeriCorps, Agency of Human Services discussion on Community Profiles, Barre Lions Club, Barre Babe Ruth 13u State Champions, American Legion Family, Barre Rotary, Veterans of Foreign Wars, Boy Scout of America, Capstone Community Action, Bernadette Rose’s discussion on ticks and Lyme Disease, VTrans I-89 Exit 6 Ledge Removal Project, VT Bicycle Shop’s Winterfest event in the Cow Pasture, Vermont League of Cities and Towns, Vermont Historical Society, the Governor’s Opioid Council, Barre Partnership, Barre Area Development, Aldrich Public Library, American Red Cross, American Cancer Society, Highgate Kids Summer Program, the Old Labor Hall and Rise Up Bakery, and Central Vermont Medical Center discussion for changes with Granite City Primary Care.

FY20 Creation of Diversity and Equity, **Civilian Oversight Board**

Items not pursued:

- Precious Metals Ordinance
- Gazebo Use Policy
- Cameras on Main Street/ City Parks
- Air Conditioning at the Auditorium
- Pledge of Allegiance at the beginning of Council meetings
- Sale of property in Orange next to the Dix Reservoir

Goal 5 **Support City of Barre Partners**

Since 2018 City Council...

- Promote investment opportunities
- Support Downtown Businesses – Ribbon Cuttings
 - Si Aku Ramen (4/21/2018)
 - Mingle (5/5/2018)
 - VGM Sign (with move of Welcome to Barre Sign)(5/5/2018)
 - Barre Community Justice Center (6/21/2018)
 - Lyons flagpole in Currier Park (7/11/2018)
 - BCEMS Garden (8/20/2018)
 - Spanish Influenza Memorial (10/26/2018)
 - Scouting Monument (11/3/2018)
 - Rise Up Bakery (12/5/2018)
 - Vermont Bicycle Shop – move and reopening (4/1/2019)
 - Forget-Me-Not Flowers and Gifts - move (5/15/2019)
 - Reynold’s House (5/20/2019)
 - Summer Street Mural (6/8/2019)
 - C + W Print and Design – move (6/14/2019)
 - Mister J’s (6/26/2019)

Draft City of Barre Strategic Plan FY21-25

- Magnifique Salon (July)
 - Edmond Rouse Financial Office to old Rinkers Building (8/16/2019)
 - Helply (9/3/2019)
 - Emslie's Grand Reopening (9/13/2019)
 - EasterSeals (9/17/2019)
 - Pearl Street Pedway and Sculpture (11/8/2019)
 - VTrans (12/4/2019)
 - Next Chapter Bookstore (January)
 - VT Salumi (January)
 - Salvation Army (TBD)
 - Kitty Café (TBD)
 - The Meltdown (TBD)
 - Delicate Decadence Move (TBD)
- Summer Street Mural – Get information from Caroline Earle.
 - Barre Planet Path on the Barre Bike Path Near BCEMS
 - Rick McMahan, rmcman@aol.com, Smith Street, Barre
 - The Barre Planet Path, the 3/4 mile scale model of the orbital distances of the planets away from the Sun, was installed July 7, 2019 by members of the Kiwanis Club of Barre, VT on the Barre, VT recreation path near the Barre City Elementary and Middle School. The scale model was developed by Dr. David Hathaway of NASA, where one foot equals a million miles. Thus Earth is 93 feet away from the Sun and Pluto is three quarters of a mile away from the Sun along the path. The last sign on the path is for Proxima Centauri, the star nearest our Solar System other than our own Sun. Using the same scale that has Pluto 3/4 of a mile away from the Sun, to get to Proxima Centauri, you have to go to Bolivia in South America.
 - Each station along the path has a 12-inch by 18-inch color sign on aluminum metal backing, mounted to metal posts. Each of the signs, in addition to the static information on the sign, has a QR code and corresponding URL address for interested people to view updated videos about the planets, Sun, Solar System and the Universe. At present, there are over 250 videos available for viewing.
 - The video URL addresses are listed below:
 - Sun: vimeo.com/vtvt/bpp1sun
 - Mercury: vimeo.com/vtvt/bpp2mercury
 - Venus: vimeo.com/vtvt/bpp3venus
 - Earth: vimeo.com/vtvt/bpp4earth
 - Mars: vimeo.com/vtvt/bpp5mars
 - Asteroids: vimeo.com/vtvt/bpp6asteroids
 - Jupiter: vimeo.com/vtvt/bpp7jupiter
 - Saturn: vimeo.com/vtvt/bpp8saturn
 - Uranus: vimeo.com/vtvt/bpp9uranus
 - Neptune: vimeo.com/vtvt/bpp10neptune
 - Pluto: vimeo.com/vtvt/bpp11pluto
 - Universe: vimeo.com/vtvt/bpp12universe
 - Barre Partnership in the Wheelock Building
 - Simply Delicious sold to Forget-Me-Not Flowers and Gifts
 - Easterseals move to the Blanchard Block

- **802 Coffee to Ayers Street (TBD)**
 - Reviewed sale of the Wheelock building
 - FY20 Auction items
 - FY20 Cornerstone Park
- **Letters of Support**
 - Vermont Council on Rural Development
 - Support of the Foodbank for their Grant application (12/18/18)
 - Commuter Rail Service in H.529 – Transportation Bill
 - Support the National Guard and Reserve
 - Sexual Assault Team Certificate of Local Government Approval.
 - CVFiber will receive \$60,000 to complete a feasibility study and business plan for providing high-speed broadband to each of its 17 member municipalities, including 755 locations in its territory that lack access to broadband with speeds of 25Mbps download and 3Mbps upload.
 - Letter of Support for BUUSD grant application for the Electric School and Transit Bus Pilot Program, which they were chosen.
 - Autism sensory bags through a grant facilitated by WCMH to outfit 5 ambulances in Barre and Montpelier.
 - Letter of support for Highgate Nonprofit to receive a grant for Community Kitchen received \$18,000
 - Letter of support for Barre Housing Authority
 - Letter of support for CVSWMD x2
 - Letter of support for transportation bill, which railway study will be reviewed this year by the State Legislature: https://vtdigger.org/press_release/federal-transportation-funding-restored-for-2020/
 - Barre City affirms support for Guard and Reserve
 - <https://www.esgr.mil/News-Events/ESGR-In-The-News/articleType/ArticleView/articleId/8321/Barre-City-Mayor-affirms-support-for-Guard-and-Reserve>

Primary Areas of Focus 2020-2025

Goal 1

Improve the Quality of Life for Barre City Residents

Objective

To Address Environmental issues that affect the health and well-being of our residents

Strategy 1

Establish and Maintain meetings with Residents in areas of their concern

Action Steps/Tactics

- Neighborhood Watch Groups
- Forum on Public Safety

Strategy 2

Establish and Maintain events for residents to improve their own standard of living

Action Steps/Tactics

- Barre Yard Waste Disposal Program
- Scrap Metal Recycle Program
- Tire Drop-off Day
- Expand Alternative Energy
 - Opportunity for community or individual solar projects, regional biomass projects, small-scale hydro, home and business efficiency awareness programs.
 - Barre Energy Committee
 - Efficiency Vermont Home Visits
- Enhance Educational Opportunities
 - Work with CCV and VSC to provide classes within the City of Barre, saving the need for travel.
- Expand a Continuous Personal and Professional Development Program
 - Work with the CVCC and Adult Basic Education to expand upon career readiness or career change opportunities through on-the-job training or through a Business Incubator and Co-Working Space
 - Provide programs that pair student and adult learners with skilled mentors, internships and classes.
 - Promote job and college fairs
 - Create or expand on current timebank/skill-sharing programs to access and trade services amongst community members.
- Expand upon Community Health and Wellness (3-4-50 Program)
 - Coordination of nutrition and exercise programs
 - Smoke cessation and prevention
 - Improve access to current health service providers
 - Work with local community health and wellness providers to address addiction prevention and recovery.
 - Phoenix, others.

Strategy 3

Enforce Ordinances related to quality of life

Action Steps/Tactics

- Review current Minimum Housing and Vacant Building Ordinance Compliance
- Reduce second hand smoke by providing designated smoking areas and signage for smoke free downtown areas. Barre has been first in so many things, and shows its commitment to a healthy environment in so many ways, we hope you'll consider it time to take additional steps toward decreasing exposure to second hand smoke for the 83% of the population who do not smoke and the 1/3 of those who do smoke and want to quit.
 - Smoking - <https://legislature.vermont.gov/Documents/2020/Docs/ACTS/ACT027/ACT027%20As%20Enacted.pdf>
 - Smoking Wholesale - <https://legislature.vermont.gov/Documents/2020/Docs/ACTS/ACT022/ACT022%20As%20Enacted.pdf>
- **Restricting the location of alcohol tobacco, vape, Juul, and marijuana retailers, sales, service, and consumption through zoning or ordinance**, so that they are 1,000 feet away

from schools, playgrounds, parks, childcare centers, and teen centers. Be mindful about the location, numbers and types of establishments selling “adult only” products to reduce children’s exposure to such products and decrease opportunities for targeting of youth by the multinational corporations and interests behind such marketing and merchandise.

- **Adopt content-neutral advertising** to limit the total amount of advertising, regardless of content (alcohol, tobacco, candy, ice cream). Some examples of towns in Vermont that have begun these and other improvement projects are St. Johnsbury, Bethel, Springfield and Brattleboro.

-

Strategy 4

Participate in Statewide programs to increase the health and well-being of our residents

Action Steps/Tactics

- Green Up Day
- Department of Health 3-4-50 program
- American Red Cross Sound the Alarm Event to install Smoke Alarms and CO2 Alarms

Strategy 5

Provide Opportunities for Youth

Action Steps/Tactics

- Recreational Activities
- Interaction with schools, youth programs
- Encourage surrounding organizations to increase youth programming
- Make a wish Foundation Fundraiser?

Strategy 6

Improve pedestrian and vehicular safety

Action Steps/Tactics

- Line Striping
- Mowing along Rt 62 via VTrans,
- Railroad signals are clear to see
- Speed Cart usage, police visibility
 - Evaluate Crosswalks, signals, and walkability from each side of main street to increase walkability into the downtown
 - ADA Committee

Strategy 7

Expand resident Access to healthy food

Action Steps/Tactics

- Expand Upon Community Gardens and Green Spaces by small investments in trees, flowers
 - Garden Committee
- Granite City Grocery

- Access to hub and spoke food shelves with delivery services, and expanded training on how to grow food.

Measurable/Outcomes

- Increase
- Acquiring
- Decrease in Violent and Property Crime Rates
- Engage with property owners
- **Reader's Digest as the "Nicest Place in Vermont" in 2019**
- **First Gold Level Municipality in the Department of Health 3-4-50 Program. The City of Barre was the first municipality in the State to achieve the Gold-level requirements for the 3-4-50 program and has maintained that status. Additionally, the City also pledged to become a healthier community by focusing efforts on expansion of the bike path, pool improvements and performing a walk audit for increased walkability in the City.**
-

Short Term – FY21

- Outcome

Long Term – FY22 to FY25

- Next steps

Goal 2

Enhance our Downtown, Neighborhoods, and Industrial Areas

Objective

Strategy 1

Increase mobility and transportation options

Action Steps/Tactics

- Walk Audit Group
- Traffic Advisory Committee
- Expand and Improve Paths, Routes and Trails
 - Finalize Bike Path Plan
 - Review other areas of the City, such as the Cow Path and River areas, for increased walking trails
 - Improve signage to paths and while on paths to direct users to and from local attractions and amenities.
 - Bike Path Acquire Metro Way Easements
- Work with GMTA for expanding routes and stops
- Address transportation needs as being a barrier for students participating in different programs (like Work Based Learning).
- Support railroad crossing enhancements and rail corridor study (H.529 Transportation Bill)

Strategy 2

Draft City of Barre Strategic Plan FY21-25

Increase parking and parklets

Action Steps/Tactics

- Continue with the surface parking changes to expand parking within the downtown without the need/cost for a parking garage
- Continue pop-up program to support additional green space in the downtown
- Snow removal options for increased Parking
- Partner with local nonprofit and for profit businesses for parking sharing
 - VGM

Strategy 3

Acquire and maintain online tools to assist with functionality

Action Steps/Tactics

- Park Mobile to assist with parking meter collection and revenue
- See.Click.Fix to assist with resident reporting
- Online Bill Payment options

Strategy 4

Improve Blighted Properties and Housing Stock

Action Steps/Tactics

- Vacant Building Ordinance
- Salvage Yard Ordinance
- Vehicles on Private Property Ordinance
- Apply for State and Federal programs and funding to support creation of affordable housing programs
- Work with residents to define areas of the city where housing improvements can be made
- Provide right-size housing options for residents looking to downsize due to retirement or becoming empty nesters
- Promote co-housing options that will attract younger and older residents into current and future housing options.
- Capture private investment in collaboration with regional, state and federal partners and programs to develop necessary housing.
- **Clean up appearance of vacant downtown storefronts** by setting standards for acceptable conditions and appearance of downtown businesses. If city-owned, invest in some paint and start a “downtown beautification” team to get volunteers to fundraise and/or make repairs and do painting. Hire or give a nice big grant to the Central Vermont Paletteers to design scenes or designs that can be printed on sturdy cardboard to put in the windows of vacant stores. (Springfield has something like this.) Hire someone to clean those windows on a monthly basis. For buildings not owned by the city, enact regulations requiring owners to make any repairs or maintenance needed to the exterior front of the building within 60 days of any vacancy or a fine will be imposed. For existing, occupied stores – incentivize the shop owners to freshen up the exterior appearance if indicated.
- <https://www.sevendaysvt.com/vermont/whats-up-with-the-boulders-surrounding-a-defunct-barre-business/Content?oid=28971560&media=AMP+HTML>

Strategy 5

Draft City of Barre Strategic Plan FY21-25

Maintain and expand upon features within the Downtown and Neighborhoods

Action Steps/Tactics

- Youth Triumphant and other memorials
- Cemeteries and Parks
- Parks and Cow Pasture
- Creation of an Arts District that incorporates sculptures, murals and other artistic elements to improve aesthetics and streetscape. This hub would connect artists and crafters to each other, help get their art and products to consumers, and celebrate creative talent in the region.
- Items from Public Art Committee
- Trees along mainstreet and throughout the City
- Civic Center Complex Enhancements
- Improve and Coordinate Family Services
 - Working Communities Grant application
 - Enhance Access, Coordination, and Communication of key resources from nonprofits and other service providers
 - THRIVE, others
 - Evaluate available childcare locations in the area to ensure adequate space is available and education/professional development for childcare providers.
- Painting Buildings and creating a fund to support
 - Murals (Granite Importers; Anderson Frieberg Co; Swenson Granite (owned by PolyCorp), Legion Building; also revisit monument for bike path
 - New coat of paint on Vacant Buildings or properties along Routes 302 and 14
- Redevelop Merchant's Row (Infrastructure)
- Pool Revitalization

Strategy 6

Maintain and expand upon events to Support Downtown Revitalization

Action Steps/Tactics

- Festival of the Arts (New)(5 Ws)
- Pink in the Rink at B.O.R.
- Gamers for a Cause
- City Wide Yard Sale (Barre Partnership)?
- Buy Local Initiatives
- Professional Holiday Decorations

Strategy 7

Develop unused Public Property

Action Steps/Tactics

- Develop water areas (Beach by Cornerstone Field, Enhance paths to the Waterfall)
- Develop space around parking (Garden, Tree?)
- Pavers to enhance certain areas of the city (fundraise, crowdsource to complete)

Measurable/Outcomes

Draft City of Barre Strategic Plan FY21-25

- Increase in Grand List
- Acquiring Additional businesses and jobs
- Decrease response time to resident and Customer issues.

Short Term – FY21

- Create a Neighborhood Development Area
- Economic Development Task force, outside of City Government, to evaluate current and future state.
 - How to attract new businesses (manufacturers, a brewery, expanding local shops)
 - BADC, BP, CVEDC, Merchants Committee, Interested Residents
- Look at the redevelopment of the JJ Newbury’s Building as either an Arts Center, Community Center, or Business Incubator and Co-Working Space
- Support Regional and local business organizations to identify opportunities to share resources and lend mutual support (share space, tools, other resources).
-

Long Term – FY22 to FY25

- Create a Maker Space, similar to the Generator in South Burlington
-

Goal 3

Ensure that the City of Barre Infrastructure and Programs are Sustainable

Objective

To address all liabilities of the City of Barre so that they are managed and maintained

Strategy 1

Council to receive updates from the Manager and Department Heads on items of responsibility

Action Steps/Tactics

- Department Heads to provide written reports in Council packets.
- Each Department Head to meet with City Council at least once annually.
- City Council to have combined meeting with Department Heads to review priorities at least once annually.
- City Council and Staff to receive adequate training in areas of responsibility

Strategy 2

Ensure that all City of Barre Plans, both required and operational, are updated

Action Steps/Tactics

- Review status of Paving, Sidewalks, Retaining Walls, Bridges, Culverts and other Streets Infrastructure.
- Review status of Water and Sewer Infrastructure
- Ensure mutual aid is mutual
- **Etc.**

Strategy 3

Draft City of Barre Strategic Plan FY21-25

Continue to Maintain all Charter, Ordinances, and Policies are up-to-date for the City of Barre

Action Steps/Tactics

- Assign members of Council to work on Charter revisions with staff
- Assign members of Council to work on Ordinances with staff
- Assign members of Council to work on Charter with Staff
-

Strategy 4

Review Revenues and Expenditures for opportunities to reduce taxes and fees necessary to maintain infrastructure and programs

Action Steps/Tactics

- Assess the need for each Program in the City of Barre, along with staffing levels
- Assess the inventory of City Assets and why they are needed
- Apply for grants and other funding sources to offset City Expenses
- Citywide Reassessment
- Capital Plan by November 2020
- Salt Budget – Have a better number to work with after changes for the FY22 Budget
- Fuel Savings – Review City Hall and Alumni Hall with Boiler Changes
- Mutual Aid +/- with Surrounding Communities
- Other Critical/Failing infrastructure
 - GIV Trestle
 - Water/Sewer metering suggestion follow up
 - Water/Sewer Fund Items – Separate Fund and assuming this will be after the budget process.
- TIF Bond Funds available.

Strategy 5

Recruit and Maintain the best staffing possible for the City of Barre

Action Steps/Tactics

- Negotiate fair union contracts that benefit both the city and the staff
- Review changes that are happening with job descriptions and wages structures in the overall job market.
- Hold an Employee Recognition Luncheon annually.
- PACIF Grants for equipment makings safer staff eliminating claims and decreasing insurance costs/Dept Head Training
- Job Description Review to ensure all tasks to complete are included.
-

Measurable/Outcomes

- All Charter provisions, Ordinances and Policies are reviewed at least once every five years
- Acquiring

- Decrease
- Engage with property owners

Short Term – FY21

- Outcome

Long Term – FY22 to FY25

- Next steps

Goal 4

Improve Communication between the City, Residents, Businesses, and our Partners

Objective

To

Strategy 1

Increase the amount of information provided on the City website, through social media and at City Council meetings.

Action Steps/Tactics

- Make sure that all updated Charter, Ordinance and Policy is added to the City Website and communicated through social media in addition of statutory locations.
- Posting of Police Logs and Monthly reports, Quarterly budget presentations, and other Department Head information.
- Participate in VT Alert notifications on Water and Streets issues
- SharePoint usage for agenda creation and historical documentation for Councilor use
- Use of Videoconferencing recordings, CVTV, livestreaming and other tools to communicate information.
- City Projects listed on website

Strategy 2

Hold joint meetings with neighboring Councils and Selectboards, and invite organizations from the public to meetings for areas of information and collaboration

Action Steps/Tactics

- Mayor to provide proclamations for continued efforts and milestones in the Barre Area
- Meet with Councils and Selectboards as necessary regarding issues such as the CVPSA, jointly funding organizations, and discussion on joint RFP or Grant applications
- Mayor and Councilors to attend meetings of boards, committees, commissions, school board, high school classes, and other organizations as requested.

Strategy 3

Continue to hold Ward meetings, Coffee with the Mayor sessions, and Neighborhood Watch meetings

Action Steps/Tactics

- Hold at least one Coffee with the Mayor session with each Department Head Annually
- Hold at least one Ward meeting, to be led by Councilors in that Ward, Annually

Strategy 4

Continue to have reports from organizations receiving or seeking funding or other support from the Barre City Council.

Action Steps/Tactics

- Quarterly Updates from the Aldrich Library, Barre Area Development and Barre Partnership.
- Annual Reporting from organizations receiving funding from City of Barre ballot items.

Strategy 5

Continue to recruit and maintain membership on established boards, commissions and committees.

Action Steps/Tactics

- Hold a volunteer recognition luncheon at least annually
- Have committees create mission/vision and review this documents for goals and tasks

Strategy 6

Maintain a record of items that Council has decided to move forward with, as well as items Council had decided not to

Action Steps/Tactics

- Maintain minutes of meetings
- Provide monthly reports to the public
- Keep an annual inventory of items completed as well as items not pursued.

Measurable/Outcomes

- Increase resident awareness of City items
- Increase resident participation in City Decisions
- Acquiring
- Decrease
- Engage with property owners

Short Term – FY21

- Outcome

Long Term – FY22 to FY25

- Next steps

Goal 5

Draft City of Barre Strategic Plan FY21-25

Support City of Barre Partners

Objective

To support common goals so that partner organizations can achieve successful outcomes

Strategy 1

Write Letters of Reference or Recommendation as requested for grants and loans

Action Steps/Tactics

- Support CV Fiber in expanding and improving Internet Access throughout central Vermont
- Promote Marketing and Tourism
 - Coordinate efforts by the State of Vermont, CV and State Chamber of Commerce, BADC, BP, and CVEDC to further the brand, visitors center, pamphlets, map of trails, businesses, amenities, and walking tours.
- Maintain a healthy job market
 - Promote investment opportunities
 - CV Internet - Access to internet, smart phone, in order to provide access for services like Uber, or public Uber-like system.
-

Strategy 2

Promote investment opportunities

Action Steps/Tactics

- New Market Tax Credits
- Opportunity Zone
- Status of 2020 Census?
-

Strategy 3

Support Downtown Businesses

Action Steps/Tactics

- Ribbon Cuttings
- Expand Community Events, Concerts and Festivals
 - Bring back “fairs” that were once a part of the downtown in addition to community calendar of events (and post on FPF community Calendar)
- Free parking for bikes
- RED Shirt Fridays
 - So why Red Shirt Friday you ask? Well it’s simple. Wear a red shirt every Friday to show that you respect and support our troops and veterans. Throw your politics out the door for a moment; you don’t have to support the wars we engage in, in order to support our troops and appreciate the sacrifices that they make daily.
<http://www.redshirtfriday.com/>
- Parking Committee
 - <https://www.boston.gov/departments/parking-clerk/parking-ticket-fines-and-codes>
 - <https://www.portlandoregon.gov/transportation/article/183973>
 - <https://parkburlington.com/downtown-parking/enforcement-and-tickets/>

- <https://parkingtickets.cityofmadison.com/>
- https://www.answers.com/Q/How_much_does_a_parking_ticket_cost
- <https://city.milwaukee.gov/ParkingServices/ParkingMeters#.XRIvxndFzZg>
- <https://www.montpelier-vt.org/916/City-Parking>
- <https://parkburlington.com/downtown-parking/parking-rates/>
- <https://www1.nyc.gov/html/dot/html/motorist/parking-rates.shtml#rates>
- <https://www.catchdesmoines.com/visitor-info/transportation/parking/>
-

Strategy 4

Use existing City space to support private programs

Action Steps/Tactics

- Bring in larger venues using structured rate program for better utilization during peak and off peak times.
 - CCC, Recreation Committee from BC and BT, Interested Residents
- Expand Community Events, Concerts and Festivals
 - Bring back “fairs” that were once a part of the downtown in addition to community calendar of events (and post on FPF community Calendar)
- Establish a Unified “Barre” Recreation Program to increase utilization of structures, such and the Auditorium and B.O.R., as well as ballfields, parks and other green spaces.

Strategy 5

Promote the usage of private locations

Action Steps/Tactics

- Utilize the N. Barre Rink?
- Provide a welcoming packet to new residents, whether they rent or own.
 - Realtors
-

Strategy 6

Recruitment of New Business to the City of Barre

Action Steps/Tactics

- Reach out to BGS - the Agency of Human Services (AHS) on its vision for location on its facilities as resources which enable their services. Help them achieve Positive outcomes. DOC/DMH Change: - (**Email BGS/AOT on other placements**)
- Replace the Middlesex Therapeutic (temporary) Community Residence (7 beds) with a state owned (permanent) facility of up to 16 beds. AHS and BGS will be evaluating potential residential properties in central Vermont that meet the needs of this population that could potentially be rehabilitated or will locate property where a new facility could be built. Geriatric psychiatry – contract for 10-12 nursing home beds and 10-12 residential care home beds at various locations across the state.
- Eastern Mountain Sports/L.L. Bean/Pharmacy – Anchor tenant

Strategy 6

City of Barre charitable giving activities

Action Steps/Tactics

- Brusa Trust 6/26
- Stuff-a-truck
- Holiday meter donations to Recreation Committee
- Dollar Drop to BCEMS Holiday Fund
- Shakespeare Camp at Highgate through the Brusa Fund
- Dollar Drop supporting the BCEMS Holiday Fund
- Provided funding for kids to attend the City Pool in previous years (now pool project)
- \$5,000 from Semperbon Annuity to the Tree Committee

Measurable/Outcomes

- Increase
- Acquiring
- Decrease
- Engage with property owners
- 25 Most Beautiful Libraries in America. - 2019
- John Pandolfo was named superintendent of the year - 2019
-

Short Term – FY21

- Outcome

Long Term – FY22 to FY25

- Next steps

Goal 6

Legislative Action?

1. **Act 250 in State Designated Downtowns & Neighborhoods** Modify jurisdiction to exempt development-ready downtowns & neighborhoods, enhance flood readiness, and transition permits to municipal review.
2. **State & Municipal Water/Wastewater Connection Permits**
Reduce double-permitting for straightforward residential connections in capable municipalities.
3. **Housing Regulation, Municipal Technical Assistance & Training**
Amend the enabling legislation to expand small-scale residential development opportunities (such as small lots, ADUs, and duplexes) in and around downtowns and villages; help municipalities with updates, and provide training for ‘missing middle’ builders and landlords
4. **Downtown & Village Center Tax Credits, Opportunity Zone Home Improvement Incentives**
Expand tax credits for re-investment and flood-safe rehabilitation in designated neighborhood development areas and reduce capital gains on the sale of improved homes located within federally designated Opportunity Zones.
5. **Vermont Housing Improvement Program**

Create housing provider grants to bring unsafe, blighted, and vacant rental units up to code and back online.

6. 'Better Places' Crowd-granting Framework

Establish framework to leverage funding from private foundations for 'placemaking' in centers.

DEPARTMENT HEADS FY21 PRIORITIES LIST

(06-23-20)

Department Vision and Mission



City Clerk/Treasurer Carol Dawes:

1. Continue statutory duties: collect taxes; issue licenses, permits and registrations; issue and collect account receivable invoices; manage investments; manage bond reimbursements; manage billing and collection of delinquent taxes, water/sewer charges and accounts receivables; work with Board of Civil Authority on annual property tax assessment appeals; work with Board of Abatement on individual requests; maintain clerk & elections sections of website; management of parking team; assist the public.
2. Conduct safe elections:
 - a. August 11th primary
 - b. November 3rd general election
 - c. March 2, 2021 annual (town) meeting

3. Prepare for the statutory audit of the TIF district to be conducted by the Vermont State Auditor's office. Originally scheduled for summer 2020. We have not received word as to whether our audit will still happen this year, or be deferred.
4. Adopt a record retention policy, and review/dispose of records as allowed by statute and policy.
5. Continue to move backwards in time with digital conversion of land records, including documents and surveys.
6. Expand on-line payment options

City Manager (Steve Mackenzie):

1. Preparation of FY22 General Fund Budget
2. Completion of Municipal Pool Upgraded Project
3. Complete Department Head Evaluations
4. Complete Metro Way Multi-Use Path Construction
5. City Hall Re-arrangement
6. Prepare/Adopt Administrative Policies Handbook
7. Paving/Utility Plan (Bill)
8. Citywide Reassessment RFP
9. Compel Property Parcel Sales
10. Complete FOP (Police) Contract Negotiation
11. Submit Bike Path Plan to Council
12. Complete Infrastructure Improvements per 2019 \$2.5M Bond
13. Complete Procurements per March 2020 \$1.7 M Capital Bond
14. Prepare/Release PWD Campus Planning RFP
15. Prepare/Release Merchants Row Redevelopment Planning/Deion RFP
16. GIV Trestle Removal
17. Complete Preparation of a Bare City Capital Improvements Plan (CIP)
18. Complete Preparation of a Barre City Capital Equipment Replacement Plan
19. Initiate 20 Year WWTF Assessment Evaluation
20. Initiate 20 Year WTF Assessment Evaluation
21. Assessment/Planning of Final TIF Bond

Human Resources/IT (Rikk Taft)

- Reorganize Staffing in City Hall
- Implement new HR System with Hiring interface
- Health Insurance carrier review and potential City wide change
- Finalize all outstanding Job Description to be Consistent and ADA Compliant
- Develop Claims Reporting and monitoring System

- Network Infrastructure install in PW Campus
- Network Wiring City Hall (Repair/Replace)
- Review and possibly move to Cloud Based Solutions rather than Server Replacements
- Address known trouble spots on the network

- Install Security Software and Complete Staff Training
- Install Camera systems in City Hall
- Finish All OSHA Programs and Training for All Facilities
-

- Continue Safety Site Surveys

Finance (Dawn Monahan):

- Conduct Leasing Analysis with Recommendations
- Prepare 5 Year General Fund Projection (FY21-25)
- Prepare 5 Year Water Enterprise Fund Projection (FY21-25)
- Prepare 5 Year Wastewater Enterprise Fund Projection (FY21-25)
- Prepare Internal Controls Plan
- Prepare Accurate Capital Assets List
- Implement PO System
- Implement Equipment Inventory and Tagging System
- HR/Payroll Software Acquisition/Launch
- Prepare Capital Plans (Equipment, Projects)

DPW (Bill Ahearn)

The overall priorities are 1) succession planning and implementation 2) bond projects underway/progressing 3) advancing work organization

These priorities will result in the following actions /accomplishments:

Succession Planning

- 1a) Filling vacancies in enterprise activities Water Treatment Div., Water Distribution Div., Sewer Div. and Wastewater Treatment Div. with highly qualified individuals that can assume additional responsibilities within a 1 to 3-

year time frame. Average leadership team age – Administration (64), Sewer (57), Water (vacant), Wastewater Treatment (64), Water Treatment (27), Streets (57)

1b) Securing training for leadership skills for employees to improve skills in communication, motivation, recordkeeping, supervision and accountability. Soft skills with observable participation for all DPW employees to grow the expectation of professionalism. Limited soft skills training for all DPW employees – so this focuses on Work Leader and up in the organization during the short term.

Bond project - only 1 done and 2 projects of those approved are near completion Permanganate.

2a) i) Berlin St Water lines - initial investigations and correction action contracts if under VT 62

ii) Dix Reservoir Dam safety physical construction tasks (clearing, access walks)

iii) Cobble Hill Water Main – ravine repair

iv) US302 Water main VTrans permitting and contract repair

Work planning and integration

3a) Publication and execution of a street sweeping program that includes specific street-side closures of parking with public notice and simplified visual cues (cones with no parking tonight this side of street signs), surface water structure (grate cleaning) and Priority Sequencing.

3b)

Fire Department (Doug Brent):

1. Work on a short/long term plan for future COVID outbreaks using latest scientific facts in conjunction with our own operational lessons learned during Spring 2020
2. Prepare for vaccination of critical personnel for COVID
3. Continue with major response dispatch operational procedure updates
4. Continue to upgrade equipment technologies incrementally within budget
5. Work towards “right sizing” major equipment needs, i.e. Vehicles, major equipment
6. Increase the members of the call staff

Police (Tim Bombardier):

Filling the two COPS positions which will help support the SCU and relieve some of the OT issues. (we are exploring options to try and attract good full time officers for these openings) This is key to maintaining and addressing quality of life issues with in the City, by making sure that we have the proper staffing on shifts.

Continue our community outreach through our current outlets and expand them whenever possible. This includes expanding people’s knowledge of who our police officers are, and what

they do on a daily basis. This is key given the national climate and misinformation that has and is being portrayed of all police as a result of the criminal conduct of a few.

We are way ahead of things here with the following already in place:

Neighborhood watch – The name says it all but there are more than a dozen different groups within the city which have been modeled separately to address the needs of the particular neighborhood.

BCPD's Community Outreach Specialist – This is a civilian position (social worker) within the police department who provides intervention and system's navigation for people in need. **(All people in need)** This position is a multi-faceted position serving or community in different ways and within different venues. BCPD is also the only CV department to have such a position, and this has been in place for many years now.

Project Safe Catch – This is a project that we along with Montpelier PD, Washington County Mental Health, and CV Substance Abuse have put in place to help individuals dealing with opioid addiction get the help they need. This also involves an OD follow-up protocol with people who have survived an OD trying to get them into recovery.

Embedded Mental Health Clinician – This is another project that we have partnered with MPD and as of 07/01/20 will be sharing an embedded clinician within the police departments to ride and respond with officers. This position will be supervised by WCMH and is geared toward intervention at the earliest possible moment to get individuals the help they need before a situation rise to a crime or becomes violent.

The Street Crimes Unit (SCU) – This is a rapid response team that exists to address emerging trends and needs on a week to week basis,

creating flexible and dynamic responses, interventions and prevention strategies to mitigate criminal activity in the City. This is centered around criminal conduct that has a connection to drug activity.

The One Stop Resource Center – This provides support and resource navigation for anyone in need and was a PD initiative that we ended up eventually partnering with the Barre Justice Center on.

The Re-entry Panel/COSA - BCPD has an active role with this and a seat on the panel regarding re-entry to Barre and Central Vermont

Other areas that we also have an active role in the community without me elaborating on are, they are Special Investigation Unit (SIU), a Domestic Violence investigator assigned to the States Attorney's office, COSA, Drug Court, community picnic, are Norwich interns, etc.

Increase and provide the best and most up to date training to our officers as it, and funding become available to ensure that our staff and our citizens are safe. There will be numerous and significant changes in the coming months and we will need to make sure that our officers are provide all updates and training in a timely and efficient manner.

There are significant changes coming soon and DPS is supposedly going to start charging for dispatch services. With this in mind both the DC and I have been exploring what is out there for potential dispatch customers that we can provide service to.

Continue to explore and apply for grant opportunities that offset our operational cost like the COPS grant and increase our ability to provide the best services possible for our community. One example of this is the GHSP grants that we will utilize to get equipment and to help provide funding for officers to conduct directed patrols in the problem areas in the City. This allows them to stay focused on problem areas without being pulled away for other calls. We are also exploring using these grants to get additional safety equipment to include speed carts/signs.

To be Forwarded:

Buildings & Community Services

Planning, Permitting & Assessing

Recreation

Implementation Grid - Goal #1

Strategy #1:				
Action #1	Timing	Lead	Measure	Status
Strategy #1:				
Action #2	Timing	Lead	Measure	Status
Strategy #2:				
Action #1	Timing	Lead	Measure	Status
Strategy #2:				
Action #2	Timing	Lead	Measure	Status



● *City of Barre, Vermont*

“Granite Center of the World”

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To: Mayor Lucas Herring and the Barre City Council

From: Steven Mackenzie, P.E., and City Manager

Re: Department Head Reports

Report Date: July 10, 2020

In order to keep you informed of the Department activities of the office, I'm forwarding this report of activities of the City staff for the previous Friday - Thursday. If there are any additional questions please do not hesitate to ask.

1. CLERK/TREASURER'S OFFICE:

- All staff members continue to be on at least part-time furlough, however staff in the clerk's office is now working additional days/week to accommodate increasing workloads, including the August primary.
- Appointment times for land records research in the vault continues on Tuesdays, Thursdays and Fridays. That amount of time seems sufficient for the time being. We're seeing an increase use in our online index and land records in lieu of coming into the office.
- As of yesterday we have mailed out 990 absentee ballots for the August 11th state primary election. The Secretary of State's office mailed out postcards to all active voters, encouraging them to sign up for absentee ballots for both the primary and the November general election. The hope is this will reduce the number of people voting in person at the polls for both elections.
- In-person voting for the August 11th primary will be held drive-through style at the Civic Center. Plans are being developed.
- We have reached out to all election workers, asking them to let us know if they are comfortable working at the polls, understanding many people continue to avoid public places. We've received responses from many of them, and they're mixed as to whether they'll be available or not.
- We put a post on Front Porch Forum earlier this week, looking to recruit additional people for working at the polls. Responses are coming in.

- Working with other staff to finalize information requested by the VT Economic Progress Council for our TIF spring monitoring visit.

2. BUILDING AND COMMUNITY SERVICES:

- I participated in the COVID 19 and Department Head conference calls on Tuesday.
- On Wednesday, I met with the City Manager to go over the BCS projects lists.
- The BCPD held a training in the main room of Alumni Hall on Thursday afternoon.
- The DRB held a hearing on Thursday evening in the main room of Alumni Hall.
- The Vermont Health Department conducted COVID 19 testing on Thursday in the BOR.
- I met with a representative of the U.S. Census regarding a training for new Census workers on Monday, July 13 in Alumni Hall.
- The Facilities crew trimmed parking lots on Seminary and Summer Streets. They also mowed at Elmwood and St. Monica's cemeteries and all the playgrounds.
- We had two full burials and one cremation inurnment this week as well as placing three grass markers on lots.

2a. RECREATION:

- Department Head on furlough.

3. DEPARTMENT OF PERMITTING, PLANNING AND ASSESSING:

Planning – Janet:

- Participated in the formal hand-off meeting regarding me becoming the Assessor's supervisor from the City Manager Monday;
- Participated in weekly meeting with Planning Commission Chair Monday;
- Participated in CVRPC Executive Board meeting Monday;
- Adjusted Assessing Clerk's hours in the office to accommodate the needs of the assessor trying to get as many assessment revisions done by the close of business next Monday so the grand list and related mailing can be prepared timely;
- Planning Commission Chair canceled Thursday evening meeting so got the agenda to Jody for posting and notified the members;
- Completed the required notifications in the newspaper and to any potential interested bodies, including BADC, The Partnership and all city boards and commissions regarding the draft Municipal Plan revisions and hearing next week;
- Noted on the Council 7/21/20 meeting that the Energy Committee chair and our Efficiency Vermont manager want to provide a <5 minute presentation on the free home energy tours still available to city residents;

- Assisted Downstreet Housing further with their review of potentially purchasing The Hollow Inn and Motel for housing;
- Assisted the Permit Administrator with DRB hearing Thursday night as it was both physical and virtual (I ran the Zoom portion) hearing;
- Assisted several people this week for permit applications so they are in for Tuesday when Permit Administrator is in the office;
- Assist fellow staff with information, help, etc.;
- Return phone calls, emails.

Permitting – Heather:

- Worked Tuesday & part of Wednesday in the office, and attended DRB hearing Thursday evening;
- Issued 2 building permits;
- Issued 1 zoning permit;
- Processed more rental registry payments - we are at 79% collected at a total of \$94,350. First notice of delinquency to go out around July 15 or so;
- Prepared for and attended the DRB hearing for the Allen Street School project by BUUSD;
- Phone calls and emails continue with applicants, answering questions, etc.;
- Updated both zoning and the fire department's software for address changes, permit copies, etc.

Assessing Clerk – Kathryn:

- Worked 32 hours this week to allow for the Assessor's final push to make any changes for the abstract grand list he is lodging next week on Wednesday;
- Regular office tasks as time allows: filing, emails, phone calls, address changes, etc.;
- Processed 0 PTTRs (property transfer returns) for updating all property records in NEMRC, Proval, and mapping software;
- Received 14 change of assessment cards, 2 no value-change cards and 2 cards for correction in discrepancies, from the Assessor to process (again, means updating NEMRC, Proval, files and mapping software);
- Had no homestead filing download this week, total remains at 1,450 received to date;
- Finished and sent out to all departments the June property transfer list so that everyone can update their files and databases;
- Sent out 7 map copies and 9 lister cards as requested via email or by telephone.

3a. CONTRACT ASSESSOR:

- Contractor did not provide report.

4. DEPARTMENT OF PUBLIC WORKS:

- Department Head will send report with the warrants on Monday.

5. FINANCE DIRECTOR:

- Working on fiscal year end reconciliations
- Closed FY20 in NEMRC
- Worked on Covid-19 budget for FEMA Grant, discussed modifications with Planning Director
- Updated schedule of debt payments
- Drafted a purchase order policy for Manager review
- Reviewed AP invoices

6. DEPARTMENT OF PUBLIC SAFETY:

6a. FIRE DEPARTMENT:

Weekly Fire Activity Report to follow this memo.

6b. POLICE

Police Media Logs to follow this memo.

Media Log Report

Rev.01/26/12

From: 07/02/2020 0:13

To: 07/09/2020 3:17

Date/Time	Incident #	Call Type	Location
ORI: VT0120100			
<u>Barre City Police Department</u>			
7/9/20 3:17	20BA005467	Prisoner	Fourth Street
7/9/20 3:17	20BA005466	Prisoner	Fourth Street
7/9/20 1:58	20BA005465	Noise	N Main St
noise complaint			
7/9/20 1:14	20BA005464	Suspicious Person	N Main St
7/9/20 1:02	20BA005462	Supervisory Duties - Case review	Fourth St
Supervisory Duties- Case Review			
7/8/20 23:43	20BA005461	Domestic Disturbance	Washington Street
7/8/20 23:35	20BA005460	Traffic Stop	Route 62
Traffic stop for speeding on Rt 62			
7/8/20 23:29	20BA005459	Intoxication	Maple Avenue
7/8/20 22:44	20BA005458	Traffic Stop	Prospect Street
Traffic stop for speed on Prospect St.			
7/8/20 21:58	20BA005457	Noise	N Main Street
Mental health issue on N Main Street.			
7/8/20 21:50	20BA005456	Vandalism	S Front Street
Vandalism reported to business on S Front Street.			
7/8/20 21:48	20BA005455	Suspicious Person	S Main Street
Suspicious female at Dollar General			
7/8/20 21:36	20BA005454	Suspicious Event	High Holborn St
Suspicious event reported on High Holburn			
7/8/20 20:56	20BA005453	Traffic Stop	S Main Street
Traffic stop for defective equipment on S Main Street.			
7/8/20 19:14	20BA005452	DLS	Warren St / Long St
Arrest for operating a motor vehicle with a criminally suspended license.			
7/8/20 18:06	20BA005451	VIN verification	West 2nd St
VIN Verification on W. Second St.			
7/8/20 17:36	20BA005450	Motor Vehicle Complaint	Washington St
Report of an erratic operator on Washingotn St.			
7/8/20 15:59	20BA005449	Suspicious Vehicle	Berlin Street
suspicious vehicle Berlin St			
7/8/20 15:32	20BA005448	Traffic Stop	south main st / tilden house
traffic stop S Main St			
7/8/20 15:27	20BA005447	Assist - Agency	Fourth St
7/8/20 14:54	20BA005446	Vandalism	Summer St

Media Log Report

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From: 07/02/2020 0:13**To:** 07/09/2020 3:17

Date/Time	Incident #	Call Type	Location
ORI: VT0120100		<u>Barre City Police Department</u>	
vandalism Summer St			
7/8/20 14:52	20BA005445	Vandalism	South Main Street
7/8/20 14:45	20BA005444	Training-In-Service	Fourth Street
7/8/20 14:43	20BA005443	Welfare Check	Fourth Street
Welfare check			
7/8/20 14:32	20BA005442	Suspicious Event	Railroad St / Berlin St
7/8/20 13:26	20BA005441	Animal Problem	South Main St / Ayers St
Animal complaint			
7/8/20 13:22	20BA005440	Alarm - Security	North Main St
alarm n main st			
7/8/20 13:20	20BA005439	Assist - Public	South Main St
Assist			
7/8/20 13:12	20BA005438	Animal Problem	South Main St #
Animal complaint			
7/8/20 12:57	20BA005437	Operations	Fourth St
7/8/20 12:56	20BA005436	Assist - Agency	
agency assist			
7/8/20 12:10	20BA005435	Motor Vehicle Complaint	us route 302 / McDonalds
7/8/20 11:40	20BA005434	Violation of Conditions of Release	Harrington Ave
VCOR Harrington Ave			
7/8/20 11:25	20BA005433	VIN verification	South Main St
7/8/20 11:19	20BA005432	Traffic Stop	South Main St
7/8/20 10:31	20BA005431	Supervisory Duties - Case review	4th
7/8/20 10:07	20BA005430	Traffic Stop	Washington St / Academy St
traffic stop Academy St			
7/8/20 9:37	20BA005429	Welfare Check	North main st / laurel st
welfare check Barre city			
7/8/20 9:34	20BA005428	Parking - General Violation	Enterprise Alley / Depot Sq
7/8/20 8:12	20BA005427	Animal Problem	North Main St #
7/8/20 7:57	20BA005426	Vandalism	Bugbee Ave
Reports of a vandalism			

Media Log Report

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From: 07/02/2020 0:13

To: 07/09/2020 3:17

Date/Time	Incident #	Call Type	Location
ORI: VT0120100 Barre City Police Department			
7/8/20 7:31	20BA005425	Traffic Stop	Rt 62 / N Main St
7/8/20 1:10	20BA005424	Noise	Pleasant St
7/8/20 0:38	20BA005423	Supervisory Duties - Case review	Fourth St
Supervisory Duties- Case Review			
7/7/20 22:05	20BA005422	Trespass	N Main St
Unlawful trespass at North end Cumberland Farms			
7/7/20 21:38	20BA005421	Traffic Stop	Portland Street
7/7/20 21:22	20BA005420	Suspicious Event	Shurtleff Place
Welfare check on Shurtleff Pl.			
7/7/20 20:32	20BA005419	Noise	Thurston Place
Noise complaint on Thurston Place.			
7/7/20 20:00	20BA005418	Traffic Stop	Burnham St / Capital Candy
Traffic stop for expired inspection on Burnham St.			
7/7/20 19:55	20BA005417	Traffic Stop	S Main Street
Traffic stop for speeding on S Main Street.			
7/7/20 19:52	20BA005416	Traffic Stop	S Main St
Traffic stop for vehicle not inspected on S Main Street.			
7/7/20 19:12	20BA005415	Traffic Stop	N Main St
Traffic stop for expired inspection on Main St.			
7/7/20 18:41	20BA005414	Trespass	Laurel St
7/7/20 18:40	20BA005413	Welfare Check	Maple Ave
Report of possibly intoxicated female on Maple Ave.			
7/7/20 18:18	20BA005412	Training-In-Service	Fourth Street
Online In-Service training at the PD			
7/7/20 17:30	20BA005411	Animal Problem	Berlin St
7/7/20 16:42	20BA005410	Threats/Harassment	Brook St
threats/harassment Barre City			
7/7/20 16:28	20BA005409	Assist - Other	Fourth St
citizen assist N. Main St			
7/7/20 16:20	20BA005408	Roadway Hazard	Vt Route 62
Roadway hazard Rt 62			
7/7/20 16:12	20BA005407	Accident - Non Reportable	N Main Street
accident non-reportable n main st			
7/7/20 16:06	20BA005406	Motor Vehicle Complaint	S Main St
mv complaint s main st			
7/7/20 14:47	20BA005405	Animals - Cruelty to	North Main Street

Media Log Report

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From: 07/02/2020 0:13**To:** 07/09/2020 3:17

Date/Time	Incident #	Call Type	Location
ORI: VT0120100		<u>Barre City Police Department</u>	
animal cruelty n main st 7/7/20 14:14	20BA005404	<i>Suspicious Vehicle</i>	Portland Street
7/7/20 14:13	20BA005403	<i>Evidence Management</i>	Fourth Street
7/7/20 13:16	20BA005402	<i>Juvenile Problem</i>	Orange St
Juvenile issue 7/7/20 11:02	20BA005401	<i>Assist - Agency</i>	Maple Ave / Warren St
Assist 7/7/20 10:58	20BA005400	<i>Welfare Check</i>	North Main St
welfare check n main st 7/7/20 9:15	20BA005399	<i>Disturbance</i>	City Hall Park
disturbance Barre City 7/7/20 7:24	20BA005398	<i>Assist - Other</i>	Rt 62 / Barre City Line
Crushed traffic cone in the roadway on VT RTE 62 7/7/20 4:46	20BA005397	<i>Disorderly Conduct</i>	Bergeron St
disorderly conduct Green Acres 7/7/20 3:45	20BA005396	<i>Trespass</i>	Bergeron St
trespass Green Acres 7/7/20 3:45	20BA005395	<i>Assist - Agency</i>	Snowbridge Rd
agency assist Barre Town 7/6/20 23:41	20BA005394	<i>Disturbance</i>	Maple Avenue
Disturbance on Maple Ave. 7/6/20 23:06	20BA005393	<i>Suspicious Person</i>	Hollow Inn
Suspicious Person on South Main Street 7/6/20 22:51	20BA005392	<i>Medical - Ambulance Transport</i>	Franklin St
Overdose on Franklin Street 7/6/20 21:38	20BA005391	<i>Disturbance</i>	Lawrence Ave
Civil Issue on Lawrence Ave. 7/6/20 20:13	20BA005390	<i>Suspicious Event</i>	Washington St
Suspicious Event on Washington Street. 7/6/20 19:58	20BA005389	<i>Trespass</i>	Parkside Terrace
Report of several people swimming at The Falls. 7/6/20 19:21	20BA005388	<i>Suspicious Event</i>	Rotary Park
Suspicious Event on Parkside Terrace 7/6/20 19:01	20BA005387	<i>Alarm - Security</i>	Maple Ave
Alarm on Maple Ave 7/6/20 17:23	20BA005386	<i>Suspicious Event</i>	S Main St
Suspicious Vehicle on South Main Street 7/6/20 16:35	20BA005385	<i>Suspicious Vehicle</i>	Auditorium Hill

Media Log Report

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From: 07/02/2020 0:13

To: 07/09/2020 3:17

Date/Time	Incident #	Call Type	Location
ORI: VT0120100 Barre City Police Department			
Suspicious vehicle Hope Cemetery			
7/6/20 16:00	20BA005384	Domestic Disturbance	Metro Way
verbal dispute			
7/6/20 15:48	20BA005383	Animal Problem	Washington St / Perry St
animal problem Currier Park			
7/6/20 15:21	20BA005382	Parking - General Violation	North Main St
7/6/20 13:58	20BA005381	Animal Problem	Currier Park
7/6/20 12:06	20BA005380	Trespass	Downes Ave
Trespass order			
7/6/20 11:13	20BA005379	Accident - Non Reportable	Granite St / Bridge
Non re portable parking lot accident			
7/6/20 10:20	20BA005378	Welfare Check	Spaulding St
Welfare check conducted			
7/6/20 9:55	20BA005377	Accident - Non Reportable	North Main st / Corner stone
7/6/20 9:43	20BA005376	Welfare Check	Smith St
Welfare check			
7/6/20 8:52	20BA005375	Assist - Agency	North Main St
7/6/20 8:16	20BA005374	Alcohol Offense	Ayers Street
7/6/20 7:58	20BA005373	Supervisory Duties - Case review	4th
7/6/20 2:45	20BA005372	Assist - Agency	Orange St
Assist to Manchester NH PD.			
7/6/20 1:56	20BA005371	Supervisory Duties - Case review	Fourth St
Supervisory Duties- Case Review			
7/6/20 0:37	20BA005370	Vandalism	Pearl St
Vandalism on Pearl Street			
7/5/20 22:48	20BA005369	Traffic Stop	Maple Avenue / Hope
Suspicious Vehicle on Maple Ave.			
7/5/20 22:30	20BA005368	Suspicious Vehicle	North Main St
Suspicious Vehicle on North Main Steet			
7/5/20 20:29	20BA005367	Fireworks	Brooklyn St
Fireworks Complaint on Brooklyn Street			
7/5/20 20:16	20BA005366	Noise	Thurston Pl
Complaint of loud music on Thurston Place.			
7/5/20 20:02	20BA005365	Welfare Check	Seminary St
Property check request on Seminary Street.			

Media Log Report

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From: 07/02/2020 0:13

To: 07/09/2020 3:17

Date/Time	Incident #	Call Type	Location
ORI: VT0120100 Barre City Police Department			
7/5/20 18:01	20BA005364	Threats/Harassment	Gallow Ave
Harassing phone calls on Gallow Ave.			
7/5/20 16:57	20BA005363	Assist - Public	Vt Rt 62
Public Assist on VT Rt 62			
7/5/20 16:37	20BA005362	TRO/FRO Service	Comolli St
TRO Service On Comolli Street			
7/5/20 16:29	20BA005361	Domestic Disturbance	Richardson Rd
Domestic Disturbance on Richardson Road.			
7/5/20 14:27	20BA005360	Motor Vehicle Complaint	North Main St
Motor Vehicle Complaint on North Main Street			
7/5/20 13:16	20BA005359	Assist - Agency	Jefferson St
7/5/20 13:03	20BA005358	Alarm - Security	Mill St
7/5/20 12:22	20BA005357	Welfare Check	College St
7/5/20 12:18	20BA005356	Larceny - from Building	Washington St
C. W. advised he had two packages stolen.			
7/5/20 12:15	20BA005355	Juvenile Problem	First St
7/5/20 11:31	20BA005354	Disturbance	Grant ave / Madison
C. W. advised she can hear a woman yelling at her children.			
7/5/20 10:13	20BA005353	Welfare Check	Branch St
7/5/20 9:50	20BA005352	Prisoner - Lodging/Releasing	Fourth Street
Prisoner released from lock-up.			
7/5/20 9:17	20BA005351	Assist - Agency	North Main
Assist to Barre City Fire Department with intoxicated woman on North Main St.			
7/5/20 8:16	20BA005350	Intoxication	Fourth St / Salvation Army
Intoxicated female walking on North Main St.			
7/5/20 6:11	20BA005349	Loitering / Vagrancy	S Main St
C. W. advised of a group of persons sitting on the steps. Would like them moved along.			
7/4/20 23:37	20BA005347	Prisoner	Fourth St
7/4/20 23:28	20BA005346	Prisoner - Lodging/Releasing	Fourth St
Protective Custody Lodging			
7/4/20 23:17	20BA005345	Noise	South Main St
Noise Complaint on South Main Street			
7/4/20 23:09	20BA005344	Fireworks	Upland Ave
Fireworks complaint on Upland Ave.			
7/4/20 23:00	20BA005343	Noise	Thurston Pl

Media Log Report

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From: 07/02/2020 0:13**To:** 07/09/2020 3:17

Date/Time	Incident #	Call Type	Location
ORI: VT0120100		<u>Barre City Police Department</u>	
Unreasonable noise on Thurston Place.			
7/4/20 22:43	20BA005342	Fireworks	Summer St
Observed fireworks in the area of Summer Street.			
7/4/20 22:28	20BA005341	Noise	North Main St
Noise Complaint on North Main Street			
7/4/20 22:08	20BA005340	Fireworks	Skyline Dr
Report of fireworks on Skyline Drive.			
7/4/20 22:06	20BA005339	Fireworks	Academy St / Park St
Fireworks Complaint on Averill Street			
7/4/20 22:01	20BA005338	Fireworks	Shurtleff Pl
Observed fireworks on Shurtleff Place.			
7/4/20 21:41	20BA005337	Fireworks	Skyline Drive
Complaint of firecrackers being set off on Skyline Drive.			
7/4/20 21:37	20BA005336	Fireworks	Pleasant St
Observed visible fireworks on Pleasant Street.			
7/4/20 21:34	20BA005335	Fireworks	Washington / Highland Ave
Fireworks complaint on Highland Ave			
7/4/20 21:23	20BA005334	Fireworks	Eastern Ave
Fireworks Complaint			
7/4/20 21:22	20BA005333	Fireworks	Willey St
Fireworks on Willey Street.			
7/4/20 21:18	20BA005332	Fireworks	Summer St / Bonds
Fireworks Complaint on Summer Street			
7/4/20 21:14	20BA005331	Fireworks	Aiken St
Fireworks observed backyard of Aiken Street.			
7/4/20 21:13	20BA005330	Fireworks	Stewart Lane
Fireworks on Stewart Lane.			
7/4/20 21:06	20BA005329	Fireworks	Maple Avenue
Fireworks Complaint on Maple Ave.			
7/4/20 21:04	20BA005328	Fireworks	Highgate Drive
Report of fireworks being lit off in field at bottom of Highgate Drive.			
7/4/20 20:07	20BA005327	Noise	Thurston Place
Reported noise on Thurston Place.			
7/4/20 20:02	20BA005326	Fireworks	Skyline Dr
Fireworks Complaint on Skyline Drive.			
7/4/20 18:33	20BA005325	Welfare Check	Bergeron St
Called to check on a "3 year old" running around without supervision on Bergeron Street.			
7/4/20 17:43	20BA005324	Supervisory Duties - Case review	Fourth St
Supervisory Duties- Case Review.			
7/4/20 16:35	20BA005323	Assist - Other	Vt Route 62

Media Log Report

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From: 07/02/2020 0:13**To:** 07/09/2020 3:17

Date/Time	Incident #	Call Type	Location
ORI: VT0120100		<u>Barre City Police Department</u>	
Agency assist RT 62.			
7/4/20 14:47	20BA005322	Alarm - Security	Spaulding St
Alarm activation on Spaulding St.			
7/4/20 14:37	20BA005321	Welfare Check	Elm St
Welfare Check on Elm Street			
7/4/20 14:13	20BA005320	Fireworks	Washington St / Nelson St
Fireworks complaint on Washington Street.			
7/4/20 13:57	20BA005319	Assist - Public	Short St
Public assist on Short ST.			
7/4/20 13:34	20BA005318	Suspicious Vehicle	Summer St / Bonds
Suspicious Event on Summer Street			
7/4/20 12:51	20BA005317	Mental Health Issue	South Main Street
Mental Health Issue on South Main Street			
7/4/20 12:24	20BA005316	Suspicious Event	Fourth Street
Public Assist on Kent Place			
7/4/20 12:01	20BA005315	Juvenile Problem	Eastern Ave
Juvenile Problem on Eastern Ave.			
7/4/20 11:38	20BA005314	Suspicious Event	Washington
Suspicious event on Washington St.			
7/4/20 10:48	20BA005313	Disturbance	South Main St
Disturbance on S. Main St.			
7/4/20 2:35	20BA005312	Suspicious Vehicle	Rotary Park
7/4/20 0:40	20BA005311	Prisoner	Fourth Street
7/4/20 0:39	20BA005310	Prisoner	Fourth Street
7/4/20 0:37	20BA005309	Prisoner - Lodging/Releasing	Fourth Street
Lodge prisoner.			
7/4/20 0:35	20BA005308	Prisoner - Lodging/Releasing	Fourth Street
Agency Assist on Fourth Street			
7/4/20 0:02	20BA005307	Suspicious Event	Burnham St / Capital Candy
Suspicious event reported on Burnham St.			
7/3/20 23:47	20BA005306	Traffic Stop	North Main St / Third St
Traffic Stop on North Main Street for speeding.			
7/3/20 23:06	20BA005305	Suspicious Vehicle	Parkside Ter / Rotary Park
Suspicious Vehicle on Parkside Terrace.			
7/3/20 22:59	20BA005304	Drugs - Intel received	Fourth Street
Drug intel received via telephone			
7/3/20 22:42	20BA005303	Fireworks	Beacon Street
Fireworks Complaint on Beacon Street			

Media Log Report

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From: 07/02/2020 0:13

To: 07/09/2020 3:17

Date/Time	Incident #	Call Type	Location
ORI: VT0120100		<u>Barre City Police Department</u>	
7/3/20 22:01	20BA005302	<i>Intoxication</i>	South Main St
Suspicious Person on South Main Street			
7/3/20 21:58	20BA005301	<i>Fireworks</i>	North Main St
Fireworks complaint on North Main Street			
7/3/20 21:21	20BA005300	<i>Fireworks</i>	Maple Avenue
Fireworks complaint in the area of Brook St.			
7/3/20 21:00	20BA005299	<i>Fireworks</i>	Howard St
Fireworks complaint on Howard St.			
7/3/20 21:00	20BA005298	<i>Fireworks</i>	Highgate Drive
Fireworks Complaint on Highgate Drive.			
7/3/20 20:46	20BA005297	<i>Welfare Check</i>	East St
Welfare check following 911 call on East St.			
7/3/20 20:33	20BA005296	<i>Suspicious Event</i>	Hollow Inn
Suspicious Event on South Main Street			
7/3/20 19:25	20BA005295	<i>Fireworks</i>	Pike Street
Fireworks on Pike St.			
7/3/20 19:19	20BA005294	<i>Traffic Stop</i>	Berlin Street
Traffic stop for speed on Berlin St.			
7/3/20 18:31	20BA005292	<i>Alarm - Security</i>	Washington Street
Alarm on Washington Street			
7/3/20 18:30	20BA005291	<i>Alarm - Security</i>	Parkside Terr
Alarm on Parkside Terrace.			
7/3/20 18:28	20BA005290	<i>Alarm - Security</i>	S Main Street
Alarm on South Main St.			
7/3/20 18:26	20BA005293	<i>Domestic Assault - Misd</i>	Camolli St
Domestic Assault on Camolli Street.			
7/3/20 18:20	20BA005289	<i>Noise</i>	Thurston Place
Unfounded noise complaint on Thurston Pl.			
7/3/20 17:01	20BA005288	<i>Property Return / Disposal</i>	Fourth Street
Property Return on Fourth Street			
7/3/20 15:36	20BA005287	<i>Animal Problem</i>	South Main Street
animal problem s main st			
7/3/20 14:54	20BA005286	<i>Trespass</i>	Blackwell St
trespass Blackwell St			
7/3/20 11:44	20BA005285	<i>Accident - Non Reportable</i>	North main st / west second st
accident non-reportable N main St			
7/3/20 11:18	20BA005284	<i>Alarm - Security</i>	Downes Ave
Alarm on Downes Street.			
7/3/20 10:36	20BA005283	<i>Prisoner - Lodging/Releasing</i>	Fourth Street

Media Log Report

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From: 07/02/2020 0:13

To: 07/09/2020 3:17

Date/Time	Incident #	Call Type	Location
ORI: VT0120100		Barre City Police Department	
7/3/20 10:32	20BA005282	Arrest Warrant - In State	North Main St
Male arrest on warrant.			
7/3/20 10:17	20BA005281	Traffic Stop	Summer St
traffic stop N Main St			
7/3/20 9:50	20BA005280	Assist - Other	North Main Street
assist other n main st			
7/3/20 9:27	20BA005279	Assist - Public	North Main St #
public assist n main st			
7/3/20 9:14	20BA005278	Motor Vehicle Complaint	North Main St
Motor vehicle complaint on N. Main St.			
7/3/20 9:09	20BA005277	Assist - Other	
assist other Fourth St			
7/3/20 5:53	20BA005276	Trespass	Blackwell St
trespass Blackwell St			
7/3/20 5:42	20BA005275	Trespass	Prospect St / Gustos
trespass Prospect St			
7/3/20 5:38	20BA005274	Trespass	Granite St / Bridge
trespass Granite St			
7/3/20 5:36	20BA005273	Trespass	Jungle
trespass N Main St			
7/3/20 2:02	20BA005272	Traffic Stop	N Main St / 1st St
Traffic Stop on North Main Street for driving at night with no lights on.			
7/3/20 1:30	20BA005271	Domestic Assault - Misd	Eastern Ave
Domestic assault on Eastern Ave.			
7/3/20 0:09	20BA005270	Traffic Stop	Washington St / Quailty Mkt
Traffic stop for speed on Washington St.			
7/2/20 22:47	20BA005269	Traffic Stop	S Main Street
Traffic stop for no trailer lights on S. Main St.			
7/2/20 22:23	20BA005268	Fireworks	Parkside Ter
Fireworks on Parkside Terrace.			
7/2/20 21:57	20BA005267	Traffic Stop	north main st / granite st
Traffic Stop on North Main Street for driving at night with no illumination			
7/2/20 20:19	20BA005266	Assist - Agency	North Main St
Agency assist on North Main Street			
7/2/20 19:53	20BA005265	Fireworks	Highgate Drive
Fireworks Complaint on Highgate Drive			
7/2/20 19:34	20BA005264	Violation of Conditions of Release	Hill St / Elmwood Cemetery
Violation of Conditions of Release on Elm Street.			
7/2/20 19:07	20BA005263	Traffic Stop	Hill St / Elmwood Cemetery
Traffic stop for registration violation leads to arrest for violating court conditions			

Media Log Report

Rev.01/26/12

From: 07/02/2020 0:13

To: 07/09/2020 3:17

Date/Time	Incident #	Call Type	Location
ORI: VT0120100 Barre City Police Department			
7/2/20 18:12	20BA005262	Juvenile Problem	Kirk Street
Juvenile Problem on Kirk Street			
7/2/20 15:37	20BA005261	Assist - Other	Maple Ave
Assist-Other on Maple Ave.			
7/2/20 15:31	20BA005260	Disturbance	Harrington Ave
disturbance Harrington Ave			
7/2/20 14:52	20BA005259	Alarm - Security	Cooley Street
Alarm on Cooley St.			
7/2/20 14:37	20BA005258	Assist - Public	Fourth Street
Assist N. Main St.			
7/2/20 13:51	20BA005257	Prisoner - Lodging/Releasing	Fourth Street
prisoner release Barre City			
7/2/20 13:48	20BA005256	Threats/Harassment	Washington St
Threats and harassment			
7/2/20 13:33	20BA005255	Domestic Assault - Misd	Bergeron;
7/2/20 12:54	20BA005025	VIN verification	Fourth Street
vin check Barre City			
7/2/20 12:05	20BA005254	Suspicious Vehicle	North Main St
Suspicious Vehicle on North Main Street			
7/2/20 11:48	20BA005253	Assist - Other	North Main St
Assist-Other on North Main Street			
7/2/20 11:10	20BA005252	Trespass	South Main St
trespass s main st			
7/2/20 10:30	20BA005251	Prisoner - Lodging/Releasing	Fourth Street
Prisoner release on Fourth Street			
7/2/20 9:14	20BA005250	Traffic Stop	North Main St / Cumberland Farms
Traffic Stop on North Main Street			
7/2/20 7:25	20BA005249	Prisoner	Fourth Street
7/2/20 7:24	20BA005248	Prisoner	Fourth Street
7/2/20 7:22	20BA005247	Prisoner	Fourth Street
7/2/20 7:19	20BA005246	Prisoner - Lodging/Releasing	Fourth Street
Prisoner lodging on Fourth Street			
7/2/20 7:18	20BA005245	Prisoner - Lodging/Releasing	Fourth Street
Prisoner lodging on Fourth Street			
7/2/20 7:17	20BA005244	Prisoner - Lodging/Releasing	Fourth Street
prisoner lodging			
7/2/20 6:50	20BA005243	Parking - General Violation	Washington St / quality market

Media Log Report

Rev.01/26/12

From: 07/02/2020 0:13

To: 07/09/2020 3:17

Date/Time	Incident #	Call Type	Location
ORI: VT0120100 <u>Barre City Police Department</u>			
Parking Violation on Washington Street			
7/2/20 4:57	20BA005242	Search Warrant	Fourth Street
7/2/20 3:26	20BA005241	Assist - Public	Fourth Street
Assist			
7/2/20 1:01	20BA005240	Supervisory Duties - Case review	Fourth St
Supervisory Duties-Case Review			
7/2/20 0:34	20BA005239	Suspicious Event	East St
Suspicious event on East St.			
7/2/20 0:32	20BA005238	Prisoner	Fourth Street
7/2/20 0:32	20BA005237	Prisoner - Lodging/Releasing	Fourth Street
Agency Assist N. Main St			
7/2/20 0:13	20BA005236	Welfare Check	Palmisano Plaza
Welfare check requested on an intoxicated male on Palmisano Pl.			
<hr/>			
Total Incidents 231			

BARRE

Copy of Departmental Activity Report

Current Period: 06/25/20 to 07/01/20, Prior Period: 06/18/20 to 06/24/20

00:00 to 24:00

All Stations

All Shifts

All Units

All Activity Types

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
Dispatch/Remote Station Incidents*				
EMS Incidents	0	0.00	0	0.00
NFIRS Incidents	0	0.00	0	0.00
	0	0.00	0	0.00
Fire Alarm Situations				
Attempted burning, illegal action	1	0.84	0	0.00
Chemical release, reaction, or toxic condition	1	1.88	0	0.00
Cover assignment, standby at fire station, move-up	1	4.54	0	0.00
Dispatched and cancelled en route	1	0.06	0	0.00
Emergency medical service (EMS) Incident	40	117.04	32	63.79
Good intent call, Other	0	0.00	1	1.56
Hazardous condition, Other	0	0.00	1	1.80
Outside rubbish fire	1	1.05	1	2.68
Public service assistance	1	0.27	0	0.00
Rescue, emergency medical call (EMS), other	2	0.82	0	0.00
Service call, Other	0	0.00	1	1.00
Severe Weather & Natural Disaster	1	0.75	0	0.00
Steam, Other gas mistaken for smoke	2	3.16	0	0.00
Structure Fire	2	29.80	0	0.00
System or detector malfunction	2	1.16	1	1.50
Unauthorized burning	1	0.37	0	0.00
Unintentional system/detector operation (no fire)	2	3.25	1	2.00
Water problem	1	0.20	0	0.00
Wrong location, no emergency found	3	1.59	1	1.00
	62	166.78	39	75.33
Hydrant Activities				
Flow Tests	0	0.00	0	0.00
Inspections	0	0.00	0	0.00
	0	0.00	0	0.00
Non-Incident Activities				
BAY FLOOR WASH	0	0.00	2	3.00
DAY SHIFT COVERAGE	0	0.00	1	12.00

* Staff hours for Fire Alarm responses that have an associated EMS alarm record are considered shared hours. Shared hours are posted only with the EMS alarm responses to avoid duplication of staff hours in totals.

BARRE

Copy of Departmental Activity Report

Current Period: 06/25/20 to 07/01/20, Prior Period: 06/18/20 to 06/24/20

00:00 to 24:00

All Stations

All Shifts

All Units

All Activity Types

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
Non-Incident Activities				
FIRE INVESTIGATION FOLLOW UP	2	6.00	0	0.00
GEAR WASHING	2	22.00	0	0.00
NIGHT SHIFT COVERAGE	0	0.00	1	12.00
ON DUTY	25	555.00	23	542.00
PERSONAL TIME USED	2	13.50	1	10.00
SICK TIME USED	1	24.00	0	0.00
VACATION USED	5	79.50	3	72.00
VEHICLE FUELED (LISTED IN COMMENT AREA)	0	0.00	4	1.00
WASH VEHICLES	0	0.00	4	1.00
	39	700.00	41	701.00
Occupancy Inspections/Activities				
ALARM TESTING/MAINTENANCE	1	0.00	2	0.00
BOX TESTING	1	0.00	0	0.00
FIRE DRILL	1	0.00	0	0.00
	3	0.00	2	0.00
Training				
IV ACETAMINOPHEN	0	0.00	1	0.50
PUMPING	4	9.00	0	0.00
TRUCK 30 SET UP AND OPERATIONS	0	0.00	3	3.00
WD - HOSE BED STANDARDS TRAINING	10	20.00	0	0.00
	14	29.00	4	3.50

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BARRE

Copy of Departmental Activity Report

Current Period: 07/02/20 to 07/08/20, Prior Period: 06/25/20 to 07/01/20

00:00 to 24:00

All Stations

All Shifts

All Units

All Activity Types

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
Dispatch/Remote Station Incidents*				
EMS Incidents	0	0.00	0	0.00
NFIRS Incidents	0	0.00	0	0.00
	0	0.00	0	0.00
Fire Alarm Situations				
Attempted burning, illegal action	0	0.00	1	0.84
Chemical release, reaction, or toxic condition	0	0.00	1	1.88
Cover assignment, standby at fire station, move-up	0	0.00	1	4.54
Dispatched and cancelled en route	0	0.00	1	0.06
Electrical wiring/equipment problem	1	1.05	0	0.00
Emergency medical service (EMS) Incident	28	52.10	40	117.04
HazMat release investigation w/no HazMat	2	2.64	0	0.00
Outside rubbish fire	0	0.00	1	1.05
Public service assistance	1	0.96	1	0.27
Rescue, emergency medical call (EMS), other	0	0.00	2	0.82
Severe Weather & Natural Disaster	0	0.00	1	0.75
Steam, Other gas mistaken for smoke	1	0.18	2	3.16
Structure Fire	0	0.00	2	29.80
System or detector malfunction	0	0.00	2	1.16
Unauthorized burning	1	0.27	1	0.37
Unintentional system/detector operation (no fire)	1	2.15	2	3.25
Water problem	0	0.00	1	0.20
Wrong location, no emergency found	0	0.00	3	1.59
	35	59.35	62	166.78
Hydrant Activities				
Flow Tests	0	0.00	0	0.00
Inspections	0	0.00	0	0.00
	0	0.00	0	0.00
Non-Incident Activities				
E 1 - OUT OF SERVICE	1	48.00	0	0.00
FD VEHICLE FUELING - DIESEL	5	0.67	2	0.00
FILL IN	3	9.00	0	0.00

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00:00 to 24:00

All Stations

All Shifts

All Units

All Activity Types

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
Non-Incident Activities				
ON DUTY	23	518.50	25	555.00
PERSONAL TIME USED	1	4.00	2	13.50
SICK TIME USED	1	24.00	1	24.00
SWAP NOT WORKING	2	48.00	0	0.00
SWAP WORKING	2	48.00	0	0.00
TK 30 - OUT OF SERVICE	2	166.00	0	0.00
VACATION USED	3	69.00	5	79.50
	43	935.17	39	700.00
Occupancy Inspections/Activities				
ALARM TESTING/MAINTENANCE	0	0.00	1	0.00
BOX TESTING	0	0.00	1	0.00
FIRE DRILL	0	0.00	1	0.00
	0	0.00	3	0.00
Training				
GENERAL DRIVER TRAINING	2	3.00	0	0.00
PUMPING	0	0.00	4	9.00
RESCUE / EXTRICATION	9	24.00	0	0.00
VEHICLE EXTRICATION	3	4.50	0	0.00
WD - HOSE BED STANDARDS TRAINING	0	0.00	10	20.00
	14	31.50	14	29.00

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